

Minutes of the Electoral Area Services Committee Meeting held on Tuesday, September 30, 2008 at 5:30 pm in the Regional District Board Room, 175 Ingram Street, Duncan, BC

PRESENT

Director M. Marcotte, Chair
Director J. Allan, Vice-Chair
Director M. Walker
Director G. Giles
Director K. Cossey
Director B. Hodson
Director M. Dorey
Director M. Tansley
Absent: Director L. Duncan

CVRD STAFF

Rob Conway, Assistant Manager
Mike Tippett, Deputy Manager
Jessica VanWinden, GIS Technician
Cathy Allen, Recording Secretary

**APPROVAL OF
AGENDA**

The Chair noted changes to the agenda, which included one Add-on item to D2, one addendum item to APC, one addendum item to Correspondence, and one item of New Business.

It was Moved and Seconded
That the agenda, as amended, be accepted.

MOTION CARRIED

M1 - MINUTES

It was Moved and Seconded
That the minutes of the September 2, 2008 EASC meeting, be accepted.

MOTION CARRIED

BUSINESS ARISING

Director Hodson asked if a meeting has been arranged with Peter Law (New Business #1, page 8). Mr. Tippett advised that Mr. Law plans to have an information workshop but is still working on the details. Director Hodson asked if Directors will be invited to the workshop. Mr. Tippet noted that the workshop will be for users of the RAR process but that a follow-up meeting could be arranged.

DELEGATIONS

D1 – Clyde Ogilvie

Lynne Ogilvie was present regarding Application No. 6-A-08DVP to relax the front parcel line setback for a residential structure located at 643 Hunter Place, by 2.33 metres.

Ms. Ogilvie noted that the staff report was accurate.

There were no questions to the applicant.

It was Moved and Seconded

That Application No. 6-A-08DVP by Lynne and Clyde Ogilvie to vary Section 8.4.A(b)(3) of Zoning Bylaw No. 2000, by decreasing the setback of a residential building to a front parcel line from 7.5 metres (24.6 ft) to 5.17 metres (16.9 ft), on Lot 7, District Lot 101, Malahat District, Plan 47155, be approved.

MOTION CARRIED

D2 – Erick Simensen

Erick Simensen was present regarding Application No. 5-I-08DVP to relax the setback for an existing residential structure located at 11420 Youbou Road, by 1.45 metres.

Mr. Simensen stated that he had nothing to add to staff report.

There were no questions to the applicant.

It was Moved and Seconded

That Application No. 5-I-08DVP (SolbakkenSimensen) be denied.

It was Moved and Seconded

That Application No. 5-I-08DVP (Simensen/Solbakken) be referred back to staff for a further report, and be brought back to a future EASC meeting.

MOTION CARRIED

D3 – Linda Emrick

Linda Emrick was present regarding Application No. 6-E-08DP/RAR to vary the minimum setback from a watercourse for a new dwelling at 4353 Pollock Road.

Ms. Emrick stated that she had nothing to add to the staff report.

There were no questions to the applicant.

Mr. Tippett noted that the Director of the area is not present but he had previously advised that he has no concerns with the recommendation to approve the application.

It was Moved and Seconded

That the Development Permit with Variance Application No. 6-E-08DP by Linda Emrick for a development permit and variance to Section 5.18 of Area E Zoning Bylaw No. 1840 to decrease the minimum setback from a watercourse from 20 metres down to 10 metres for the new dwelling and 6.7 metres for the existing deck on Lot A, Section 10, Range 9, Sahtlam District, Plan 49420, be approved.

MOTION CARRIED

STAFF REPORTS

R1 – ALC issues

It was Moved and Seconded

1. That the new Regional Board consider forming a CVRD Agricultural Advisory Commission along with establishing Terms of Reference for the Commission.
2. That the ALC be requested to forward a proposal to staff for their consideration and comment which outlines how the Land Commission and the CVRD could join forces to enforce the *ALC Act* and regulations.

MOTION CARRIED

R2 – Deloume Road

It was Moved and Seconded

That twenty nine existing residents located along the westerly section of Deloume Road be notified of a proposed CVRD initiated road name change that is intended to support sequential civic addressing and facilitate efficient emergency response.

MOTION CARRIED

R3 – Release of Covenant

It was Moved and Seconded

That the CVRD release Covenant FA68718 (10146 Youbou Road – O’Connell) which has a GIC value amount of \$5000.

MOTION CARRIED

R4 – Livestock Compensation

It was Moved and Seconded

That the CVRD compensate Ian and Kelli Anderson \$468.75 for their loss of livestock due to an attack by unknown dog(s).

MOTION CARRIED

**CORRESPOND-
ENCE**

C1 – Grants in Aid

It was Moved and Seconded
That a grant-in-aid (Electoral Area A – Mill Bay/Malahat) in the amount of \$500 be given to Malahat Lions Club to assist with costs to beautify the Shawnigan Cemetery.

MOTION CARRIED

C2 – Grants in Aid

It was Moved and Seconded
That a grant-in-aid (Electoral Area B – Shawnigan Lake) in the amount of \$500 be given to Malahat Lions Club to assist with costs to beautify the Shawnigan Cemetery.

MOTION CARRIED

C3 – Grants in Aid

It was Moved and Seconded
That a grant-in-aid (Electoral Area C – Cobble Hill) in the amount of \$500 be given to Malahat Lions Club to assist with costs to beautify the Shawnigan Cemetery.

MOTION CARRIED

APC

AP1 - Minutes

It was Moved and Seconded
That the minutes of the Area B APC meeting of September 4, 2008, be received and filed.

MOTION CARRIED

AP2 - Minutes

It was Moved and Seconded
That the minutes of the Area E APC meeting of September 17, 2008, be received and filed.

MOTION CARRIED

AP3 - Minutes

It was Moved and Seconded
That the minutes of the Area C APC meeting of September 1, 2008, be received and filed.

MOTION CARRIED

INFORMATION

IN1 – Building Report It was Moved and Seconded
That the August 2008 Building Report.

MOTION CARRIED

NEW BUSINESS

1 – Bylaws 3216,3217 (Juch) Bylaws 3216 and 3217 (Juch) were referred back to the EASC at the Special Board meeting of September 30, 2008, due to an error in Bylaw 3217.

It was Moved and Seconded

1. That OCP Amendment Bylaw No. 3216 (Juch/Ferguson) be forwarded to the Board for consideration.
2. That Zoning Amendment Bylaw No. 3217 (Juch/Ferguson) be amended by changing R-1 to R-2, and that Bylaw 3217, as amended, be forwarded to the Board for consideration.

MOTION CARRIED

Question period

Craig York asked if the Youth Service Program request for bus passes has been considered. Director Giles advised that the Transit Committee granted 12 passes to the Youth Program for the remainder of 2008 and noted that the group needs to put in a new request for 2009.

CLOSED SESSION

It was Moved and Seconded
That the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90(1), subsections as noted in accordance with each agenda item.

MOTION CARRIED

The Committee moved into Closed Session at 6:20 pm.

RISE

The Committee rose without report.

ADJOURNMENT

It was Moved and Seconded
That the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 6:22 pm.

Chair

Recording Secretary