

**COWICHAN VALLEY REGIONAL DISTRICT
KERRY PARK RECREATION CENTRE**

Minutes of the regular meeting of the Kerry Park Recreation Centre Commission meeting held at Kerry Park Recreation Centre Lounge on Tuesday, July 13, 2010 at 5:00 p.m.

PRESENT: Chairperson: Heather Broughton
Directors: Gery Giles, Brian Harrison, Lori Iannidinardo, Ken Cossey
Commissioners: Doug Higginson, Mike Croft

ALSO

PRESENT: Kim Liddle, Manager
Tony Liddle, Operations Coordinator
Jim Wakeham, Manager, Facility, Fleet & Management
Sheena Boyles, Recording Secretary

**APPROVAL OF
AGENDA**

The agenda was approved as presented with the additions of NB 4 Historical Society banners and NB 5 – Smoking policy

MOTION CARRIED

**ADOPTION OF
MINUTES**

It was moved and seconded that the minutes from the May 25th, 2010 Kerry Park Recreation Centre Commission meeting be adopted as presented.

MOTION CARRIED

BUSINESS ARISING

B1 Sports Field Usage Report

Staff reported on the increased use of the Kerry Park Sports fields by programs and user groups, recommending the following: “That staff meet with South Cowichan Youth Softball, Cowichan Valley Mixed Orthodox League and Cowichan Valley Outdoor Volleyball League to come up with a schedule that works as reasonably as possible for all associations, giving these groups priority over other user groups”.

MOTION CARRIED

DELEGATIONS

None

CORRESPONDENCE

C1- Correspondence from Kerry Park Minor Hockey Association president Jeremy Webb dated: June 14, 2010 re: construction of a female only dressing room, water bottle filling station and installation of mailboxes for executive members of KPMH at Kerry Park

It was moved and seconded that a letter be sent to KPMH asking for their suggestion as to where a female dressing room could be located within our facility given the size/ layout restrictions we have to work with, noting that this will certainly be addressed with in an expansion or redevelopment of our current facility. The letter will also suggest we need to take into account the possible need for mailboxes for other user groups in our facility and that our preference would be to combine the needs of all.

R1 MANAGERS REPORT

The manager reported a very busy and successful long weekend where we hosted a large ball tournament and the annual Summer Curling Bonspiel. The Bonspiel was well attended with 38 teams participating in the 35th annual event. Patrons provided very positive feedback on all aspects of the event.

The manager is pleased to report that all 4 “Movies in the Park” showings this summer have been generously sponsored by South Cowichan Rotary. The first movie, New Moon was well attended by approximately 180 people and a good time was had by all. All donations go to Rotary to sponsor local projects. Upcoming movies include: Footloose, Avitar and Alice in Wonderland.

R2 FACILITIES REPORT

The Facility Coordinator provided several project updates including the replacement boiler which is moving ahead on time and on budget. Out of 7 companies that attended the site meeting 2 submitted bids with Bay Side Mechanical being awarded the tender.

The HVAC request for proposal closes July 29th.

Curling ice went in well this year, we took the opportunity to do some staff training during the process which will be very beneficial in the future. Many compliments on quality of ice were received from the curling bonspiel as well as other groups that took advantage of the ice being in for practice.

New this year we put in paint that would glowing under black lights and hosted “Rock & Glow curling” The rentals were

successful thus this may be something we look at doing again in the future.

The commission congratulated Tony on his permanent full time appointment to the Facility Coordinators position and they are looking forward to continuing to work with him.

NEW BUSINESS

NB1

Facility Rates

Staff presented a proposed 5 year plan for rental fee increases, the increases would be consistent to all areas of the facility and would assist user groups to budget accordingly further in advance.

The report was accepted as presented with the amendment to the purpose stating that it “the increase would be subject to yearly review by the Kerry Park Commission”.

It was moved and seconded that the rental rates throughout the facility will increase for the 2010/11 season by 3% effective August 1st 2010.

It was moved and seconded that the annual 3% increase for the seasons 2011-2015 will be tabled to budget planning process.

It was moved and seconded that the introduction of a weekday, midday (8:00 am-2:00 pm excluding statutory holidays) rate of \$55.00 per hour for individual rental use or youth groups (i.e. schools) be approved

NB2

Community Survey- Draft Report

Staff presented a draft report based on the South Cowichan Recreation Community Survey results.

415 surveys were returned representing approximately 6% of the population of areas A, B, C, D

Discussion took place regarding each question asked and the results found.

Director Giles left the meeting at 6:25 pm

The directors agreed to give feedback to the manager within 2

week as to the final report layout so the final copy can be brought to the August meeting.

NB3

15 Passenger Van

Discussion on draft legislation banning 15 passenger vans and the impact to our programs that would have.

It was noted that School District 79 is looking at phasing out 15 passenger vans within the next year to reduce the perceived risk.

Staff was directed to provide a report to the commission outlining the current use of 15 passenger vans at South Cowichan Recreation, impacts of going to smaller or larger vehicles, or getting rid of transportation altogether

NB4

Historical Society Banner

The manager displayed a banner that the Mill Bay Historical Society has produced promoting “old time” Mill Bay. These banners can be displayed on light standards or mounted to the wall. The Historical Society is looking for support to display a number of these at Kerry Park Recreation Centre.

The commission directed staff to explore the **logistics of displaying one or several of these banners at Kerry Park Recreation Centre either inside or outside.**

NB5

Smoking Policy –

The commission directed staff to provide a report on the Provincial Legislation stating that smoking is not to be within ten feet of any entrance to a building, how to improve on our policy, how this effects our facility and how to enforce the policy more effectively.

ADJOURNMENT

Meeting adjourned at 7:20 pm

Certified Correct:

Chairperson

Recording Secretary

Dated

Dated