

Minutes of the regular meeting of the Transit Services Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on June 9, 2010 at 3:30 p.m.

PRESENT: Director Seymour, Chair
Director Morrison, Vice-Chair
Directors Cossey, Duncan, Giles, Harrison, Haywood,
Iannidinardo, Kuhn and Alternate Director Cadorette

ABSENT: Directors Kent and McGonigle

ALSO Warren Jones, CAO, CVRD
PRESENT: Brian Dennison, General Manager, E & E
Jim Wakeham, Manager, Facilities, Transit & Fleet
Myrna Moore, BC Transit
Joanne Bath, Recording Secretary

**APPROVAL
OF AGENDA**

Item R1-5 was moved to R2-4.

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the April 14, 2010 regular Transit Services Committee meeting be adopted as presented.

MOTION CARRIED

**BUSINESS ARISING
FROM MINUTES**

No business arising.

CORRESPONDENCE

C1

Correspondence was received from Fred Oud, President, Cowichan Exhibition requesting special busing during Cowichan Exhibition.

Discussion took place regarding providing this type of service for large events in the Valley, and it was suggested to consider these for future budgets.

It was moved and seconded that the correspondence from Cowichan Exhibition be received and filed.

MOTION CARRIED

Staff were directed to contact Mr. Oud to follow up on the CVRD response to his request.

C2

Correspondence was received from the City of Duncan requesting improved busing into the core of the City.

It was moved and seconded that staff respond to the City of Duncan Junior Council thanking them for their input and advising that the transit service continually makes improvements and explain the process for considering transit system route changes.

MOTION CARRIED

REPORTS

R1

Jim Wakeham, Manager, Facilities, Fleet and Transit provided the Committee with the following verbal reports:

1. Lake Cowichan/Honeymoon Bay/Youbou service update

Mr. Wakeham provided an update from a meeting with BC Transit, the operating companies and Directors to discuss bettering the service.

2. Commuter Park-N-Ride update

It was moved and seconded that the staff write directly to the Ministry of Transportation and Infrastructure, regarding providing a noise barrier as a result of the berm that was removed for the Frayne Road Park-N-Ride.

MOTION CARRIED.

It was moved and seconded that staff write to the Ministry of Transportation & Infrastructure to request landscaping to be provided around the Valleyview and Frayne Road Park-N-Rides.

MOTION CARRIED

Mr. Wakeham briefed the committee on issues involved at the Koksilah Commuter stop, and advised that BC Transit is reviewing the situation.

3. Reduced fare special request.

It was moved and seconded that customers reaching 100 years of age be provided a pass to ride free on the CVRD handyDart and conventional bus systems.

MOTION CARRIED

4. Status of current transit tickets (discounted) as of July 1st.

It was moved and seconded that current transit tickets be accepted as full fare when the rates are increased on July 1, 2010.

MOTION CARRIED

R2

Myrna Moore, Regional Manager, BC Transit, provided verbal updates on the following:

1. 2010/2011 Expansion Hours

HandyDART hours have been expanded by 1600 hours annually or approximately 30 hours per week, with implementation for September 2010. CVRD approval is required. Unfortunately there is no expansion hours provided for the conventional service. The Regional Concept Plan to maximize ridership and expansion of service was discussed.

2. RFP Status

Current annual operating agreements are 5-year term with 2 year extensions. These expire on March 31, 2011. BC Transit would like to consider a two year extension to allow the Regional Concept Plan to be developed and to do analysis of what other operation facilities are available to benefit the CVRD Transit service.

It was moved and seconded that the CVRD Board approve 2-year extensions to the BC Transit Annual Operating Agreements and further that the Board Chair and Corporate Secretary be authorized to sign the extension agreements.

MOTION CARRIED

3. Hutchinson Road Park-N-Ride Update

Mr. Wakeham advised that seven comments/complaints have been received regarding the September closing of the Hutchinson Road Park-N-Ride. Ms. Moore advised that customers will be notified of the change through various means.

4. Transit Shelter Project update

Mr. Wakeham introduced Ian Martin, representative with BC Transit who is working on the province wide Transit Shelter initiative.

Mr. Wakeham explained the challenges that this project involves and, due to the anticipated cost of the infrastructure needed for most of the shelters, the shelter funding agreement scope of the project needs amending.

Discussion took place on the advantages of the BC Transit recommended shelter design over other structures such as wood and glass.

It was moved and seconded that the CVRD accept the BC Transit proposed standardized metal bus shelters, subject to those municipalities or Electoral Areas wishing to being exempted and to submit their own desired designs for approval.

MOTION CARRIED

It was moved and seconded that staff write to UBCM requesting that the funding agreement for transit shelters be revised from 32 to 24 shelters, due to the underestimated cost of the necessary infrastructure.

MOTION CARRIED

The suggested shelter locations will be presented at the next Committee meeting.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

The meeting adjourned at 5: 30 p.m.

Chair

Recording Secretary

Dated: _____