

Minutes of the Regular meeting of the Area I (Youbou/Meade Creek) Parks Commission held in the Upper Community Hall, 8550 Hemlock Street, Youbou, BC, on Tuesday, January 14, 2014 at 7:10 pm.

**PRESENT:** Chairperson Marcia Stewart  
Rose Davidson  
Rob Somers  
Director Pat Weaver

**ALSO PRESENT:** Recording Secretary Tara Daly

**REGRETS:** Vice-Chairperson Gerald Thom  
Dan Nickel

### **APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be approved.**

**MOTION CARRIED**

### **ADOPTION OF MINUTES**

**M1 It was moved and seconded that the minutes of the Regular Area I (Youbou/Meade Creek) Parks meeting of November 12, 2013 be adopted.**

**MOTION CARRIED**

### **REPORTS**

#### **AREA I DIRECTOR**

- Director Weaver
- Truck Wash – the contractor is Stone Pacific; the unit is scheduled to arrive in Duncan from Germany on the 24<sup>th</sup> February; installation will be a couple of weeks; the site location is adjacent to Youbou Lands and a Telus right-of-way so negotiations had to occur; it is proposed to be a manned facility therefore creating a job
  - During the Christmas holidays, Director Weaver followed up with residents' concerns about huge bonfires at Woodland Shores; MoE was contacted and, because of a low ceiling, shut the contractor down with a warning not to resume; MoE will be monitoring the area
  - R. Somers commented on the truck traffic hauling fill (500 loads); they are travelling from where the boat launch will be and then going down Marble Bay Road; it's dirty but are taking precautions to stop contaminants from reaching the lake; the frog pond is okay
  - Director Weaver is planning a Nature & Habitat Fund Advisory Committee meeting on February 25<sup>th</sup>

#### **COWICHAN LAKE RECREATION**

- L. Blatchford
- No report although M. Stewart noted that the current Cowichan Lake Recreation Playbook is available highlighting many activities and events

**CHAIRPERSON**

- M. Stewart
  - M. Stewart thanked T. Daly for hosting a holiday get together at her home; also thanks to Directors Weaver and Morrison for the Christmas gathering at the CLR Curling Lounge for the volunteers of Areas F and I

**CVRD**

- Ryan Dias
  - Easy Living Landscaping has been awarded the parks maintenance contract for 2014-2016 in Areas F & I in the amount of \$246,263.85 including GST

**OLD BUSINESS**

**OB1**

Memorial Bench for Gillian Scott update – R. Somers

- The boards from Rose and Gordon Davidson are cut but need to be ripped and assembled; there are underground sprinklers in the location that Alan Scott chose, unsure where the lines run but will speak with Graham Gidden of CVRD. R. Somers questions whether the bench needs to follow the corporate standard, may be possible to have the concrete donated for the pad, the steel frame would need to be supplied by CVRD; R. Somers will contact Ryan Dias.

**OB2**

Playfield at Woodland Shores update – R. Somers

- A substantial amount of broom has been cleared but the bobcat is no longer available; R. Somers has 3 broom pullers on loan from CVRD so will continue to persevere
- M. Stewart suggested a barbeque be held at a later date, to thank the residents of Woodland Shores for their help

**OB3**

Nantree Dock

- Reviewed the information from CVRD staff; a 60 foot long X 5 foot wide dock has a cost of \$10,500 plus disposal fee for existing dock; by having the finger there it helps contain erosion, wave action, and prevents boat access; suggestion that Area I Parks pay for half and that Nantree residents raise the rest of the funds; R. Somers will speak with Ken Blades and Bill Peters, the residents who attended the November meeting, to determine if they are interested in matching funds put forward by the Commission
- The funds could be diverted from Price Park and the Little League Park budgets

**OB4**

Properties for Disposal

- Creekside Sewer Expansion Property
- Palmer Way

Update: Director Weaver believes Engineering is interested in the sewer property for expansion of the Creekside system; no further information on Palmer Way; Staff Report will go forward to the EASC meeting on January 21<sup>st</sup>; with a recommendation going forward to the Board meeting on February 12<sup>th</sup>; Director Weaver will have further discussions with Engineering staff

**NEW BUSINESS**

**NB1** Annual General Meeting for 2014

- An AGM isn't necessary as all elected members' terms of both the Area I Parks Commission and the Youbou Fire Commission do not end until December 31, 2014; Director Weaver has the opportunity for an appointment to the Parks Commission to fill the current vacancy; possibility to combine an Open House with the upcoming Nature & Habitat Fund Advisory Committee meeting

**NB2** Financial Statement for Period 12 of 2013

- The sewer user fee at Mile 77 Park is paid but at Stoker Park, neither the sewer user fee nor the water user fee has been paid – Why?
- Does the insurance amount cover all of the Area I Parks? Is it a stand alone amount or a divided amount for all of CVRD Parks?
- Why was there funds spent on repairs and maintenance in Uplands Park? What has been built to need repairs and maintenance?
- M. Stewart will speak with staff to clarify

**NB3** Swordfern Park

- R. Davidson noted that there is blue flagging tape on about fifteen trees along the creek; on the tape is written "HWM Madrone"
- M. Stewart will speak with staff for further information

**ADJOURNMENT**

**8:45pm** It was moved and seconded that the Regular meeting of the Area I (Youbou/Meade Creek) Parks Commission be adjourned.

**MOTION CARRIED**

The meeting adjourned at 8:45 pm.

The next Area I (Youbou/Meade Creek) Parks Commission meeting will be held Tuesday, February 11, 2014 at 7pm, in the Upper Community Hall, 8550 Hemlock Street, Youbou BC