

## Minutes of the Area E Parks and Recreation Commission meeting of April 5, 2011 held at the Glenora Community Hall

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**Present:** Frank McCorkell; Chairman , John Ramsey, Patty John, Ron Smith, Irene Evans, Howard Heyd, Paul Slade, Mike Lees, Larry Whetstone, Director Loren Duncan

**Call to Order:** The meeting was called to order at 7:00 p.m.

**Minutes:** The minutes of the February 17, 2011 meeting were distributed, reviewed and accepted by the Commission.

**Business Arising:** There will be additional discussion on a number of the items listed in the February minutes later in this meeting.

### **New Business:**

1. Community Parks Commission Chairs Meeting. Frank McCorkell attended the March 28<sup>th</sup> meeting and brought the rest of the members up-to-date on projects the staff was working on. In addition, a list of all parks staff was provided. A complete list of the projects proposed to be undertaken throughout the CVRD was also provided and the Commission reviewed the six that were listed for Area E.

After reviewing the projects the following were listed in order of preference to be completed:

1. Glenora cookhouse
2. Boys Rd. rest stop and kiosk
3. Wake Lake Ecological Reserve parking area, kiosk, picnic table, signage etc.\*
4. Miller Road rest stop pathway extension to Roberts Road
5. John's/Granite Rd. picnic table, gate, signage.

The proposal for the Allenby Road Pathway project is suggested to be put off until 2012

Wake Lake:

\* The Commission recommends meeting onsite with staff and some Commission members prior to undertaking any improvements so that the exact location for the picnic table pad, parking area and any viewing area/kiosk could be determined.

2. Summer Student Work Crew Program memorandum from Ryan Dias. The following time is suggested to be spend by the crew at each of the following parks

1. Jack Fleetwood Park, 2 days
2. Fairbridge Park, 1 day
3. John's/Granite Rd., 2 days
4. Glenora Trails Head Park, 6 days
5. Wake Lake Park, 2 days

3. Commission Meeting Dates. It was decided to have the regular meetings held on the first Tuesday of each month. If there is no reason to hold a meeting on that date each member will be notified as soon as possible.

4. Memorandum from Ron Austen regarding Public Health Smoking Protection Bylaw No. 2084. This bylaw, from the City of Duncan, came with the request that it be considered for adoption for all our parks and trails. After a lengthy discussion the Commission's was **not** in favour of having the CVRD adopting such a bylaw for any it's our parks or trails.

5. Memorandum from Tanya Soroka regarding the proposed subdivision of Lot 1, Section 9, Rand 9, Plan 2681, Sahtlam Land District was reviewed. The Commission discussed the proposal at some length and the following was recommended.

Minutes of the April 5, 2011 Area E Parks and Recreation Commission meeting continued:

That the Commission would be receptive to acquiring the 0.14 hectare piece of land on the north side of Cowichan Lake Road, and, in addition, the Commission wishes to see all the wet lands area protected, as per the Regional District's requirements, for the rest of this parcel south of the road.

6. Memorandum from Ron Smith regarding the possibility of an Area E Community Parks Celebration was distributed. The memo indicated that there were a number of events planned around the province to celebrate the 100<sup>th</sup> anniversary of BC Parks. There may be some provincial funding to host a joint BC Parks/Community Parks event at the Glenora Trails Head Park in the spring, summer or early fall.

The Commission requested the parks department contact the Project Manager at [BCParks100@gov.bc.ca](mailto:BCParks100@gov.bc.ca) to see if there is any funding available to stage such an event. It was felt that given the location of our community park to the Cowichan River Provincial Park it would be a good opportunity to promote this excellent parks system within the Cowichan Valley.. If there is some seed money then the preliminary planning to host a parks celebration event would be discussed at our next Commission meeting..

7. Cowichan River Crossing Study

This project has been discussed by the Commission for many years and it was felt that it should once again be reviewed. Because there were a number of concerns on how we should proceed it was suggested by the Commission that an appropriate parks staff member be invited to the next meeting (May 3<sup>rd</sup>) to review this particular project and provide suggestions on how to proceed.

8. Sahtlam Public Meeting

With the need for additional playground/tot lot parkland in the Sahtlam area the Commission is planning to host a meeting in the community this spring to discuss the proposal and receive public input prior to making any concrete decisions on the type(s) and location for new parks. A date for this community consultation meeting will be determined at the next meeting of the Commission.

**Other Business In Brief**

1. The Commission would like an update from staff about the new Glenora Trails Head Park entrance sign requested some time ago. If there is a sketch of the proposed new sign and a projected date when it will be ready a memo on this project would be appreciated.

2. The Commission would like to review the Area D Parks and Trails Master Plan when it is completed so that we can ensure any trails planning proposed within Area E will complement what is recommended within the adjacent Electoral Area..

3. Some Commission members will do an onsite at the Cowichan Station ball field in the near future to see where a picnic table and garbage can could be located as well as any recommended signage.

4. The Commission would like to know if the parks department has any information on who and why a gate has been constructed across Tiipperary Road at Riverbottom Road. Tiipperary Road is a gazetted road and used by many local residents. It would be appreciated if a memo could be sent to the Commission with information on this matter.

**Next Meeting**

The next meeting will be held on Tuesday May 3<sup>rd</sup> at the Glenora Hall.

**Adjournment**

The meeting adjourned at 9 pm.

File: Parks and Recreation Commission Meeting  
Of April 5, 2011