

Minutes of the Cobble Hill Parks and Recreation Commission meeting held at 7 p.m. on February 2, 2011 in the Boardroom of the Arbutus Ridge Golf and Country Club.

Those present: Ruth Koehn, Gord Dickenson, Bill Turner, Lynn Wilson, Allan Seal, Dennis Cage, John Krug and Gerry Giles – Director.

Also present: Scott Mitchell and Matthuw Ronald-Jones

The meeting was called to order by Director Giles who welcomed those present along with new commission member Dennis Cage. She called for election for Chair of the Parks Commission whereupon John Krug was nominated. John accepted the nomination and there being no further nominations he was declared elected as Chair of the Commission for 2011. Director Giles called for election of Vice Chair. Allan Seal was nominated and when he accepted the nomination he was declared elected as Vice Chair of the Parks Commission for 2011.

John Krug assumed the Chair and called for additions to the agenda. Farnsworth, Manley Creek and the Train Station parks were added to the agenda.

Moved/seconded

That the agenda be accepted as amended.

MOTION CARRIED

John welcomed Scott and Matthuw to the meeting and asked them to speak to their interest in entering into a Stewardship Agreement with the CVRD regarding the Cleasby Bike Park. Scott explained the organizational structure of the South Island Mountain Bike Society (SIMBS). Their presence is mostly in the Victoria area where they have a Stewardship Agreement with the CRD for the Hartland site. The Club has its own funds to cover insurance and to run programs. While they belong to an international organization, their focus is the Island. The Society does have regular monthly meetings and they host a variety of activities for the mountain biking community but are looking for an opportunity to expand into to the South Cowichan area where Matthuw lives. Their focus here would be to encourage young riders and others to enjoy Cleasby Bike Park and Cobble Hill Mountain eventually taking in the Kinsol Trestle area. They are looking for a 3 to 5 year Stewardship Agreement, but will need to take the Draft as outlined in Dan Brown's February 1, 2011 memo back to their Board of Directors for consideration. John thanked Scott and Matthuw for their attendance and they left the meeting.

Moved/seconded

That the minutes of October 28, 2010 be accepted as distributed.

MOTION CARRIED

Business Arising:

1. **Dog Park:** The minutes of the November 4th 2010 community meeting regarding the Dog Park were reviewed as was the outline of the long and short term actions

agreed to at that meeting. Complaints continue and a meeting will be arranged with John Krug, Ryan Dias, Jocelyn Rowe and Gerry Giles to discuss the updates undertaken and future activities in the park.

- 2. Parks and Trails Master Plan:** A brief review of the Cobble Hill Parks and Trails Master Plan took place. It was agreed that all would have amendments to Tanya Soroka at the CVRD by February 15, 2011. tsoroka@cverd.bc.ca

Moved/seconded

That the Cobble Hill Parks and Recreation Commission recommend the CVRD adopt the Cobble Hill Parks and Trails Master Plan as amended.

MOTION CARRIED

- 3. Twin Cedar/Watson Avenue Pathway:** A report was provided on the trail that was grubbed out by Mann Excavating between Twin Cedars Drive and Watson Avenue. This route will shortly house the sewer system that will be extended from the Twin Cedars system to Watson Avenue. Evergreen Independent School will hook into this system in exchange for help building the pathway.

New Business:

- 4. Farnsworth Park:** Bill reported the light at Farnsworth Park was cycling on and off all night long to the annoyance of the neighbours. ***PARKS STAFF**
- 5. Manley Creek Park:** Lynn reported the heavy rains have caused some blow outs between the first and second bridge, which is causing damage to the trail and drainage system. This situation needs to be rectified before further erosion takes place. ***PARKS STAFF**
- 6. Train Station Park:** Gord reported that maintenance staff is dumping their trimmings and grass clippings at the north end of the park beyond the kiosk. These should be taken away for disposal elsewhere. ***PARKS STAFF**
- 7. Sport Court at Evergreen School:** The parks commission considered the pros and cons of partnering with the Evergreen Independent School Society to build a 50' x 80' community use sport court on school grounds as per the letter addressed to the commission by Society President Chris Urquhart. Much discussion ensued with Ruth Koehn and Dennis Cage providing clarification on the building design and location.

Ruth and Dennis excused themselves from the room due to a potential conflict of interest.

Discussion ensued with commission members supporting the partnership with opportunity provided the school assume responsibility for maintenance and community use was guaranteed.

Moved/seconded

That the Cobble Hill Parks and Recreation Commission endorses entering into a partnership agreement with Evergreen Independent School Society to assist with the building of a sport court on their property by contributing a grant in an amount not to exceed \$28,500 in exchange for which a community use agreement will be entered into between the CVRD and the Society for community after school, weekend and summer holiday use and potential summer programming with all funds to be found with the 2011 budget.

MOTION CARRIED

Note: the use agreement should include a payback clause for the full amount if the Society sells the property within the first 5 years and a depreciating amount between 5 and 10 years.

Ruth and Dennis returned to the meeting.

8. **Concept Drawing – Cobble Hill Common:** Ruth explained the concept drawing for the Cobble Hill Common. This drawing was based upon the community surveys received as well as consultation with the volunteered to assist with the development of the concept plan. These members are: Annie Ingraham, Veronica Scott, Gar Clapham, Carolyn Bendall, Bonnie Walsh, Allan Garside, Dennis Cage, Gerry Giles, John Krug, Ruth Koehn, Jennifer (David) Symon and Lois Turner.

The concept plan will be presented at the AGM of the Cobble Hill Parks and Recreation Commission to be held on March 24th 2011 in the Cobble Hill Hall.

Ruth Koehn left the meeting due to a conflict of interest.

Moved/seconded

That a soul source contract be granted to Ruth Koehn in an amount not to exceed \$2,000 to develop the concept plan for Cobble Hill Common.

MOTION CARRIED

Ruth returned to the meeting.

9. **Cleasby Bike Park Agreement:**

Moved/seconded

That the Cobble Hill Parks and Recreation Commission recommends that the CVRD enter into a Stewardship Agreement with the South Island Mountain Bike Society for Cleasby Bike Park and that once developed the Agreement be sent back to the Parks Commission for information.

MOTION CARRIED

10. Towns for Tomorrow: An update was provided by Director Giles on the Towns for Tomorrow application and what this work would entail should the grant be received.

11. Cobble Hill Cross Country Classic: As outlined in a memo from Dan Brown dated February 2, 2011 to the Commission. Race to take place on Sunday, March 27th 2011. The memo outlined five conditions for granting permission for staging the race.

Moved/seconded

That the Cobble Hill Parks and Recreation Commission approve holding the Cross Country Mountain Bike Race Event on March 27, 2011 subject to the Evert Cycling Club complying with the conditions listed in the February 2nd memorandum.

MOTION CARRIED

Other business:

12. A brief budget review took place and after consideration it was

Moved/seconded

That the 2011 Cobble Hill Parks budget be adjusted by deleting \$15,000 from Galliers Road capital then transferring these funds to the Evergreen grant. The remainder of the Evergreen grant is to be found within the budget by the Chair and the Director.

MOTION CARRIED

13. Director's Report included an update on:

- the Kinsol Trestle
- the South Cowichan OCP Review with appreciation going to Lynn for her notice on the legal
- the Bamberton decision, and the
- postponement of the Eco Depot Open Houses.

There being no further business, the meeting adjourned at 9:25 p.m.

John Krug, Chair