

Minutes of the Cobble Hill Parks and Recreation Commission meeting held at 7:00 pm Thursday, June 6th 2013 in the Youth Hall on Watson Avenue.

Those present: John Krug - Chair, Lynn Wilson, Alan Seal, Gord Dickenson, Al Garside, Jennifer Symons, Ruth Koehn, Dennis Cage, Alternate Director Frank Raimondo and Regional Director Gerry Giles.

Apologies: Bill Turner and Annie Ingraham. One guest (Robin Brett) was also present.

Chair Krug called the meeting to order with the introduction of Alternate Director Frank Raimondo. Parks members were then introduced to Frank by John Krug who also provided a brief background on the talents each member brings to the commission.

Moved/second

the agenda be approved as amended by adding Cobble Hill Common use for the fair on the 23rd, 24th and 25th of August to New Business as well as a discussion of summer student work. MOTION CARRIED

Moved/second

the minutes of Monday, April 22nd 2013 meeting be accepted as distributed.

MOTION CARRIED

Old Business:

1) **Cobble Hill Common** update. The Kinnikinnick on the Holland Avenue berm has been weeded but it was noted it is in need of re weeding. Modifications have been made to the shape of the soil around the kiosk and a sprinkler system has been installed in the area. It should be noted by parks staff that mowing has caused ruts in the berm and the top of one of the irrigation boxes has been chewed by the lawn mower. John Giles and Gord have done a lot of work putting cages around the fruit trees, shaping the middle area of the Common and keeping the Maple trees watered. Dennis is to send a plant list to John and Gerry for review. It was also noted one of the Japanese Maples in the Cenotaph has died, likely from disease. A replacement will be sought in consultation with Bernie Dinter.

2) **Quarry Nature Park Washroom** is progressing. Completion date is July 15th with a 14 day inspection period afterwards. It was noted that engineering has confirmed the washroom will be connected to the sewer system at that point. A question was raised about what will happen with the dirt on the site. Staff member Graham Gidden has prepared a site plan so the area will need to be assessed once the washroom is complete. A grand opening for the washroom will be planned. John also noted there were seven horse trailers in the horse trailer parking lot over the weekend and that Quarry Nature Park and Cobble Hill Mountain recorded the highest use of all of the monitored CVRD parks.

3) **The Off Leash Dog Park Water Fountain** is ready for installation and John, Alan and Gord will carry out the work required for its finishing and mounting.

4) **Evergreen Mural** has been approved for mounting on the TELUS building and a design that mounts without fastening it through the face of the mural will be supplied by Ruth.

5) An update on the proposed parkland acquisition was provided in Closed Session.

6) **The Boatswain Park Survey** was briefly discussed and it was agreed the survey summary would be sent to members of the commission. Lynn agreed to work with Gerry to develop a 'Scope of Work' document to guide the project. It was further agreed that either Lynn or John would work with the subcommittee, once appointed, to help with the planning process.

Moved/second

the following members of the Satellite Park community be appointed to work on a subcommittee to help develop a park plan for Boatswain Park: Tanya Friese, H. Kmit, Brigette Furlonger, Debra Vogt and Nicole Bond. MOTION CARRIED

7) Watson Avenue Trail update was provided and Dennis is to submit a plan to adjust the bollards and install a culvert and trail edge to Ryan and Mike.

New Business:

a) Use of the Cobble Hill Common during the Cobble Hill Fair.

Moved/second

the parks commission has no objection to the use of the Cobble Hill Common by the Shawnigan Cobble Hill Farmers Institute for fair set up on the 23rd, the fair on the 24th and tear down on the 25th of August provided the appropriate use agreement is entered into where the Institute repairs all damage done to the Common and that proof of adequate insurance in favour of the CVRD is provided. MOTION CARRIED

b) A flyer was distributed regarding the fundraising activities of the Northwest Wildlife Preservation Society for the Manley farm. The commission agreed that meeting with the Society would be beneficial.

Moved/second

that Brian Farquhar arrange a meeting between the Society and the Parks Commission as soon as convenient. MOTION CARRIED

c) The Summer Student work in Area 'C' was queried and Lynn noted the access to the beach on Clearwater Road is now in a dangerous state. This should be evaluated by staff and added to the summer students work where warranted.

Directors Report:

Gerry provided an update on several items and indicated that she would like to undertake the work on Ross park if Gord Dickenson will help with this project. It would likely entail a day's machine time to shape the property, which would then be planted and gravelled as appropriate. The drawings provided by Ruth along with the pictures taken by Jennifer will form a plan that will be discussed with the Service family. Gerry also indicated Doug Lockhart has provided the mechanical equipment necessary for the bike wash timer and the South Island Mountain Bike Society has provided a contribution of \$500 toward the bike wash.

Frank provided an update on the various options facing the Kerry Park Recreation Commission with respect to work required at Kerry Park.

There being no further business the meeting adjourned at 8:52 pm with an agreement the next meeting would be at the call of the Chair.

John Krug, Chair