

Date: February 26, 2015

Time: 7:00pm to 8:00pm

**MINUTES** of the Electoral Area D Advisory Planning Commission held on the above date and time at the Cowichan Estuary Centre.

**Members Present:**

Chairperson: Robert Stitt

Acting Secretary: Robert Stitt

Members: Kerrie Talbot, Matthew Louie, Hilary Abbott, Joe Kinrade and Peter Holmes.

**Members Absent:**

Calvin Slade, Kevin Maher.

**Also Present:**

- Scott Starkey and Mark Radloff of Andrew Sheret
- Two neighbors of the Andrew Sheret property including Marlin Gates

**Order of Business:**

- Chair explained that non-applicants attending could not participate in the meeting but had the option to present concerns to the EASC through a delegation arranged through Planning
- Applicants presented their proposal to build a 272m<sup>2</sup> addition to eliminate outside storage
- Proposed addition and new loading zone arrangement favourably received
- Current outside storage will become seven additional parking spots with another four directly outside for a total of 31 – staff do not park outside company parking spots
- Applicant declared there was no future expansion planned for the site
- Estimated 2 to 3 delivery trucks per week, normally limited to 26ft long
- Concern about traffic safety on Chaster Road and Frances Street:
  - Applicant will continue to communicate unloading procedures to trucking companies
  - Agreed that flexibility needed with landscaping versus ease of truck access to keep roads to the north safe
- Motion: To accept the application as presented with the recommendation that the applicant work with the CVRD to make truck entry and exit as safe as possible, including reducing, reshaping or relocating landscaping as necessary. Seconded. All in favour