

Minutes of the regular meeting of the Cowichan Lake Recreation Commission held Thursday, July 25, 2013 in the Cowichan Lake Sports Arena Multipurpose Room, Lake Cowichan, BC.

**PRESENT:** Members: D. Darling; R. Forrest, (Mayor, Town of Lake Cowichan); I. Morrison (Director Area F); L. Johnson; R. Wise; J. Rowley; B. Peters.

**ABSENT:** P. Weaver (Director Area I); E. Fearon; R. Frost, (West Cowichan Facility Coordinator);

**ALSO PRESENT:** L. Blatchford, (Manager, Cowichan Lake Recreation); R. Austen (General Manager - Parks, Recreation and Culture - CVRD); J. Wakeham (Manager, Facility, Fleet and Transit Division - CVRD); R. Piechnik (Recording Secretary)

**Meeting called to order at 7:03 p.m.**

**ADOPTION OF AGENDA**

It was moved and seconded:

**That the agenda be approved as amended with the addition of Length Of Service Commission and Youbou Lanes under R2; NB1 Programming Question; NB2 Facilities Maintenance Question.**

**MOTION CARRIED**

**ADOPTION OF MINUTES**

It was moved and seconded:

**That the minutes of the Cowichan Lake Recreation Commission regular meeting of Thursday, June 27, 2013 be adopted as presented.**

**MOTION CARRIED**

**DELEGATION**

None at this time.

**BUSINESS ARISING FROM THE MINUTES**

**BA1: Smoking Policy Update:** Chairman D. Darling and Manager, L. Blatchford will attend the Town Council meeting on Tuesday, August 6 at 6:15 to speak on the new smoking policy being implemented by the Cowichan Lake Recreation Commission.

**BA2: HBCS Additional Request - Staff report**

It was moved and seconded:

**That the Cowichan Lake Recreation Commission adds Painting classes to the list of “free hall use” events hosted by Honeymoon Bay Community Society included in the motion made on June 27, 2013.**

**MOTION CARRIED**

**CORRESPONDENCE**

None at this time.

**REPORTS**

**R1 - West Cowichan Facility Coordinator - Verbal report presented**

by J. Wakeham

- **Propane Bleacher Heaters** - Have been removed.
- **Hall heating systems project** – Government grant signage is up at all locations. Project is going well on or under budget.
- **Youbou boiler shed asbestos abatement project** – Project has been awarded and will hopefully be completed by end of August. At this time, the project looks like it could come in under budget.
- **Honeymoon Bay rainwater containment and dispersal project** – It is expected that there may be benefit from work being done in the area. The project is being coordinated by the CVRD Parks and Trails Division.

**R2: Cowichan Lake Recreation Manager - Written reports:**

- **Alcohol, Tobacco and Drug discipline Policy** - Staff report

It was moved and seconded:

**That the Cowichan Lake Recreation Commission approves the following amendments to the Alcohol, Tobacco, and Drug discipline Policy:**

**Discipline Policy Steps**

**Step 1: First Offence:**

**Written warning to the user group indicating that a subsequent infraction will result in the cancellation of a booking, with the user group still responsible for that booking's rental fee.**

**Step 2: Second Offence:**

**Cancellation of a booking, with the user group still responsible for that booking's rental fee.**

**MOTION CARRIED**

**ACTION:** I. Morrison has some suggestions for wordsmithing in the policy. Suggestions will be reviewed.

- **Discussion regarding August Commission meeting** – The annual summer bonspiel start date is the same date as the scheduled Commission meeting; there are no agenda items at this time. Commission direction to cancel the August meeting.
- **Poll Commission for length of service.** Staff asked Commission members how long they have been on the Commission. Information to be shared with A. Nelson at the CVRD office.
- **Youbou Lanes** - Youbou Lanes was visited by CTV News and staff was interviewed on the history, recreation and community interest

of the Youbou Bowling Alley. The interview will be aired sometime in the next week. Staff was also interviewed live by CFX on the provision of lifeguarding and the swimming program at the Arbutus Park facility.

**R3: CVRD Board - Director Morrison Verbal report** - report on CVRD Board corporate strategic plan; Honeymoon Bay is in Stage 2 of water restrictions; Kerry Park renovation idea is not going through to referendum at this point.

**R4 - Town Of Lake Cowichan - Mayor Forrest Verbal report** - There will be another Multidisciplinary Medical Meeting on Thursday, September 5 at 9am at the Senior Centre. The community is encouraged to attend; the Library is close to completion and then the Town Square will start; the roundabout project is progressing according to plan.

**R. McCowan from Big Mountain Hockey School joined the meeting at 7:39pm.**

It was moved and seconded:

**That Rob McCowan is allowed to speak to the Commission for 10 minutes.**

**MOTION CARRIED (Unanimously)**

## **NEW BUSINESS**

**NB1 - Big Mountain Hockey School** - R. McCowan introduced himself and gave a history of the founders of the school and past hockey experience with hockey schools at the Cowichan Lake Sports Arena. He shared Big Mountain Hockey School's vision for hockey in the area.

**R. McCowan left the meeting at 8:12pm.**

**NB2 - Programming Question - Mayor Forrest** - The question was raised about swimming lessons only being offered in Youbou. Question regarding the possibility of Cowichan Lake Recreation offering a Movie In The Park night during the summer months.

**ACTION:** Staff will research the possibility of offering swimming lessons in other locations next year and will look into the cost of a license to show movies.

**NB3 - Facility Maintenance Question - Director Morrison** - A suggestion to do major cleanups in Honeymoon Bay Hall once or twice a year, go through equipment and remove unusable or outdated items.

## **INFORMATION**

None at this time.

**OLD BUSINESS**

**OB1 - Budget Information Session - Staff Report**

Staff reviewed the Cowichan Lake Recreation operating budget 2013 with an explanation of what each line and category represents. The budget was color coded in an effort to explain the line items that the Commission can direct change or give input but cannot always control the outcome; the line items whereby staff and Commission are presented with details so the Commission cannot direct change; and the line items whereby the Commission can direct change or give input.

**QUESTION PERIOD**

None at this time.

**NEXT MEETING DATE**

Thursday, Sept 26, 2013 at 7pm in the CLSA Meeting Room.

**MEETING ADJOURNED**

It was moved and seconded:

**To adjourn meeting.**

**MOTION CARRIED**

Meeting adjourned at 9:40 pm.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Recording Secretary

Dated:\_\_\_\_\_