

Minutes of the meeting of the Cowichan Lake Recreation Commission held at the Cowichan Lake Sports Arena Curling Lounge, Thursday January 22, 2009. Called to order at 7:00 p.m.

PRESENT: Members: S. McFarlane, D. Darling, R. Wise, L. Olson, B. Peters, R. Forrest, K. Kuhn, C. Bath, I. Morrison
Alternate member B. Day

ALSO J. Elzinga, Manager, Cowichan Lake Recreation

PRESENT: R. Frost, Operations Manager; L Backlund, Deputy Manager, K. Worsley, Chamber of Commerce Info Centre.

**ELECTION OF
CHAIRPERSON**

Election Results:

Chairperson – S. McFarlane

Vice-Chairperson – B. Peters

S. McFarlane chaired the rest of this meeting.

**ADOPTION OF
AGENDA**

It was moved and seconded:

That the agenda as amended be approved with the addition of Canada Day Grant Application, Risk Management Assessment, Notification, Warren Jones, and Web Site.

MOTION CARRIED

**ADOPTION OF
MINUTES**

It was moved and seconded:

That the minutes of the November 20, 2008 Cowichan Lake Recreation Commission meeting be approved.

MOTION CARRIED

**BUSINESS ARISING
FROM THE
MINUTES**

Jim Peterson: Manager confirmed that Jim Peterson has been contacted.

Renovation Project: Manager gave a brief recap of project for the benefit of new Commission members and visitors.

Project Management – CVRD Restructure: Manager confirmed that he has been asked to lead the process at least until the level of detail design. It was confirmed that the CVRD has adopted the borrowing authorization bylaw and that the next step is to hire a project manager. The Commission was asked to confirm the project components with the

understanding that there is to be no cost over runs.

It was moved and seconded:

That staff are to proceed with the project components as presented to the public for referendum.

MOTION CARRIED

Cowichan Lake Involvement: The Manager explained to the Commission that there is intent to form a steering committee for this project. Further information will be provided on who will sit on this steering committee.

It was moved and seconded:

That J. Elzinga arrange a presentation to the Commission, by CEI Architects, on project management before hiring a Project Manager.

MOTION CARRIED

Timeline: The Commission and Manager discussed the fact that they are more concerned with the budget of the project than the timeline of the project, and that the public will be kept informed as the process moves along.

Grants: The Manager explained that news should be coming soon about larger infrastructure grants.

Spirit of BC Event: The Deputy Manager gave an update on the status of the Spirit of BC event to be held on Friday Feb. 20, 2009 and that \$6800 in funding has been confirmed from the grant application process.

CORRESPONDENCE

Prom letter with discussion on Grants in Aid:

It was moved and seconded:

That this letter will be tabled to the next meeting.

MOTION CARRIED

Liquor Control and licensing – Curling Lounge and Bowling Alley:

The Manager explained that the Liquor Control and Licensing Branch has expanded their pilot project program permitting minors in liquor-primary club establishments located in a curling club to include liquor-primary establishments located in golf course facilities, recreation centres and stadiums.

It was moved and seconded:

That the Manager should go ahead and get permission for both the Curling Lounge and the Bowling Alley.

MOTION CARRIED

NEW BUSINESS

Termination of propane contract:

It was moved and seconded:

To terminate the contract currently in place with Superior Propane giving 6 months notice with the intent to re-tender in the summer.

MOTION CARRIED

Waste Removal Contract Honeymoon Bay:

It was moved and seconded:

To sign a contract for a 12 month period with Waste Management for waste removal for the Honeymoon Bay Community Hall.

MOTION CARRIED

Ice Rates: The Manager had a conversation with the Cowichan Lake Recreation Commission about a recent request to harmonize ice rental rates in the Cowichan Valley facilities.

It was moved and seconded:

That the Commission wants control over their own rates without harmonizing with other CVRD Facilities.

MOTION CARRIED

It was moved and seconded:

To freeze ice rental rates at the current rate for the 2009/2010 season.

MOTION CARRIED

Canada Day Grant Application:

It was moved and seconded:

That the Cowichan Valley Regional District Board support the grant application to the Celebrate Canada Committee for British Columbia c/o Canadian Heritage for funds to host a Canada Day Celebration in the Cowichan Lake Area.

MOTION CARRIED

Risk Management Assessment: The Manager explained that a Risk Control Survey for CVRD owned facilities in the Cowichan Lake Area had been received along with recommendations which will be looked at in the upcoming months.

Notification: Commission members discussed how they were notified of their appointment to the Cowichan Lake Recreation Commission.

Warren Jones: Commission members had further discussion on the process of the CVRD reorganization.

MANAGER'S REPORT

The Manager gave a quick update on some major events happening this month such as: Senior Men's Playdowns; Men's Bonspiel; Minor Hockey Jamboree; Juvenile Playdowns; One day Ladies Curling Event.

The Deputy Manager gave a quick report on the launch of the new CVRD website and encouraged Commission members to check out the new site at www.cvr.bc.ca .

NEXT MEETING

The Deputy Manager conducted a survey of the Commission Members with respect to what days and times of the week works best for the monthly Commission meetings. The findings of this survey will be discussed in two weeks at the presentation on project management.

Meeting adjourned at 9:25 p.m.