

**COWICHAN VALLEY REGIONAL DISTRICT
KERRY PARK RECREATION CENTRE**

Minutes of the regular commission meeting of the Kerry Park Recreation Centre Commission, meeting held at Kerry Park Recreation Centre on Tuesday, February 26th, 2013 at 5:30 pm.

PRESENT: Chairperson: Mike Croft
Directors: Mike Walker, Gerry Giles, Lori Iannidinaro,
Commissioners: Leslie Heinio, Brian Harrison
Alternate: Kelly Musselwhite

ALSO

PRESENT: Kim Liddle, Manager, South Cowichan Recreation
Tony Liddle, S. C. Facility Operations Coordinator
Sheena Boyles, Recording Secretary
Ron Austen, GM Parks, Recreation & Culture
Jim Wakeham, Manager Facility, Fleet and Maintenance
Kim Van Bruggen, Accum Consulting
Sharon Moss, Manager, Corporate Services
Steve Hurcombe, Budget Coordinator, Corporate Services

ABSENT: Director Bruce Fraser

CALL TO ORDER

The meeting was called to order at 5:30 pm.

**APPROVAL OF
AGENDA**

It was moved and seconded that the agenda as presented be approved.

MOTION CARRIED

**ADOPTION OF
MINUTES**

It was moved and seconded that the minutes from the January 22nd, 2013 Kerry Park Recreation Commission meeting be adopted as presented.

MOTION CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

None

DELEGATIONS

None

**DEPARTMENT
REPORTS/
CORRESPONDENCE**

DR1. User Rates

The manager gave a verbal report on the changing of the HST to GST and asked the commission for direction regarding user rate increases. It was noted that there was no increase in 2012/2013 rates.

MOTION – It was moved and seconded that there would be a 3% increase in user rates for the 2013/2014 season. Net effect will still be a reduction of rates by 4% due to the elimination of the PST portion of the tax.

MOTION CARRIED

UNFINISHED BUSINESS

UB1 – KPR – Repair and Maintenance Costs

The manager presented a draft report on the annual repair and maintenance expenditures as well as a long term facility repair and maintenance plan.

UB2 Recreation Assistance Program

The manager presented the Recreation Assistance Program information that has been created for the community as well as a verbal report on the costs associated, how it would be managed and proposed reevaluation timeframe.

Motion: It was moved and seconded to accept the Recreation Assistance Program as presented for it immediately implementation.

MOTION CARRIED

NEW BUSINESS

NB 1 – Meeting Updates – Kim Van Bruggen

Accumen consultant Kim Van Bruggen updated the commission as to their progress with the community roundtable discussions. She was also pleased to announce that their social media side of the information sharing process has been launched and we are already getting followers on Twitter and Facebook. Follow up meetings and broader public engagement initiatives will be held later in the spring with final recommendations on the next steps will go to the commission at our May meeting.

NB2 – 2013 Budget

The manager presented a staff report on the Kerry Park Recreation 2013 Annual Budget.

Motion: it was moved but not seconded to increase requisition up to 1% and funds be transferred to reserve for future use.

MOTION DEFEATED

Motion: It was moved and seconded to accept the Kerry Park Recreation 2013 Annual Budget as presented.

MOTION CARRIED

QUESTION PERIOD

None

MEETING DATE

The next meeting is scheduled for March 26th, 2013.

ADJOURNMENT

The meeting adjourned at 6:30 pm

Chairperson

Secretary

Dated