

Minutes of the regular meeting of the Cowichan Lake Recreation Commission held Thursday, May 24, 2012 in the Cowichan Lake Sports Arena Curling Lounge, Lake Cowichan, BC.

PRESENT: Members: D. Darling (Chair); R. Forrest (Mayor, Town of Lake Cowichan); L. Johnson; B. Peters; D. Adams; R. Wise (entered the meeting late - time not noted); E. Fearon

ABSENT: P. Weaver (Area I Director); I. Morrison (Area F Director)

ALSO PRESENT: R. Austen, (General Manager, Parks, Recreation and Culture - CVRD); L. Blatchford, (Manager, Cowichan Lake Recreation); R. Frost, (West Cowichan Facility Coordinator); R. Piechnik, (Recording Secretary); L. Fjeldstad, (Chair, Honeymoon Bay Community Society); Tamu, (Editor, Lake Cowichan Gazette), M. Grobe, (resident - Town of Lake Cowichan).

ADOPTION OF AGENDA

Meeting called to order at 7:13 p.m.

It was moved and seconded:

That the agenda be approved as amended with the addition of BA3-Letter to S. McFarlane and NB6-Bike Racks and with NB1 moved above Business Arising from Minutes.

MOTION CARRIED

ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Cowichan Lake Recreation Commission regular meeting of Thursday, April 26, 2012 be adopted as presented.

MOTION CARRIED

DELEGATION

D1-RFABC Island Zone Representative - Did not arrive so L. Blatchford made the announcement that she received a phone call saying Cowichan Lake Recreation won the Recreation Facility Association of BC 2012 Outstanding Facility Award which will be presented at a later date. Commission thanked L. Blatchford and R. Frost for their efforts in the submission of the award.

D2-L. Fjeldstad-Chairperson, Honeymoon Bay Community Society: L. Fjeldstad presented a request to the Commission on behalf of the HBCS for the use of Honeymoon Bay Hall free of charge for multiple functions to take place between September 1, 2012 and August 31, 2013. Staff has a list of the preferred dates and times requested by HBCS. Discussion by the Commission is deferred to NB3 of this Agenda.

NEW BUSINESS (BC WINTER AND BC SUMMER GAMES)

NB1-BC Winter Games and BC Summer Games: On May 9, 2012, the CVRD Board requested that the Regional District consult with recreation commissions, member municipalities and School District # 79 to gauge the level of community support in hosting the BC summer games in either 2016 or 2018. Staff presented an informational slide

show introducing the background history and explanation of the institution of the BC Games and the commitment required should the bid process be successful. Open discussion was held in a public forum. Feedback quotes included:

- Positive economic impact and community pride
- Public gains in local areas
- Large amount of work from staff required
- Question as to whether there will be public opportunity for social networking
- Answer given by staff that CVRD is currently looking into social networking through the Communications Committee
- that Cowichan Valley hosted 1991 BC Winter Games with huge success
- That events such as this brings community, facilities, schools, local government, etc. together
- That we have the area, lake, parks and people to host this event
- That small communities seem to have better results with attendance
- That there is a history of commitment from schools and school districts in this area in cooperation with BC Games
- That with a past event hosting opportunity there was approximately \$100,000 in revenue generated that was distributed throughout the district
- That there is a real and intrinsic value of benefits to hosting games
- That there is an appreciation of the benefits provided to the entire community
- That community members show support of the idea
- Concern that this community would be able to make the financial commitment it would take to host the BC Summer Games
- Staff confirmed that the cost would be shared throughout the entire Cowichan Valley Regional District.

It was moved and seconded:

That the Commission supports the idea in principle.

MOTION CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

BA1: Fees and Charges - Ice 2012/13: Staff presented an “ice fees and charges 2012” report for discussion.

It was moved and seconded:

That the Commission approves a 3% increase in ice rental rates (before HST) for the 2012/2013 season effective August 1, 2012 and that the Commission approves of adding the HST and then rounding the figure to the nearest dollar.

MOTION CARRIED

BA2: Wall of Fame update: Mayor Forrest thanked the Commission and the arena staff for their help. The event was very successful. The two new inductees on the Wall of Fame are Jackie (Lamb) Cleaves and Steven Lindgren.

BA3: Letter to Sheila McFarlane: Staff handed out copies of the letter of appreciation to S. McFarlane from the CVRD thanking her for her years of selfless dedication and service to the residents of the Cowichan Lake Area and to the Cowichan Lake Recreation Commission.

None at this time.

CORRESPONDENCE

NEW BUSINESS

NB2: CVRD Board update - Director Morrison: D. Darling attended the CVRD Special Meeting on May 23, 2012 on Director Morrison's behalf and reported back that the CVRD Board approved the short term borrowing up to a maximum of \$100,000 for the purchase of acoustics treatments for Cowichan Lake Sports Arena.

NB3: Honeymoon Bay Community Society Yearly review Discussion further to L. Fjeldstad's request under D1 of this agenda.

It was moved and seconded:

That the Cowichan Lake Recreation Commission waives the rental fees for Honeymoon Bay Hall use (September 1, 2012 - August 31, 2013) by the Honeymoon Bay Community Society for the following:

- **Monthly Board Meetings**
- **Walking Club**
- **Pie Baking**
- **Up to 12 Community Events per calendar year**
- **Honeymoon Bay Access to Computers (HAC) 32 visits - Mondays**

And that staff review, with the chair person of the Honeymoon Bay Community Society, the current hall conditions of use policy, key use policy, equipment use information and the requirement for third party liability insurance as per CVRD policy.

And furthermore that staff bring this request back to the Commission for review prior to the 2013-2014 hall rental season.

MOTION CARRIED

Staff will suggest that Honeymoon Bay Society considers the possibility of making application for the Gas Tax Grant to help fund hall use in the future.

NB4: Mesachie Lake Post Office Agreement: Staff presented a "Mesachie Lake Post Office Contract" report for discussion.

It was moved and seconded:

1. **That the Commission approves the renewal of the Rental**

Agreement with Canada Post Outlet within the Mesachie Lake Community Hall for a term of five (5) years commencing on June 1st, 2012 and terminating on May 31, 2017.

- 2. That the Commission approves a rental increase of 4.3% effective September 1, 2012 and an increase each year thereafter equal to the inflation rate + 2% for 2013, 2014, 2015, 2016.**
- 3. That staff seek Board approval regarding this renewal requesting that should the request be approved, the Chair and Corporate Secretary be authorized to enter into the agreement on behalf of the CVRD.**

MOTION CARRIED

NB5: CEI presentation - L. Blatchford: The Commission was presented with a large framed photograph of the Cowichan Lake Sports Arena facility with a plaque that says:

*To the Cowichan Valley Regional District:
A united community effort.
An outstanding public facility.
CEI Architecture*

Commission members were pleased and directed staff to find a place in the building to display the picture.

NB6: Bike Racks - B. Peters: As yet there are no bike racks around the arena complex. R. Frost will look into this at the facility level to investigate the different styles that are available, review cost and get one installed as soon as possible.

None at this time.

INFORMATION

None at this time.

OLD BUSINESS

REPORTS

R1: Programmer Report: Submitted by J. Cummings: Staff distributed the Programmer's report to the Commission. L. Johnson suggested the possibility of movie night(s) in the winter months and Doga (Yoga with your dog).

It was moved and seconded:

That the Programmer's Report be accepted as **presented.**

MOTION CARRIED

R2: West Cowichan Facility Coordinator: R. Frost updated the Commission on:

- Arena Compressors noting that the CVRD Board approved this expenditure coming from the reserve fund at their meeting on May 9, 2012.
- Acoustics - two quotes have been received now so there was no need, in the end, to seek approval to go sole source. The

acoustic project, even though it will get started shortly, will not likely be completed before the ice goes back in for August 5, 2012 in which case they will work around the ice.

- Lights for parking lot - Still waiting on supplier and should be here by June 15. The supplier has offered a \$650 discount to make up for some of the expenses incurred due to the delay.
- Landscaping - There are damaged trees. R. Frost will look into it.

R3: Cowichan Lake Recreation Manager : In addition to the reports presented above, L Blatchford reported the following:

- Lake Days Dance June 9 - Video canned music for this year. Draping will be used for baffling around the sides to try to achieve better sound quality. Many thanks to L. Johnson who has volunteered to sell tickets at the pancake breakfast on Saturday.

Mayor Forrest announced that

- There is a Town Public meeting in Centennial Hall on Monday May 28, 2012.

None at this time.

QUESTION PERIOD

Thursday, June 28, 2012 at 7 pm in the CLSA New Meeting Room.

**NEXT MEETING
DATE**

It was moved and seconded:

**MEETING
ADJOURNED**

Meeting adjourned.

MOTION CARRIED

Meeting adjourned at 8:58 pm.

Chairperson

Recording Secretary

Dated:_____