



C·V·R·D

COWICHAN VALLEY REGIONAL DISTRICT

NOTICE OF REGULAR BOARD MEETING

DATE: Wednesday, October 10, 2012

**TIME: REGULAR SESSION
6:00 PM**

PLACE: BOARD ROOM

175 INGRAM STREET

**Joe Barry
Corporate Secretary**



C·V·R·D

REGULAR BOARD MEETING
WEDNESDAY, OCTOBER 10, 2012
6:00 PM - CVRD BOARD ROOM

AGENDA

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13. RESOLUTIONS:

RES1 Appointments to the Youbou/Meade Creek Parks Commission

14. UNFINISHED BUSINESS:

15. NOTICE OF MOTION:

16. NEW BUSINESS:

17. QUESTION PERIOD:

18. CLOSED SESSION:

Motion that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, subsections as noted in accordance with each agenda item.

CS M1 - Adoption of Closed Session Minutes of September 12, 2012

CS CR1 - Legal Opinion {Sub (1)(i), Litigation {Sub (1) (g)}

CS CR2 - Land Acquisition {Sub (1) (e)}

To be
Distributed

19. ADJOURNMENT:

The next Regular Board meeting will be held Wednesday, November 14, 2012 at 6:00 PM, in the Board Room, 175 Ingram Street, Duncan, BC.

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, September 12, 2012 at 6:00 pm.

PRESENT: Chair R. Hutchins
Directors L. Iannidinardo M. Walker, B. Fraser,
L. Duncan, I. Morrison, M. Dorey, M. Marcotte,
P. Weaver, P. Kent, B. Lines, T. McGonigle, and
Alternate Directors K. Marsh and J. Woike

ALSO PRESENT: Warren Jones, Chief Administrative Officer
Joe Barry, Corporate Secretary
Brian Dennison, General Manager,
Engineering & Environmental
Ron Austen, General Manager,
Parks, Recreation and Culture
John Elzinga, Manager,
Island Savings Centre
Kim Liddle, Manager,
South Cowichan Recreation

ABSENT: Directors G. Giles, J. Lefebure, and R. Hartmann

**APPROVAL OF
AGENDA**

12-416

It was moved and seconded that the agenda be amended with the addition of New Business items as follows:

NB1 “CVRD Bylaw No. 3633 – Fireworks Sale and Discharge Regulation Amendment Bylaw, 2012, 1st, 2nd and 3rd reading.

NB1 “CVRD Bylaw No. 3633 – Fireworks Sale and Discharge Regulation Amendment Bylaw, 2012, adoption.

NB2 Staff Report from Brian Duncan, Manager, Inspections & Enforcement re: Feast of Fields – Special Occasion Licence.

NB3 Staff report from J.E. Barry, Manager, Legislative Services re: Poll Results - Cowichan Sportsplex Annual Financial Contribution Poll.

CSCR2 Land Acquisition, Section 90 (1) (e)

CSSR3 Land Disposal, Section 90 (1)(e)

and that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

12-417 It was moved and seconded that the minutes of the August 1, 2012 Regular Board meeting be adopted.

MOTION CARRIED

12-418 It was moved and seconded that the minutes of the August 8, 2012 Special Board meeting be adopted.

MOTION CARRIED**DELEGATIONS**

D1 Linden Collette, Executive Director of Social Planning Cowichan
Re: Presentation of a proposed Affordable Housing Association and Strategic Plan, Homelessness Prevention Programs, and Homelessness Action Week.

Linden Collette and Jenn George provided an overview of Social Planning Cowichan's proposed new programs and services for the homeless. They indicated both the need and benefits to the community of such initiatives.

12-419 It was moved and seconded that Social Planning Cowichan's presentation on proposed new programs and services for the homeless be referred to the Health Advisory Committee.

MOTION CARRIED

D2 Shauna Benson, 2013 World Junior Hockey Challenge Bid Committee
Re: Request for funding to host the 2013 Hockey Canada World Junior A Challenge.

Ms. Benson gave a PowerPoint presentation providing an overview of the history and process surrounding the South Cowichan Chamber's bid to host the 2013 Hockey Canada World Junior A Challenge. She specifically requested the following assistance:

1. a letter of support;
2. funding in the amount of \$25,000., and
3. that the CVRD agree to be one of the required 4 guarantors.

12-420 It was moved and seconded that the South Cowichan Chamber Bid Committee's request for assistance in hosting the 2013 Hockey Canada World Junior A Challenge be referred to staff for a report reviewing proposed financial and logistical implications; and further, that staff obtain Economic Development Commission input and advice.

MOTION CARRIED**COMMITTEE REPORTS**

CR1 The report and recommendations from the Electoral Area Services meeting of September 4, 2012 listing 9 items were considered.

12-421

It was moved and seconded:

1. That a letter be sent to the Imadene Foundation requesting an annual contribution to the Mesachie Lake Fire Protection equivalent to the taxes currently exempt on the following properties owned by the Imadene Foundation:

PID 003-795-403	Roll Number 02602.000 Recreation Non Profit
PID 001-610-821	Roll Number 01268.000 Business Other
PID 001-610-902	Roll Number 02600.000 Business Other
PID 001-610-651	Roll Number 01951.000 Business Other / Residential
2. That proposed CVRD Bylaw No. 3633 - Fireworks Sale and Discharge Regulation Amendment Bylaw, 2012, be forwarded to the Board for consideration and three readings and adoption.
3. That the resignation of Bob Burden from the Area F Parks Commission, and the resignation of Shirley Burden from the Area F Advisory Planning Commission, be accepted and that a letter of appreciation be forwarded to Bob and Shirley Burden.

MOTION CARRIED**12-422***(Amended from original Committee recommendation):*

It was moved and seconded:

4. That the Economic Development Commission bylaw be referred to the Regional Services Committee for review of its mandate and function.

MOTION CARRIED**12-423**

It was moved and seconded:

6. That Application No. 3-I-12DP be approved, and that a development permit be issued to Greg and Laurie Allen to permit construction of a dwelling on Lot 35, District Lot 32, Cowichan Lake District, Plan 1003 except part in plan 1584RW (PID: 006-544-851), subject to:
 - Compliance with the measures and recommendations outlined in RAR assessment report No. 2369 by Ted Burns, dated May 5, 2012.
 - Narrowing of the footpath to 1.5 metres, in accordance with the Watercourse Protection Development Permit Area requirements of CVRD Bylaw No. 2650.
7. That Application No. 1-D-12DVP by Maureen McKenzie and Rod Kell to vary Section 8.1 (b)(3) of Zoning Bylaw No. 1015 by reducing the minimum setback from a rear parcel line from 4.5 metres to 1 metre on Lot B, Section 8, Range 3, Cowichan District, Plan VIP87075 (PID: 028-096-649), for the purpose of constructing a garage, be denied.
8. That Application No. 10-B-12DP be approved, and that a development permit be issued to Wayne Kozak and Lucinda Fothergill on Lot 2, Section 14, Ranges 2 & 3, Shawnigan District,

Plan 30904 (PID: 001-211-960) to permit subdivision of one new lot, subject to:

- a) Subdivision will be in substantial compliance with the approved plans and RAR report No. 2395;
- b) Prior to issuance of a building permit on the new lot, a qualified professional provides advice on low-impact development techniques and recommendations to manage rainwater water on-site and in a manner that protects the natural environment.

9. That Application No. 1-A-10RS (Phillips for Jackson) be denied, a partial refund of application fees be given in accordance with CVRD Development Application Procedures and Fees Bylaw No. 3275, and the file referred to the Inspections and Enforcement Division.

MOTION CARRIED

12-424

5. That a policy be established to allow short term rentals that are customarily incidental to residential use and that enforcement action be taken against vacation rentals for terms of less than one month.

It was moved and seconded that item 5 be referred back to the EASC for further review.

Opposed: Directors L. Duncan, M. Marcotte and M. Walker

MOTION CARRIED

CR2

The report and recommendations from the Parks Committee meeting of September 12, 2012 listing 1 item was considered.

12-425

It was moved and seconded that Island Coastal Economic Trust (ICET) be requested to amend the Contribution Agreement signed with the Cowichan Valley Regional District dated April 15, 2008, to extend the Agreement to December 31, 2014, to allow for completion of projects funded by ICET under the terms of this Agreement; and further, that the Board Chair and Corporate Secretary be authorized to sign a Contribution Agreement Amendment with ICET to extend the Agreement up to and including December 31, 2014.

MOTION CARRIED

SR1

The Staff Report from the General Manager, Corporate Services, re: Permissive Tax Exemption, was considered.

12-426

It was moved and seconded that the Cowichan Valley Regional District provide tax exemption to the Capital Regional District for 2013.

MOTION CARRIED

PUBLIC HEARINGS

PH1

Public Hearing Report and Minutes re: Official Community Plan Amendment Bylaw No. 3599 and Zoning Amendment Bylaw No. 3600

(Sun Lotus), applicable to Electoral Area F – Cowichan Lake South/Skutz Falls, was considered.

- 12-427** **It was moved and seconded that the Public Hearing Report and Minutes re: Official Community Plan Amendment Bylaw No. 3599 and Zoning Amendment Bylaw No. 3600 (Sun Lotus), applicable to Electoral Area F - Cowichan Lake South/Skutz Falls be received.**

MOTION CARRIED

- PH2** Public Hearing Report and Minutes re: Zoning Amendment Bylaw No. 3610 (Steve Hornick/Janice Anderson), applicable to Electoral Area B – Shawnigan Lake, was considered.

- 12-428** **It was moved and seconded that the Public Hearing Report and Minutes re: Zoning Amendment Bylaw No. 3610 (Steve Hornick/Janice Anderson), applicable to Electoral Area A – Mill Bay/Malahat be received.**

MOTION CARRIED

- PH3** Public Hearing Report and Minutes, re: South Cowichan Official Community Plan Bylaw No. 3620 and Zoning Amendment Bylaw No. 3621 (Maxwell), applicable to Electoral Area A – Mill Bay/Malahat, was considered.

- 12-429** **It was moved and seconded that the Public Hearing Report and Minutes re: South Cowichan Official Community Plan Bylaw No. 3620 and Zoning Amendment Bylaw No. 3621 (Maxwell), applicable to Electoral Area A – Mill Bay/Malahat be received.**

MOTION CARRIED

BYLAWS

- B1**
12-430 **It was moved and seconded that "CVRD Bylaw No. 3538 – Cobble Hill Drainage System Service Merger Bylaw, 2012", be adopted.**

MOTION CARRIED

- B2**
12-431 **It was moved and seconded that "CVRD Bylaw No. 3615 – Saltair Water System Service Amendment Bylaw, 2012", be adopted.**

MOTION CARRIED

- B3**
12-432 **It was moved and seconded that "CVRD Bylaw No. 3626 – Lanes Road Drainage System Service Amendment Bylaw, 2012", be adopted.**

MOTION CARRIED

- B4**
12-433 **It was moved and seconded that "CVRD Bylaw No. 3629 – Tax Exemption (Permissive) Bylaw, 2012" be granted 1st, 2nd and 3rd reading.**

MOTION CARRIED

- B4
12-434** It was moved and seconded that "CVRD Bylaw No. 3629 – Tax Exemption (Permissive) Bylaw, 2012" be adopted.
MOTION CARRIED
- B5
12-435** It was moved and seconded that "CVRD Bylaw No. 3630 – Malahat Fire Protection Service Loan Authorization (Type 2 Fire Engine), Bylaw, 2012", be granted 1st, 2nd and 3rd reading.
MOTION CARRIED
- B6
12-436** It was moved and seconded that "CVRD Bylaw No. 3634 – Electoral Area A – Mill Bay/Malahat Critical Location Streetlighting Service Amendment Bylaw, 2012", be granted 1st, 2nd and 3rd reading.
MOTION CARRIED
- B7
12-437** It was moved and seconded that "CVRD Bylaw No. 3599 – Area E – Cowichan Station/Sahtlam/Glenora and Area F – Cowichan Lake South/Skutz Falls Official Community Plan Amendment Bylaw (Sun Lotus), 2012", be granted 3rd reading.
Opposed: Directors L. Iannidinardo, M. Walker,
B. Fraser, L. Duncan, I. Morrison, M. Dorey,
M. Marcotte, and P. Weaver
MOTION DEFEATED
- B8
12-438** It was moved and seconded that "CVRD Bylaw No. 3600 – Area F – Cowichan Lake South/Skutz Falls Zoning Amendment Bylaw (Sun Lotus), 2012", be granted 3rd reading.
Opposed: Directors L. Iannidinardo M. Walker,
B. Fraser, L. Duncan, I. Morrison, M. Dorey,
M. Marcotte, and P. Weaver
MOTION DEFEATED
- B9
12-439** It was moved and seconded that "CVRD Bylaw No. 3610 – Area B – Shawnigan Lake Zoning Amendment Bylaw (Hornick & Anderson), 2012", be granted 3rd reading.
MOTION CARRIED
- B10
12-440** It was moved and seconded that "CVRD Bylaw No. 3620 – South Cowichan Official Community Plan Amendment Bylaw (Maxwell), 2012", be granted 3rd reading.
MOTION CARRIED
- B11
12-441** It was moved and seconded that. "CVRD Bylaw No. 3621 – Area A – Mill Bay/Malahat Zoning Amendment Bylaw (Maxwell), 2012", be granted 3rd reading.
MOTION CARRIED

NEW BUSINESS

NB1 “CVRD Bylaw No. 3633 – Fireworks Discharge and Regulation Amendment Bylaw, 2012”, was considered.

12-442 **It was moved and seconded that “CVRD Bylaw No. 3633 – Fireworks Discharge and Regulation Amendment Bylaw, 2012”, be granted 1st, 2nd and 3rd reading.**

MOTION CARRIED

12-443 **It was moved and seconded that “CVRD Bylaw No. 3633 – Fireworks Discharge and Regulation Amendment Bylaw, 2012”, be adopted.**

MOTION CARRIED

NB2 Staff report from Brian Duncan, Manager, Inspections and Enforcement re: Feast of Fields – Special Occasion Licence, was considered.

12-444 **It was moved and seconded that the Board approve the issuance of a Special Occasion Licence to Farm Folk/City Folk for the Feast of Fields event on Sunday, September 16, 2012, from 1:00 p.m. to 5:00 p.m. at Alderlea Farm in Glenora.**

MOTION CARRIED

NB3 Staff report from J.E. Barry, Manager, Legislative Services re: Cowichan Sportsplex, Proposed Annual Financial Contribution Poll Results, was considered.

12-445 **It was moved and seconded that staff prepare a report on possible funding options for the Cowichan Sportsplex, including but not limited to, a facility use model, a concentric circle model, and a Cowichan Theatre-based model.**

Opposed: Directors M. Marcotte and M. Walker

MOTION CARRIED

**RESOLVING INTO
CLOSED SESSION**

12-446 **It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, Subsections (1) (e) Land Acquisition and Disposal; (1) (g) Potential Litigation; (1) (f) Law Enforcement; and (1) (i) Legal Opinion.**

7:25 p.m.

MOTION CARRIED

**RISE FROM
CLOSED SESSION**

12-453 **It was moved and seconded that the Board rise with report on item CSSR3, when appropriate, and return to the Regular portion of the meeting.**

9:20 pm

MOTION CARRIED

ADJOURNMENT

12-454

It was moved and seconded that the Regular Board meeting be adjourned.

9:20 pm

MOTION CARRIED

The meeting adjourned at 9:20 pm

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____

Cowichan Watershed Board Meeting

September 6, 2012
6:00 pm to 9:00 pm



Draft Minutes

Location: Cowichan Tribes
Chief and Council Chambers
5760 Allenby Road, Duncan BC.

Participants: Cowichan Watershed Board

Guest: Allison Garnet, CVRD, Water Hajen -Shellfish Expert, Environment Canada

Co-chairs: Tim Kulchyski and Rob Hutchins

1. Welcome; Introductions, Invocation; Opening Remarks	Tim Kulchyski welcomed everyone to Cowichan Tribes traditional territory and to the Chief and Council Chambers and Luschiim shared his thoughts on the importance of the watershed and the importance of the work that the Watershed Board is doing to help restore and protect the watershed.
2. Approval of Agenda	<p>A revised agenda was approved.</p> <p>A portion of the riparian discussion was moved ahead on the agenda. It was noted that Oliver Brandes was unable to attend due to an exciting family event but would try to be available for the November meeting.</p>
3. Approval of Minutes of July, 2012 and Business Arising from Minutes.	<p>The minutes were approved as presented.</p>
4. Incentives to encourage protection and restoration of riparian habitats.	<p>Alison Garnett and Tom Anderson (CVRD of the CVRD) presented a review of three different approaches to financial incentives for riparian habitat conservation from Gibson's, the Islands Trusts and Oregon (see LINK). It was noted that currently neither the CVRD Watershed Board has the authority nor the funding to address riparian habitat issues effectively.</p> <p>Decision: Mr. Anderson will to report back to the working group and encourage them to consider developing options for funding riparian initiatives within the watershed.</p>
5. Guest Speaker Cowichan Bay shellfish and water quality issues.	<p>Walter Hajen gave a very interesting talk about shellfish, the Canadian Shellfish Sanitation Program and related activities</p> <p>(with commentary on status of water quality partnership project from Tom Rutherford)</p>

6. Target Working Groups Reports

- Summer Flows and Flood prevention/protection update

Andrew Thomson noted that DFO is allowing a portion of the flood protection initiative to proceed on the proviso that compensation measures be undertaken and local government, Cowichan Tribes, or another responsible party apply to take out a conservation. He noted that DFO only applies for licenses on the systems whether they have a facility. They do not have one on the Cowichan. It was noted that given past practices the Province's management direction to Catalyst regarding the rule curve vs rule band is inconsistent and that given their mandate regarding conservation asking other to take on conservation licences appears to be down-loading. That said a solution to the summer flow and weir management problems need to be found.

Decision: It was decided that the Watershed Board should request the CVRD Board identify the most appropriate body for taking out a water conservation water license to ensure adequate conservation flows in the Cowichan River.

- Riparian

Gerald Thom discussed examples problems that are occurring in the watershed as well as what could shape up to be a very successful stewardship group based approach to encouraging citizens to restore and protect riparian habitat.

- Watershed IQ Communications

Lori Iannidinardo described the Working Groups work plan. In the short term the Watershed Board is partnering with the Land Trust to develop and pilot a half day field experience for elementary school children. It is also beginning the process of facilitation a process for watershed experiences as part of the curriculum for grade 5 students.

- Water Conservation

Ian Morrison and the Coordinator summarized the findings of the water knowledge and conservation study (see Link) and proposed that the Working Group meet with local government and other water purveyors and challenge them to adopt domestic water consumption target so as to meet of beat usage in Ladysmith's 256 liter per person per day.

Decision: The Board approved the water conservation initiative and requested that another water conservation discussion be arranged with Catalyst's senior management be arranged for late October of early November.

<p>7. Updates</p> <ul style="list-style-type: none"> • River Clean-Up • Sustainability Conference • UBCM 	<p>Gerald Thom/Darin George discussed the watershed clean-ups that took place on the weekend of August 24 and 25, 2012. The Board offered special thanks to Gerald Thom and others who help special thanks for their contributions to these events noting that this was the 4th year for the Cowichan Lake and River Stewardship event.</p> <p>Lorna Medd describe a sustainability conference that she and the Coordinator attended in Alberta in August. She noted that people were very interested in the fact that the Cowichan Watershed Board and its targets and in particular the fact that it is inclusive of public health.</p> <p>It was noted that the 2012 UBCM will be in Victoria during the week of September 24. Rob Hutchins committed to approaching ministers responsible for the watershed to discuss specific needs within the Cowichan watershed.</p>
<p>8. General Comments and Next meeting– Date and Agenda Items</p>	<p>The next meeting will be on November 1, 2012. Location to be determined.</p>



C·V·R·D

ELECTORAL AREA SERVICES COMMITTEE REPORT

OF MEETING HELD SEPTEMBER 18, 2012

DATE: September 19, 2012

To: Chairperson and Directors of the Board

Your Electoral Area Services Committee reports and recommends as follows:

1. That a letter be forwarded to the Ministry of Environment in response to Contaminated Soil Relocation Application referral (Scansa Construction Ltd.), advising of CVRD Board Resolution #12-379 dated August 1, 2012, and noting appreciation for their collaborative approach but reiterating the Board's stance that it is strongly opposed to the deliberate permitting of the use of contaminated soil for land or mine reclamation or other purposes within the public domestic water supply watersheds of the region; and further, that a similar letter be forwarded to the Minister of Environment including a statement that if the Ministry continues to permit movement of contaminated soils into community watersheds in the Regional District they are putting their collaborative arrangement with the CVRD in jeopardy and that the CVRD is willing to work with them on alternate sites but are adamantly opposed to the continued contamination of community watersheds.
2.
 1. That the Province consider implementing province wide regulation that permits local governments to opt into a modified building code that will require an increased level of energy efficiency in order for the CVRD to comply with provincial energy and greenhouse regulations, OR,
 2. That the Cowichan Valley Regional Board request the Province to immediately consider under concurrent authority allowing the CVRD to develop a modified building code that will require an increased level of energy efficiency in order for the CVRD to comply with provincial energy and greenhouse gas regulations.
3. That the resignation of Dave Charney and Gillian Scott from the Area I Parks Commission be accepted, and that a letter of appreciation be forwarded to Mr. Charney and Mrs. Scott.
4. That the Board Chair and Corporate Secretary be authorized to execute the necessary documents to renew the non-exclusive right-of-way licence agreements with the Ministry of Transportation for Elliot's Beach Park (PS100800) and the Michael Lake Walkway (PS100801) in Electoral Area H (North Oyster/Diamond) for a further five years (2012-2017).

.../2

Electoral Area Directors only vote on the following under Part 26 OR Section 791 of the Local Government Act:

5. That the OCP and Zoning Amendment bylaws for Application No. 1-B-012RS (Living Forest Planning Consultants) be drafted and forwarded to the Board for consideration of 1st and 2nd reading, and that a public hearing be scheduled with Directors Fraser, Walker, and Marcotte appointed as delegates.
6. That a public hearing be scheduled respecting Application No. 2-B-10RS (Conner) and that Directors Fraser, Giles and Morrison be appointed as delegates of the Board.
7. That Application No. 4-C-12DP submitted by Arthur Ingham for George Robbins on Parcel B (DD36616I) of Sections 14 and 15, Range 5, Shawnigan District (PID 009-462-333) for subdivision of one new lot be approved subject to subdivision being in substantial compliance with the approved plans and RAR report No. 2506.
8.
 1. That draft bylaws for Rezoning Application 3-E-08RS (CVRD for Camp Creina) be forwarded to the Board for first and second reading;
 2. That a public hearing be scheduled for the amendment bylaws with Directors Duncan, Fraser and Giles appointed as Board delegates;
 3. That application referrals to the Ministry of Transportation and Infrastructure, the Vancouver Island Health Authority, Ministry of Community Services, Ministry of Forests, Ministry of Environment, Cowichan Tribes, Cowichan Bay Volunteer Fire Department, and Agricultural Land Commission be accepted.
9. That the appropriate zoning amendment bylaw be prepared that would add "funeral home" to the I-1 Zone of the Electoral Area E Zoning Bylaw, and that the amendment bylaw be forwarded to the Regional Board for consideration of first and second reading; and further, that the public hearing for the zoning amendment be waived.



STAFF REPORT

REGULAR BOARD MEETING
OF OCTOBER 10, 2012

DATE: September 25, 2012 BYLAW NOS.: 3607
FROM: Kathleen Harrison, Legislative Services Coordinator, Corporate Services
SUBJECT: Bylaw No. 3607 – Curbside Collection Loan Authorization – Alternative Approval Process Deadline.

Recommendations/Action:

That the deadline for responses to the Alternative Approval Process for Bylaw No. 3607 be set at 4:30 pm, Monday, November 26, 2012.

Relation to the Corporate Strategic Plan:

The purchase of trucks and totes for in-house service delivery is consistent with the Corporate Strategic Plan objectives of responsible waste management and reliable essential services.


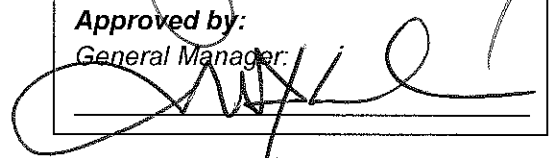
Financial Impact: N/A

Background:

Bylaw No. 3607 was granted third reading by the Board of Directors at its meeting held June 13, 2012, and was forwarded to the Inspector of Municipalities for approval. Provincial approval has been received and the Board may now proceed with obtaining elector consent for adoption through an alternative approval process. Pursuant to Section 801.3 of the *Local Government Act* and Section 86 of the *Community Charter*, the Board must set the deadline for receiving elector responses. The attached *Notice of Alternative Approval Process* and *Elector Response Form* set the deadline for responses for Bylaw No. 3607 at 4:30 pm, Monday, November 26, 2012.

Submitted by,


Kathleen Harrison
Legislative Services Coordinator
Corporate Services Department

Reviewed by:
Division Manager: 
Approved by:
General Manager: 

Attachments: Bylaw No. 3607 Notice of Alternative Approval Process
Bylaw No. 3607 Elector Response Form



**NOTICE TO ELECTORS OF THE GARBAGE AND/OR RECYCLABLE MATERIALS COLLECTION SERVICE AREA
(All Nine Electoral Areas of the Cowichan Valley Regional District)
OF AN ALTERNATIVE APPROVAL PROCESS OPPORTUNITY FOR
CVRD LOAN AUTHORIZATION BYLAW No. 3607**

Notice is hereby given that the Board of the Cowichan Valley Regional District intends to adopt "CVRD Bylaw No. 3607 – In-House Curbside Collection Service Loan Authorization (Trucks and Totes) Bylaw, 2012".

BYLAW SUMMARY

If adopted, Bylaw No. 3607 will allow the Cowichan Valley Regional District to borrow up to a maximum of \$1,775,000 for a period of 15 years to fund the purchase of three automated curbside collection trucks and 17,500 wheeled totes for the purpose of providing in-house curbside collection services to all Nine Electoral Areas of the Regional District in place of contracted services. The CVRD automated curbside collection program will be established with a lower per home user fee than the existing contracted service. Should the maximum amount be borrowed, the cost to property owners within the Garbage and/or Recyclable Materials Collection Service Area shall be recovered by user fees pursuant to CVRD Bylaw No. 1958, as amended, and outlined in the table below. Loan Authorization Bylaw No. 3607 is available for review at the Cowichan Valley Regional District office, located at 175 Ingram Street in Duncan, during regular office hours, Monday to Friday 8:00 am - 4:30 pm, excluding statutory holidays. A copy of the bylaw, and additional information regarding the proposed program, is also available on the CVRD website at www.cvrld.bc.ca.

ALTERNATIVE APPROVAL PROCESS AND ELIGIBILITY

The Regional District may adopt this bylaw unless at least 10% of electors within the service area indicate that a referendum must be held by submitting a signed *Elector Response Form* to the Regional District office **no later than 4:30 pm on Monday, November 26, 2012**. *Elector Response Forms* must be in the form established by the Regional District, and only those persons who qualify as electors of the service area are entitled to sign. The Service Area is comprised of Electoral Areas: A – Mill Bay/Malahat; B – Shawnigan Lake; C – Cobble Hill; D – Cowichan Bay; E – Cowichan Station/Sahtlam/Glenora; F – Cowichan Lake South/Skutz Falls; G – Saltair (excluding Gulf Islands); H – North Oyster/Diamond; and I – Youbou/Meade Creek. Service Area electors may qualify as either resident electors or as non-resident property electors, as follows:

Resident Elector – You are entitled to submit an *Elector Response Form* as a resident elector if you are age 18 or older on the day of submission, are a Canadian citizen, have lived in BC for at least six months, and have been a resident of the Service Area for the past 30 days or more.

Non-Resident Property Elector – You are entitled to submit an *Elector Response Form* as a non-resident property elector if you are age 18 or older on the day of submission, are a Canadian citizen, have lived in BC for at least six months, have owned and held registered title to a property in the Service Area for the past 30 days or more, and do not qualify as a resident elector. NOTE: Only one non-resident property elector may submit a response form per property, regardless of how many owners there may be.

If less than 10% (2550) of the Service Area electors submit an *Elector Response Form*, the bylaw will be deemed to have the approval of the electors and the Regional District may proceed with adoption. For the purpose of conducting the alternative approval opportunity, the number of service area electors is calculated as 25,503.

Calculation Table

Service Area (Electoral Area)	No. of Homes in Service Area	Type of Service (**Weekly service during summer months)	Existing Annual User Fee (Contracted Service)	Proposed Annual User Fee (CVRD Service)*
A – Mill Bay / Malahat	1728	Recycling	\$48	\$47
B – Shawnigan Lake	3222	Recycling	\$48	\$47
C – Cobble Hill	1413	Recycling	\$51	\$47
D – Cowichan Bay	1083	Recycling & Garbage	\$155	\$154
E – Cowichan Station/Sahtlam/Glenora	1388	Recycling & Garbage	\$155	\$154
F – Cowichan Lake South/Skutz Falls	764	Recycling & Garbage**	\$181	\$170
G – Saltair (excluding Gulf Islands)	803	Recycling & Garbage	\$155	\$154
H – North Oyster/Diamond	971	Recycling	\$51	\$47
I – Youbou/Meade Creek	757	Recycling & Garbage**	\$181	\$170
Eligible Electors 25,503 (2,550 = 10%)	12,129			

* Includes debt servicing costs

A copy of the bylaw and *Elector Response Form* is available from the Cowichan Valley Regional District, 175 Ingram Street, Duncan, BC V9L 1N8, Phone 250-746-2500/1 800 665-3955, e-mail kharrison@cvrd.bc.ca OR is also available on the CVRD website at www.cvrld.bc.ca.



ELECTOR RESPONSE FORM
BYLAW NO. 3607

The Cowichan Valley Regional District is proposing to adopt "CVRD Bylaw No. 3607 – In-House Curbside Collection Service Loan Authorization (Trucks and Totes) Bylaw, 2012", which authorizes the Regional District to borrow up to One Million Seven Hundred Seventy-Five Thousand Dollars (\$1,775,000) to fund the purchase of three fully automated curbside collection trucks and 17,500 wheeled totes for the purpose of providing in-house curbside collection services to all Nine Electoral Areas of the Regional District comprised of Electoral Areas: A – Mill Bay/Malahat; B – Shawnigan Lake; C – Cobble Hill; D – Cowichan Bay; E – Cowichan Station/Sahtlam/Glenora; F – Cowichan Lake South/Skutz Falls; G – Saltair (excluding Gulf Islands); H – North Oyster/Diamond; and I – Youbou/Meade Creek within the Garbage and/or Recyclable Materials Collection Service Area pursuant to CVRD Bylaw No. 1958. If you are opposed to the adoption of Loan Authorization Bylaw 3607, you may indicate your opposition by signing and returning this Elector Response Form to the Regional District office by 4:30 pm, Monday, November 26, 2012. Only those persons who live or own property within the Service Area and meet the following qualifications are eligible to submit an Elector Response Form.

I hereby certify that:

- I am a Canadian citizen;
I am an individual who is age 18 or older;
I have been a resident of British Columbia for at least the past six months;
I have been a resident of the Service Area for the past 30 days or I am entitled to register as a non-resident property elector;
I am not disqualified by the Local Government Act, or any other enactment, from voting in an election or am not otherwise disqualified by law.

I understand and acknowledge that I may not sign an Elector Response Form more than once in relation to this alternative approval process.

NAME OF ELECTOR: _____ (please print full name)

ELECTOR STREET ADDRESS: _____

OR

(non-resident property electors only) _____ (property address)
Address of property in relation to which

I am entitled to register as a non-resident property elector.

_____ (contact telephone number including area code)

SIGNATURE OF ELECTOR: _____

NOTE: The Elector Response Form must be returned to the Cowichan Valley Regional District, 175 Ingram Street, Duncan, BC, V9L 1N8 on or before 4:30 pm, Monday, November 26, 2012. Regular office hours are 8:00 am to 4:30 pm, Monday through Friday, excluding statutory holidays.

Section 86(6) of the Community Charter requires all electors to submit their response on the form established by the CVRD, or an accurate copy of that form. If this form is altered in any way, including by writing or printing on the back of it, it must and will be rejected by the CVRD.



STAFF REPORT

REGULAR BOARD MEETING OF OCTOBER 10, 2012

DATE: October 2, 2012
FROM: Warren Jones, Chief Administrative Officer
SUBJECT: Establishment of Soil Relocation Committee

Recommendation/Action:

For information.

Relation to the Corporate Strategic Plan:

Establishing a Soil Relocation Committee to work on contaminated soil issues supports the Corporate Strategic Plan objectives of protecting the environment from harm and being an organization whose public and staff are proactively informed.

Financial Impact: (Reviewed by Finance Division: n/a)

Staff support and incidental committee costs will be charged to the General Government function.

Background

Chair Hutchins has advised that, based on the recommendation of the Soils Relocation Subcommittee, he has appointed a Soil Relocation Committee. The Committee's Terms of Reference are attached for information.

Since Spring 2012, considerable time and effort has been focused on the issue of contaminated soil deposition and relocation in the Cowichan Region. The CVRD Board is focused on protecting the environment and ground water from contamination. Some recent issues heightening community interest and concern include:

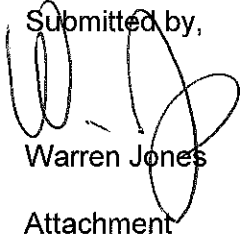
1. South Island Aggregates Ltd. (SIA) made an application to the Ministry of Environment (MoE) for a waste discharge permit to allow SIA to incorporate contaminated soil disposition into their reclamation plan. In response to community concerns regarding potential water contamination and environmental impacts and after consulting with the community the CVRD Board expressed its opposition to the application.
2. In late September 2012, the MoE approved a contaminated soil relocation agreement for Evans Redi Mix Ltd. to allow 1450 truckloads of soil to be relocated from CFB Esquimalt to the Evans site on Koksilah Road.
3. Trucks loaded with soils of unknown origin continue to travel over the Malahat to dump soils at locations throughout the CVRD, some licensed some not.

The CVRD met with the Minister of Environment on May 8, 2012 and September 25, 2012 to discuss the issue of contaminated soils regulation. The Minister expressed a willingness to work with the CVRD to:

- Develop a plan to verify compliance at a number of specific sites of interest to the CVRD;
- Develop a plan to monitor the Shawnigan Creek receiving environment;
- Consider compliance verification options regarding soil transport by haulers;
- Discuss CVRD zoning / MoE site and soil classification language;
- Consult on potential future regulatory change; and
- Enhance collaborative working relationships towards resolution of issues.

To better support these ongoing efforts, the Soils Relocation Sub-Committee recommended that a formal Soil Relocation Committee of the Board be established and the Board Chair has established the committee.

Submitted by,



Warren Jones

Attachment



Soil Relocation Committee

Terms of Reference

Establishment: The Board Chair establishes the Soil Relocation Committee. As a Committee of the Board, the role of the Soil Relocation Committee is advisory. Advice, comments or recommendations from the committee will be forwarded to the Board when appropriate.

Composition: The Board Chair appoints the Chair, Vice Chair and members of the Soil Relocation Committee. The committee may form task and project oriented sub-committees and working groups to address specific issues if needed. These sub-committees can involve other stakeholders. As of October 1, 2012 the Board Chair has appointed the following members to the Committee:

Local Government

- Director Gerry Giles, Chair
- Director Mike Walker, Vice Chair
- Director Bruce Fraser
- Director Loren Duncan
- Director Jon Lefebure
- Chair Rob Hutchins

First Nations

- TBD
- TBD

Community Members

- Community Representative TBD
- Community Representative TBD

Goals: The Soil Relocation Committee has two primary goals:

1. To work with stakeholders and the Provincial Government to review and implement regional and provincial policy and regulations to better regulate the deposition of contaminated soils to ensure the protection of drinking water and the environment.
2. To work with the provincial government to identify, investigate, and document illegal soil deposition sites and take appropriate action to ensure that the sites pose no threat to the environment or drinking water

Meetings / Procedures: The Committee will meet at the call of the Chair. The quorum for the committee is five members.

General Matters: Volunteers of the Committee serve without remuneration. The Chair may dissolve the Soil Relocation Committee, remove and appoint members at any time and amend these Terms of Reference. Committee meetings are open to the public; however, a meeting may be closed to the public in accordance with the provisions of the *Community Charter*.



STAFF REPORT

REGULAR BOARD MEETING
of October 10, 2012

DATE: October 2, 2012 1-A-11TUP

FROM: Dana Leitch, MCIP, Planner II BYLAW No: 2000 & 3510

SUBJECT: Temporary Use Permit Application 1-A-11TUP (Malahat Holdings Ltd.)

Recommendation/Action:

Board direction is requested.

Relation to the Corporate Strategic Plan: N/A**Financial Impact:** (Reviewed by Finance Division: N/A)**Background:**

At its meeting of August 1, 2012, the Regional Board passed the following resolution:

That the application from Malahat Holdings Ltd. for a Temporary Use Permit to allow rock processing on 8.0 ha of District Lot 72, Malahat District Except Those Parts in Plans 518W and 49974 and VIP 86314 be referred back to staff to arrange a meeting that includes staff, the proponent and First Nations representation; and further, that staff report back to the Board.

Temporary Use Permit Application 1-A-11TUP was presented to the Board on August 1, 2012 following review by the EASC, a public meeting and a public notification process required under Section 921 of the *Local Government Act*. All public correspondence was forwarded to the CVRD Board prior to the August 1, 2012 Board meeting, which included a letter from the Malahat First Nation (see attached).

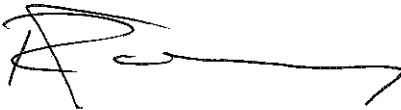
Rob Conway, Manager of the CVRD Development Services Division and Dana Leitch, Planner II attended a meeting with representatives of the Malahat First Nation at their office on August 16, 2012. At this meeting First Nations representatives indicated verbally that they opposed Temporary Use Permit Application 1-A-11TUP because the Malahat First Nation were undergoing a Comprehensive Community Planning Process which would include residential development on Malahat First Nations Lands to the immediate East of District Lot 72 and that activities such as rock processing and rock crushing may lead to land use conflicts for future residents living on those lands. At the August 16, 2012 meeting, Planning Staff requested that representatives of the Malahat First Nation submit their comments and concerns regarding the Temporary Use Permit application in writing to the CVRD Board.

Planning Staff have attempted on several occasions both through telephone calls and emails to obtain the letter from the Malahat First Nation and have been unsuccessful to date. Should comments be received after publication of the October 10th Board agenda, they will be provided to Directors at the Board meeting.

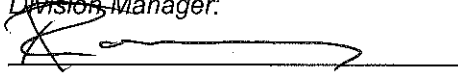

Options:

1. That application 1-A-11TUP, to allow rock processing on 8.0 hectares of District Lot 72, Malahat District, except those parts in Plans 518W and 49974 and VIP86314, be approved and a temporary use permit be issued to Malahat Holdings Ltd for a three year period.
2. That application 1-A-11TUP, to allow rock processing on 8.0 hectares of District Lot 72, Malahat District, except those parts in Plans 518W and 49974 and VIP86314 be denied.
3. That consideration of application 1-A-11TUP be deferred to the November 14, 2012 Board meeting.

Submitted by,



DL: Dana Leitch, MCIP, RPP
Planner II, Development Services Division
Planning & Development Department

<p>Reviewed by: Division Manager:</p>  <hr/> <p>Approved by: General Manager:</p>  <hr/>

DL/ca
Attachments



MALAHAT FIRST NATION

110 Thunder Rd., Mill Bay B.C, V0R 2P4
 PH: (250) 743-3231 FAX: (250) 743-3251

Wednesday, August 01, 2012

Attention: Rob Conway
 Manager, Development Services
 Cowichan Valley Regional District
 175 Ingram Street
 Duncan, BC V9L 1N8

Re: Proposed Development of Lot 72 (directly adjacent to Malahat Indian Reserve 11) by Malahat Holdings Ltd and Mark Wyatt for the purposes of Gravel Extraction.

Dear Mr. Rob Conway,

It has come to our attention that there is proposed development and/or by-law amendment being considered for Lot 72 (directly adjacent to Malahat Indian Reserve 11) by Malahat Holdings Ltd and Mark Wyatt for the purposes of gravel extraction.

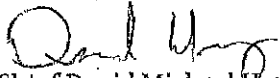
Please be advised that until Malahat Nation has been properly consulted and its interest have been satisfactorily addressed in the development of these lands directly adjacent to its Reserve the Malahat Nation will vehemently and vigorously oppose this initiative.

The Malahat Nation requests that joint meetings be scheduled with the CVRD and development Proponents forthwith to discuss the proposed development, and take the necessary steps to ensure their interests and concerns are properly addressed.

In light of this matter, and the apparent disconnect with Malahat Nation and proper consultation concerning the development and management of lands within the Malahat Nation traditional territory, and more specifically in those lands immediately impacting the IR 11, the Malahat Nation also proposes a joint meeting with the CVRD with the specific purpose of working collaboratively to develop a protocol agreement to define communication, consultation and build working relationships with each other.

Please acknowledge receipt of this letter upon receipt, and we look forward to hearing from you directly on what we have proposed to address Lot 72 development activities, and more meaningful communication and consultation processes.

Sincerely

A handwritten signature in black ink, appearing to read "David Harry". The signature is written in a cursive style with a large initial "D".

Chief David Michael Harry
Malahat Nation



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW NO. 3616

**A Bylaw to Establish a Water Service in a Portion of
Electoral Area H – North Oyster/Diamond**

WHEREAS pursuant to Sections 796(1) and 800(1) of the *Local Government Act*, a regional district may, by bylaw, establish and operate any service that the Board considers necessary or desirable for all or part of the Regional District;

AND WHEREAS the Board of the Cowichan Valley Regional District wishes to establish a water service in a portion of Electoral Area H – North Oyster/Diamond;

AND WHEREAS pursuant to Section 801.6 of the *Local Government Act*, if money is to be borrowed for the start of a service, the establishing bylaw and the loan authorization bylaw must, for the purpose of obtaining participating area approval, be dealt with as if they were one bylaw;

AND WHEREAS pursuant to Section 797.4 of the *Local Government Act*, the Board of the Cowichan Valley Regional District has received a sufficient "*petition for services*";

AND WHEREAS the Director of Electoral Areas H – North Oyster/Diamond has consented, in writing, to the adoption of this bylaw and Bylaw No. 3623;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District enacts as follows:

1. **CITATION**

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 3616 – Woodley Range Water System Service Establishment Bylaw, 2012**".

2. **SERVICE BEING ESTABLISHED**

The service being established under the authority of this bylaw is the service of the provision, distribution and treatment of water.

3. **SERVICE AREA BOUNDARIES**

The boundaries of the service area are that portion of Electoral Area H – North Oyster/Diamond shown outlined in Schedule A of this bylaw. The service area shall be known as the "Woodley Range Water System Service Area".

.../2

4. PARTICIPATING AREA

Electoral Area H – North Oyster/Diamond is the only participating area for this service.

5. METHOD OF COST RECOVERY

The annual cost of providing this service shall be recovered by one or more of the following:

- (a) parcel taxes, to be requisitioned and collected by imposing the tax on the appropriate parcels within the participating area, on the basis of the parcel tax roll;
- (b) the imposition of fees and other charges that may be fixed by separate bylaw; and
- (c) revenues raised by other means authorized by the *Local Government Act* or another Act.

6. MAXIMUM REQUISITION

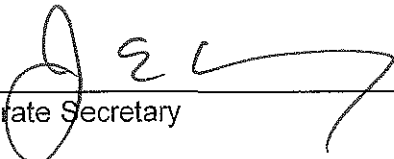
The maximum amount of money that may be requisitioned annually in support of this service shall not exceed Thirty Two Thousand Dollars (\$32,000).

READ A FIRST TIME this 1st day of August, 2012.

READ A SECOND TIME this 1st day of August, 2012.

READ A THIRD TIME this 1st day of August, 2012.

I hereby certify this to be a true and correct copy of Bylaw No. 3616 as given Third Reading on the 1st day of August, 2012.



Corporate Secretary

AUGUST 16 2012

Date

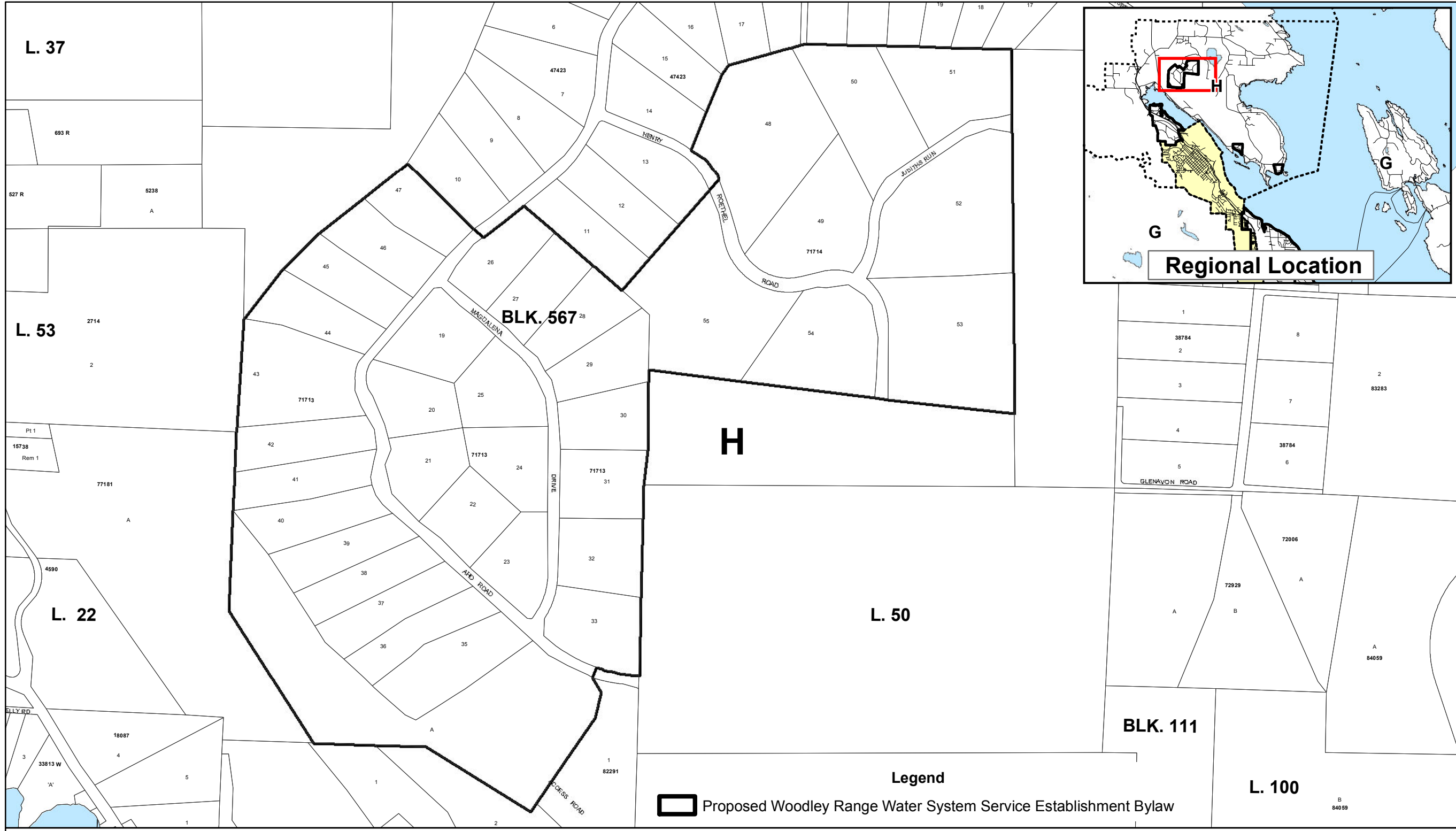
APPROVED BY THE INSPECTOR OF MUNICIPALITIES this

31st day of August 2012.

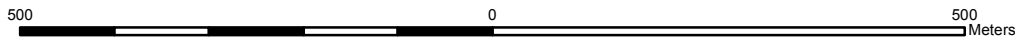
ADOPTED this _____ day of _____, 2012.

Chairperson

Corporate Secretary



Schedule A to CVRD Bylaw No.3616 - Woodley Range Water System
 Service Establishment Bylaw, 2012.



Adopted _____, 2012.



C·V·R·D

COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 3623

A Bylaw to Authorize the Borrowing of Funds to Upgrade the Works of the Woodley Range Water System to Municipal Standards

WHEREAS pursuant to Section 801.6 of the *Local Government Act*, if money is to be borrowed for the start of a service, the establishing bylaw and the loan authorization bylaw must, for the purpose of obtaining participating area approval, be dealt with as if they were one bylaw;

AND WHEREAS the Board of the Cowichan Valley Regional District established a *Water System Service Area* pursuant to CVRD Bylaw No. 3616 cited as "CVRD Bylaw No. 3616 – Woodley Range Water System Service Establishment Bylaw, 2012", for the provision, distribution and treatment of water within a portion of Electoral Area H – North Oyster/Diamond;

AND WHEREAS the Board of the Cowichan Valley Regional District wishes to borrow money to complete the capital work necessary to upgrade the Woodley Range Water System works to a municipal standard;

AND WHEREAS the estimated total cost of upgrading the works of the Woodley Range Water System is Four Hundred Thirty Three Thousand Dollars (\$433,000);

AND WHEREAS the sum to be borrowed is not to exceed Fifty Thousand Dollars (\$50,000.), which is the amount of debt to be created by this bylaw;

AND WHEREAS the authority to borrow under this bylaw expires five years from the date on which it is adopted;

AND WHEREAS the Board of the Cowichan Valley Regional District has obtained the approval of the service area electors for this bylaw and Bylaw No. 3616 in accordance with the *Local Government Act* and *Community Charter*;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District enacts as follows:

1. **CITATION**

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 3623 – Woodley Range Water System Service Loan Authorization Bylaw, 2012**".

.../2

2. LOAN AUTHORIZATION

The Cowichan Valley Regional District is hereby empowered and authorized to complete the capital work necessary to upgrade the Woodley Range Water System in general accordance with the plans on file in the Regional District office, and to do all things necessary in connection therewith and, without limiting the generality of the foregoing:

- (a) to borrow upon the credit of the Regional District a sum not exceeding Fifty Thousand Dollars (\$50,000.);
- (b) to acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the designing and constructing of the water works.

3. TERM OF DEBENTURES

The maximum term for which debentures may be issued to secure the debt created by this bylaw is 10 years.

4. SERVICE TO WHICH THE LOAN AUTHORIZATION RELATES

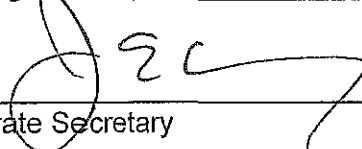
This bylaw relates to the *Woodley Range Water System Service Area* established pursuant to CVRD Bylaw No. 3616, cited as "CVRD Bylaw No. 3616 – Woodley Range Water System Service Establishment Bylaw, 2012".

READ A FIRST TIME this 1st day of August, 2012.

READ A SECOND TIME this 1st day of August, 2012.

READ A THIRD TIME this 1st day of August, 2012.

I hereby certify this to be a true and correct copy of Bylaw No. 3623 as given Third Reading on the 1st day of August, 2012.



Corporate Secretary

AUGUST 16 2012

Date

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 31st day of August, 2012.

ADOPTED this _____ day of _____, 2012.

Chairperson

Corporate Secretary



C·V·R·D

COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 3624

A Bylaw to Establish a Water System Service in a Portion of Electoral Area H – North Oyster/Diamond

WHEREAS pursuant to Sections 796(1) and 800(1) of the *Local Government Act*, a regional district may, by bylaw, establish and operate any service that the Board considers necessary or desirable for all or part of the Regional District;

AND WHEREAS the Board of the Cowichan Valley Regional District wishes to establish a water system service in a portion of Electoral Area H – North Oyster/Diamond;

AND WHEREAS pursuant to Section 801.6 of the *Local Government Act*, if money is to be borrowed for the start of a service, the establishing bylaw and the loan authorization bylaw must, for the purpose of obtaining participating area approval, be dealt with as if they were one bylaw;

AND WHEREAS pursuant to Section 797.4 of the *Local Government Act* the Board of the Cowichan Valley Regional District has received a sufficient "*petition for services*";

AND WHEREAS the Director of Electoral Area H – North Oyster/Diamond has consented, in writing, to the adoption of this bylaw and Bylaw No. 3625;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District enacts as follows:

1. **CITATION**

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 3624 – Shellwood Water System Service Establishment Bylaw, 2012**".

2. **SERVICE BEING ESTABLISHED**

The service being established under the authority of this bylaw is the service of the provision, distribution and treatment of water.

3. **SERVICE AREA BOUNDARIES**

The boundaries of the service area are that portion of Electoral Area H – North Oyster/Diamond shown outlined in Schedule A of this bylaw. The service area shall be known as the "**Shellwood Water System Service Area**".

.../2

4. PARTICIPATING AREA

Electoral Area H – North Oyster/Diamond is the only participating area for this service.

5. METHOD OF COST RECOVERY

The annual cost of providing this service shall be recovered by one or more of the following:

- (a) parcel taxes, to be requisitioned and collected by imposing the tax on the appropriate parcels within the participating area, on the basis of the parcel tax roll;
- (b) the imposition of fees and other charges that may be fixed by separate bylaw; and
- (c) revenues raised by other means authorized by the *Local Government Act* or another Act.

6. MAXIMUM REQUISITION

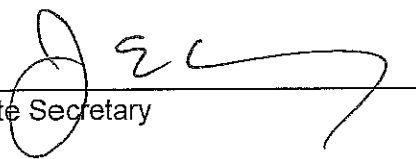
The maximum amount of money that may be requisitioned annually in support of this service shall not exceed Twenty Four Thousand Five Hundred Dollars (\$24,500).

READ A FIRST TIME this 1st day of August, 2012.

READ A SECOND TIME this 1st day of August, 2012.

READ A THIRD TIME this 1st day of August, 2012.

I hereby certify this to be a true and correct copy of Bylaw No. 3624 as given Third Reading on the 1st day of August, 2012.



 Corporate Secretary

AUGUST 16 2012

 Date

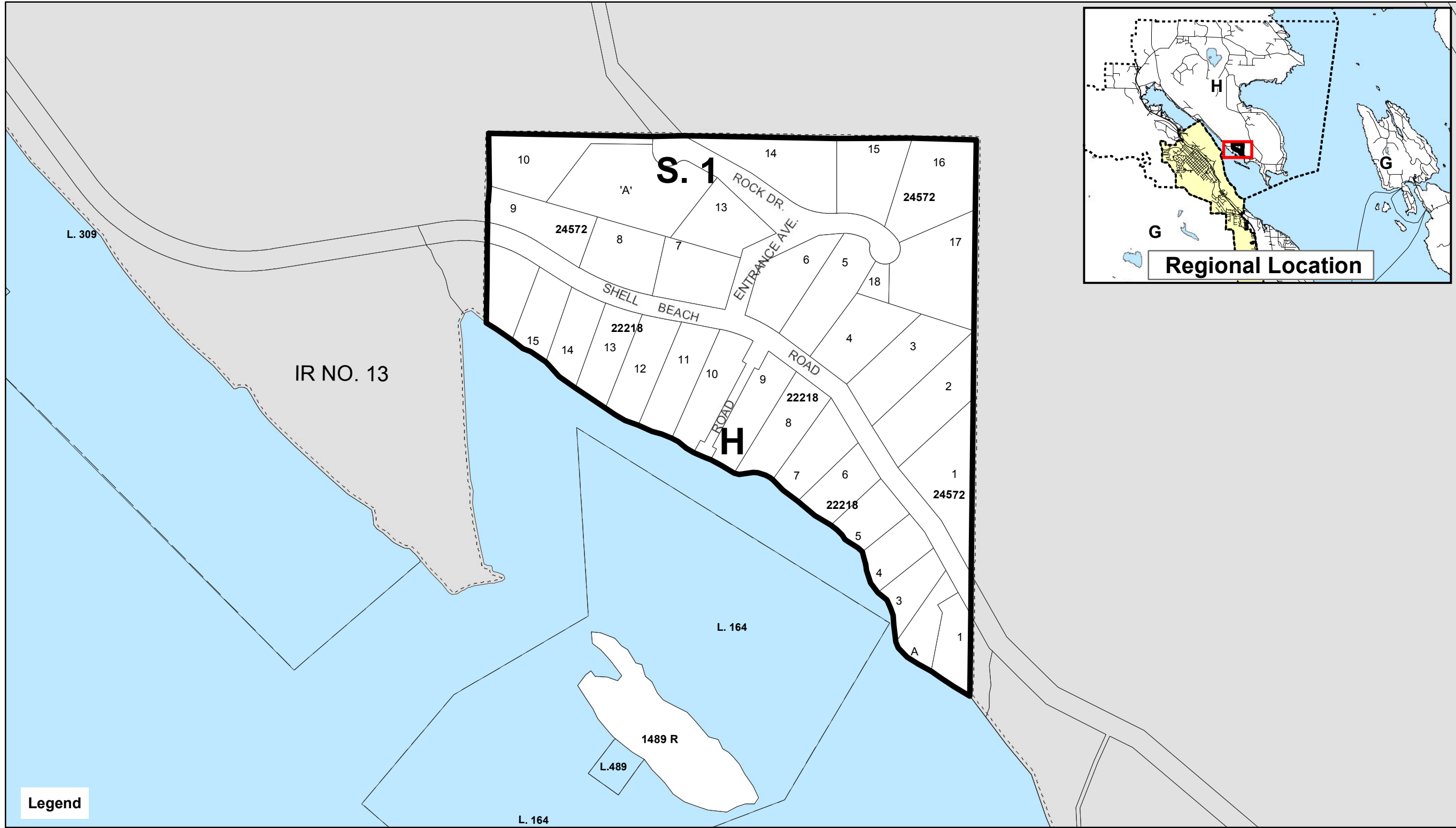
APPROVED BY THE INSPECTOR OF MUNICIPALITIES this

19th day of SEPTEMBER 2012.

ADOPTED this _____ day of _____, 2012.

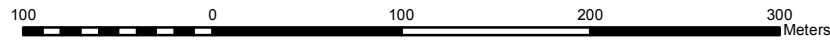
 Chairperson

 Corporate Secretary



Legend

Schedule A to CVRD Bylaw No.3624 - Shellwood Water System Service Establishment Bylaw, 2012.



Adopted _____, 2012.



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW NO. 3625

A Bylaw to Authorize the Borrowing of Funds to Upgrade the Works of the Shellwood Range Water System to Municipal Standards

WHEREAS pursuant to Section 801.6 of the *Local Government Act*, if money is to be borrowed for the start of a service, the establishing bylaw and the loan authorization bylaw must, for the purpose of obtaining participating area approval, be dealt with as if they were one bylaw;

AND WHEREAS the Board of the Cowichan Valley Regional District established a *Water System Service Area* pursuant to CVRD Bylaw No. 3624 cited as "CVRD Bylaw No. 3624 – Shellwood Water System Service Establishment Bylaw, 2012", for the provision, distribution and treatment of water within a portion of Electoral Area H – North Oyster/Diamond;

AND WHEREAS the Board of the Cowichan Valley Regional District wishes to borrow money to complete the capital work necessary to upgrade the Shellwood Water System works to a municipal standard;

AND WHEREAS the estimated total cost of upgrading the works of the Shellwood Water System is Four Hundred Thirty Six Thousand Dollars (\$436,000.);

AND WHEREAS the sum to be borrowed is not to exceed Eighty Five Thousand Dollars (\$85,000.), which is the amount of debt to be created by this bylaw;

AND WHEREAS the authority to borrow under this bylaw expires five years from the date on which it is adopted;

AND WHEREAS the Board of the Cowichan Valley Regional District has obtained the approval of the service area electors for this bylaw and Bylaw No. 3624 in accordance with the *Local Government Act* and *Community Charter*;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District enacts as follows:

1. CITATION

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 3625 – Shellwood Water System Service Loan Authorization Bylaw, 2012**".

.../2

2. LOAN AUTHORIZATION

The Cowichan Valley Regional District is hereby empowered and authorized to complete the capital work necessary to upgrade the Shellwood Water System in general accordance with the plans on file in the Regional District office, and to do all things necessary in connection therewith and, without limiting the generality of the foregoing:

- (a) to borrow upon the credit of the Regional District a sum not exceeding Eighty Five Thousand Dollars (\$85,000.);
- (b) to acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the designing and constructing of the water works.

3. TERM OF DEBENTURES

The maximum term for which debentures may be issued to secure the debt created by this bylaw is 20 years.

4. SERVICE TO WHICH THE LOAN AUTHORIZATION RELATES

This bylaw relates to the *Shellwood Water System Service Area* established pursuant to CVRD Bylaw No. 3624, cited as "CVRD Bylaw No. 3624 – Shellwood Water System Service Establishment Bylaw, 2012".

READ A FIRST TIME this 1st day of August, 2012.

READ A SECOND TIME this 1st day of August, 2012.

READ A THIRD TIME this 1st day of August, 2012.

I hereby certify this to be a true and correct copy of Bylaw No. 3625 as given Third Reading on the 1st day of August, 2012.

[Signature]
Corporate Secretary

AUGUST 16 2012
Date

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 19th day of SEPTEMBER, 2012.

ADOPTED this _____ day of _____, 2012.

Chairperson

Corporate Secretary



C·V·R·D

COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 3627

A Bylaw to Establish a Water System Service in a Portion of Electoral Area B – Shawnigan Lake

WHEREAS pursuant to Sections 796(1) and 800(1) of the *Local Government Act*, a regional district may, by bylaw, establish and operate any service that the Board considers necessary or desirable for all or part of the Regional District;

AND WHEREAS the Board of the Cowichan Valley Regional District wishes to establish a water system service in a portion of Electoral Area B – Shawnigan Lake;

AND WHEREAS pursuant to Section 801.6 of the *Local Government Act*, if money is to be borrowed for the start of a service, the establishing bylaw and the loan authorization bylaw must, for the purpose of obtaining participating area approval, be dealt with as if they were one bylaw;

AND WHEREAS pursuant to Section 797.4 of the *Local Government Act* the Board of the Cowichan Valley Regional District has received a sufficient "*petition for services*";

AND WHEREAS the Director of Electoral Area B – Shawnigan Lake has consented, in writing, to the adoption of this bylaw and Bylaw No. 3628;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District enacts as follows:

1. **CITATION**

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 3627 – Carlton Water System Service Establishment Bylaw, 2012**".

2. **SERVICE BEING ESTABLISHED**

The service being established under the authority of this bylaw is the service of the provision, distribution and treatment of water.

3. **SERVICE AREA BOUNDARIES**

The boundaries of the service area are that portion of Electoral Area B – Shawnigan Lake shown outlined in Schedule A of this bylaw. The service area shall be known as the "Carlton Water System Service Area".

.../2

4. PARTICIPATING AREA

Electoral Area B – Shawnigan Lake is the only participating area for this service.

5. METHOD OF COST RECOVERY

The annual cost of providing this service shall be recovered by one or more of the following:

- (a) parcel taxes, to be requisitioned and collected by imposing the tax on the appropriate parcels within the participating area, on the basis of the parcel tax roll;
- (b) the imposition of fees and other charges that may be fixed by separate bylaw; and
- (c) revenues raised by other means authorized by the *Local Government Act* or another Act.

6. MAXIMUM REQUISITION

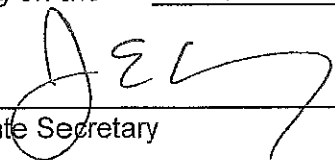
The maximum amount of money that may be requisitioned annually in support of this service shall not exceed Thirty Thousand Dollars (\$30,000).

READ A FIRST TIME this 1st day of August, 2012.

READ A SECOND TIME this 1st day of August, 2012.

READ A THIRD TIME this 1st day of August, 2012.

I hereby certify this to be a true and correct copy of Bylaw No. 3627 as given Third Reading on the 1st day of August, 2012.


Corporate Secretary

AUGUST 16 2012
Date

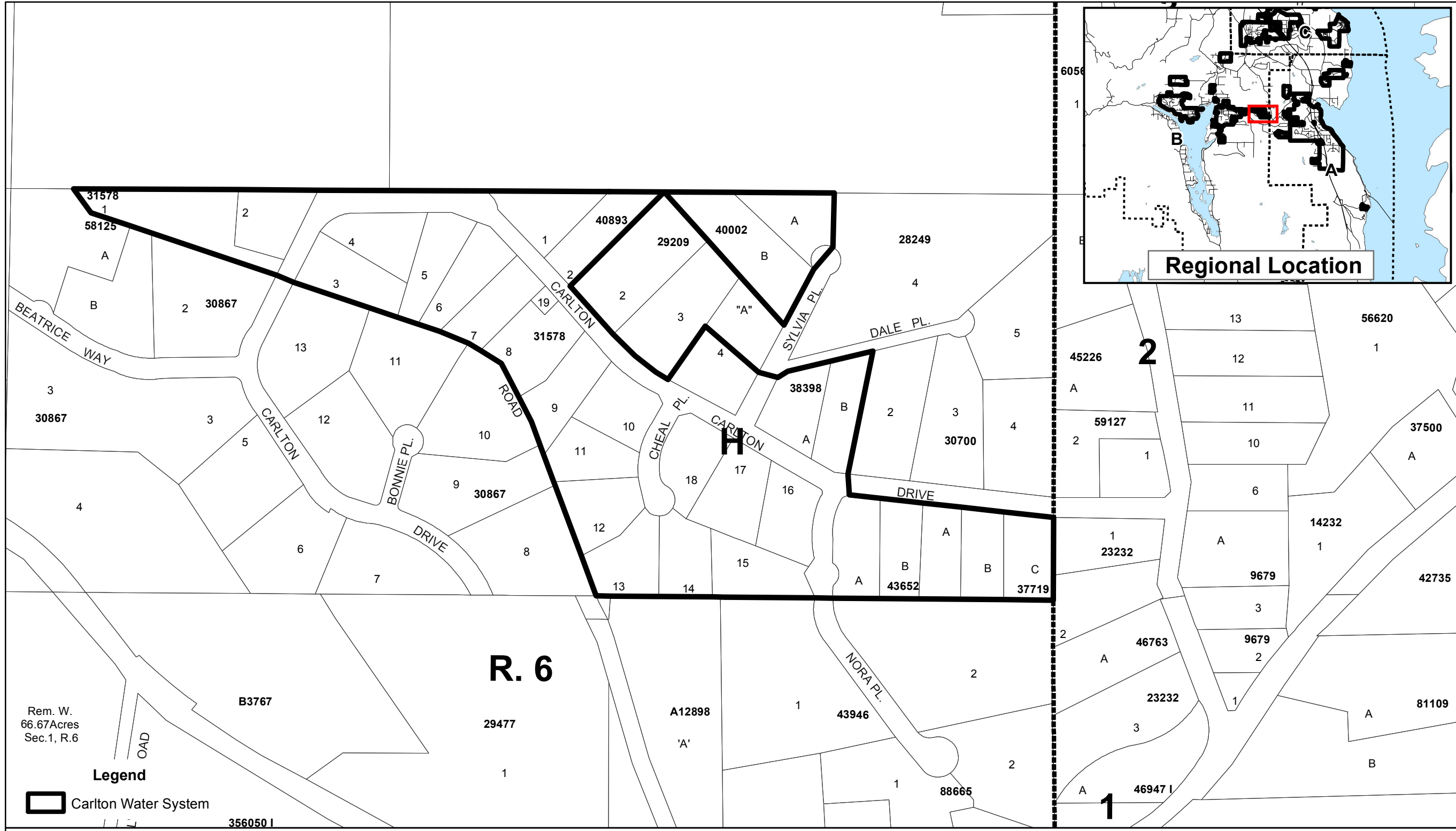
APPROVED BY THE INSPECTOR OF MUNICIPALITIES this

19th day of SEPTEMBER 2012.

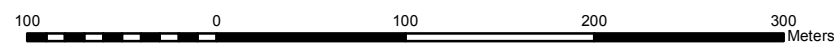
ADOPTED this _____ day of _____, 2012.

Chairperson

Corporate Secretary



Schedule A to CVRD Bylaw No.3627 - Carlton Water System
 Service Establishment Bylaw, 2012.



Adopted _____, 2012.



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW NO. 3628

A Bylaw to Authorize the Borrowing of Funds to Upgrade the Works of the Carlton Water System to Municipal Standards

WHEREAS pursuant to Section 801.6 of the *Local Government Act*, if money is to be borrowed for the start of a service, the establishing bylaw and the loan authorization bylaw must, for the purpose of obtaining participating area approval, be dealt with as if they were one bylaw;

AND WHEREAS the Board of the Cowichan Valley Regional District established a *Water System Service Area* pursuant to CVRD Bylaw No. 3627 cited as "CVRD Bylaw No. 3627 – Carlton Water System Service Establishment Bylaw, 2012", for the provision, distribution and treatment of water within a portion of Electoral Area B – Shawnigan Lake;

AND WHEREAS the Board of the Cowichan Valley Regional District wishes to borrow money to complete the capital work necessary to upgrade the Carlton Water System works to a municipal standard;

AND WHEREAS the estimated total cost of upgrading the works of the Carlton Water System is Three Hundred Thirty Nine Thousand Dollars (\$339,000.);

AND WHEREAS the sum to be borrowed is not to exceed Fifty Thousand Dollars (\$50,000.), which is the amount of debt to be created by this bylaw;

AND WHEREAS the authority to borrow under this bylaw expires five years from the date on which it is adopted;

AND WHEREAS the Board of the Cowichan Valley Regional District has obtained the approval of the service area electors for this bylaw and Bylaw No. 3627 in accordance with the *Local Government Act* and *Community Charter*;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District enacts as follows:

1. CITATION

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 3628 – Carlton Water System Service Loan Authorization Bylaw, 2012**".

.../2

2. LOAN AUTHORIZATION

The Cowichan Valley Regional District is hereby empowered and authorized to complete the capital work necessary to upgrade the Carlton Water System in general accordance with the plans on file in the Regional District office, and to do all things necessary in connection therewith and, without limiting the generality of the foregoing:

- (a) to borrow upon the credit of the Regional District a sum not exceeding Fifty Thousand Dollars (\$50,000.);
- (b) to acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the designing and constructing of the water works.

3. TERM OF DEBENTURES

The maximum term for which debentures may be issued to secure the debt created by this bylaw is 10 years.

4. SERVICE TO WHICH THE LOAN AUTHORIZATION RELATES

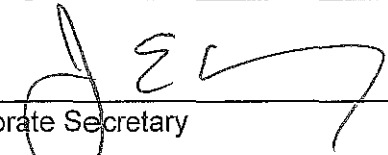
This bylaw relates to the *Carlton Water System Service Area* established pursuant to CVRD Bylaw No. 3627, cited as "CVRD Bylaw No. 3627 – Carlton Water System Service Establishment Bylaw, 2012".

READ A FIRST TIME this 1st day of August, 2012.

READ A SECOND TIME this 1st day of August, 2012.

READ A THIRD TIME this 1st day of August, 2012.

I hereby certify this to be a true and correct copy of Bylaw No. 3628 as given Third Reading on the 1st day of August, 2012.



Corporate Secretary

AUGUST 16 2012

Date

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 19th day of SEPTEMBER, 2012.

ADOPTED this _____ day of _____, 2012.

Chairperson

Corporate Secretary



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 3638

A Bylaw to Authorize the Exchange of a Portion of Park Land for Other Land to be Used for Park Purposes

WHEREAS pursuant to Section 27(2)(a) of the *Community Charter*, a regional district may, by bylaw and with the approval of the Electors, exchange park land for other land to be used for park purposes;

AND WHEREAS the Cowichan Valley Regional District is the registered owner in fee simple of those lands within a portion of Electoral Area A – Mill Bay/Malahat legally described as PARK, District Lot 107, Malahat District, Plan VIP57604, known as *Fern Ridge Park*;

AND WHEREAS the Board of the Cowichan Valley Regional District wishes to exchange a portion of Fern Ridge Park for an equal portion of adjacent private lands legally described as Lot 15, District Lot 107, Malahat District, Plan VIP63859, in order to adjust the boundary between the two properties to address a property encroachment;

AND WHEREAS the Board of the Cowichan Valley Regional District has obtained the approval of the service area electors in accordance with Section 801.3 of the *Local Government Act* and Section 86 of the *Community Charter*;

NOW THEREFORE the Board of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. **CITATION**

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 3638 – Park Land Exchange (Portion of Fern Ridge Park) Bylaw, 2012**".

2. **LAND BEING EXCHANGED**

The Board of the Cowichan Valley Regional District is hereby authorized and empowered to exchange that portion of Fern Ridge Park within Electoral Area A – Mill Bay/Malahat legally described as: PARK, District Lot 107, Malahat District, Plan VIP57604; as shown outlined on Schedule A attached to this bylaw, with that portion of adjacent private lands owned by Alexander Jacob legally described as Lot 15, District Lot 107, Malahat District, Plan VIP63859 as shown outlined on Schedule B attached to this bylaw.

3. **EXECUTION OF DOCUMENTS**

The Chair and Corporate Secretary of the Cowichan Valley Regional District are hereby empowered to do all acts and things to execute all documents necessary to carry out the exchange of land authorized by this bylaw.

.../2

READ A FIRST TIME this _____ day of _____, 2012.

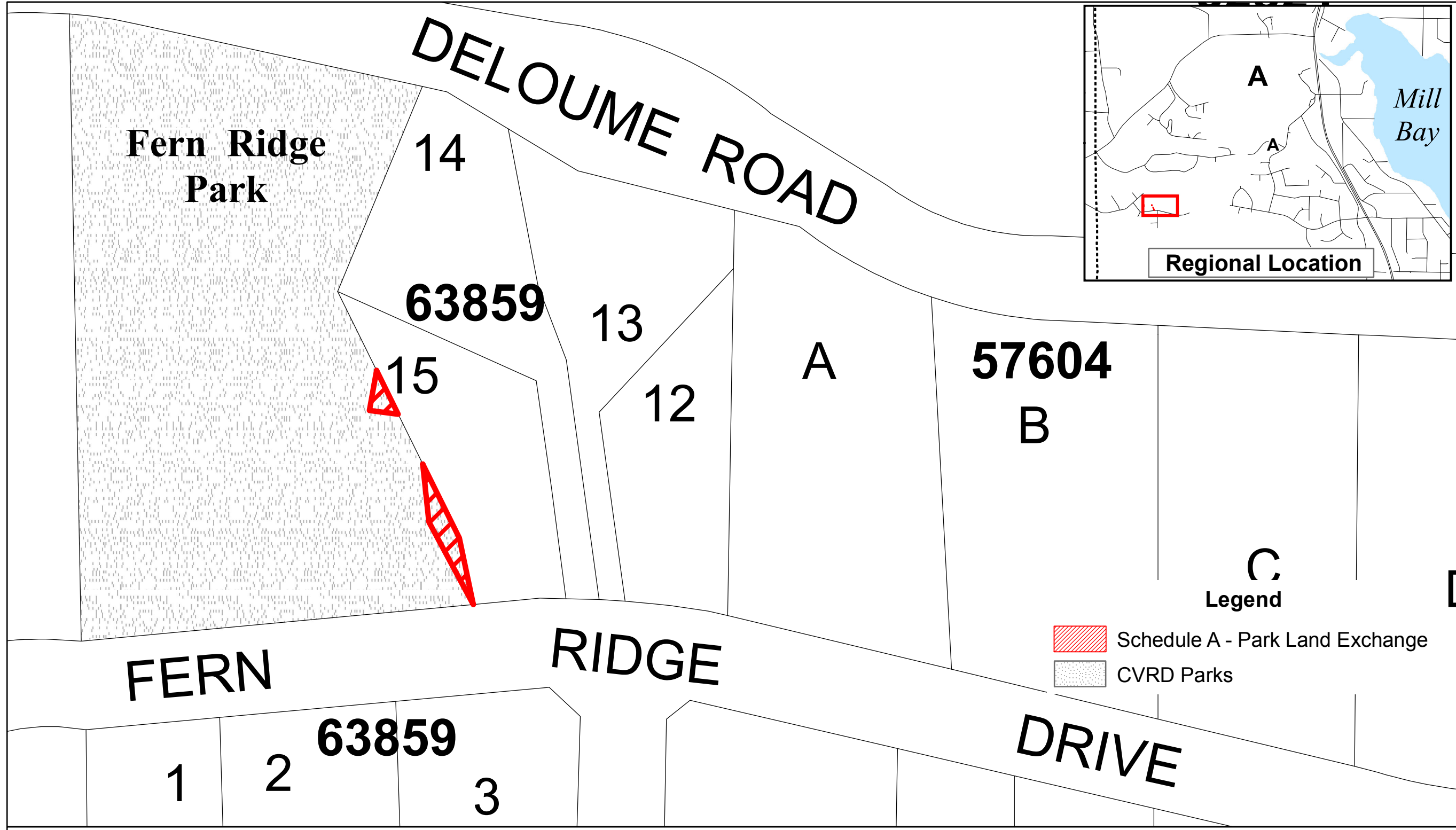
READ A SECOND TIME this _____ day of _____, 2012.

READ A THIRD TIME this _____ day of _____, 2012.

ADOPTED this _____ day of _____, 2013.

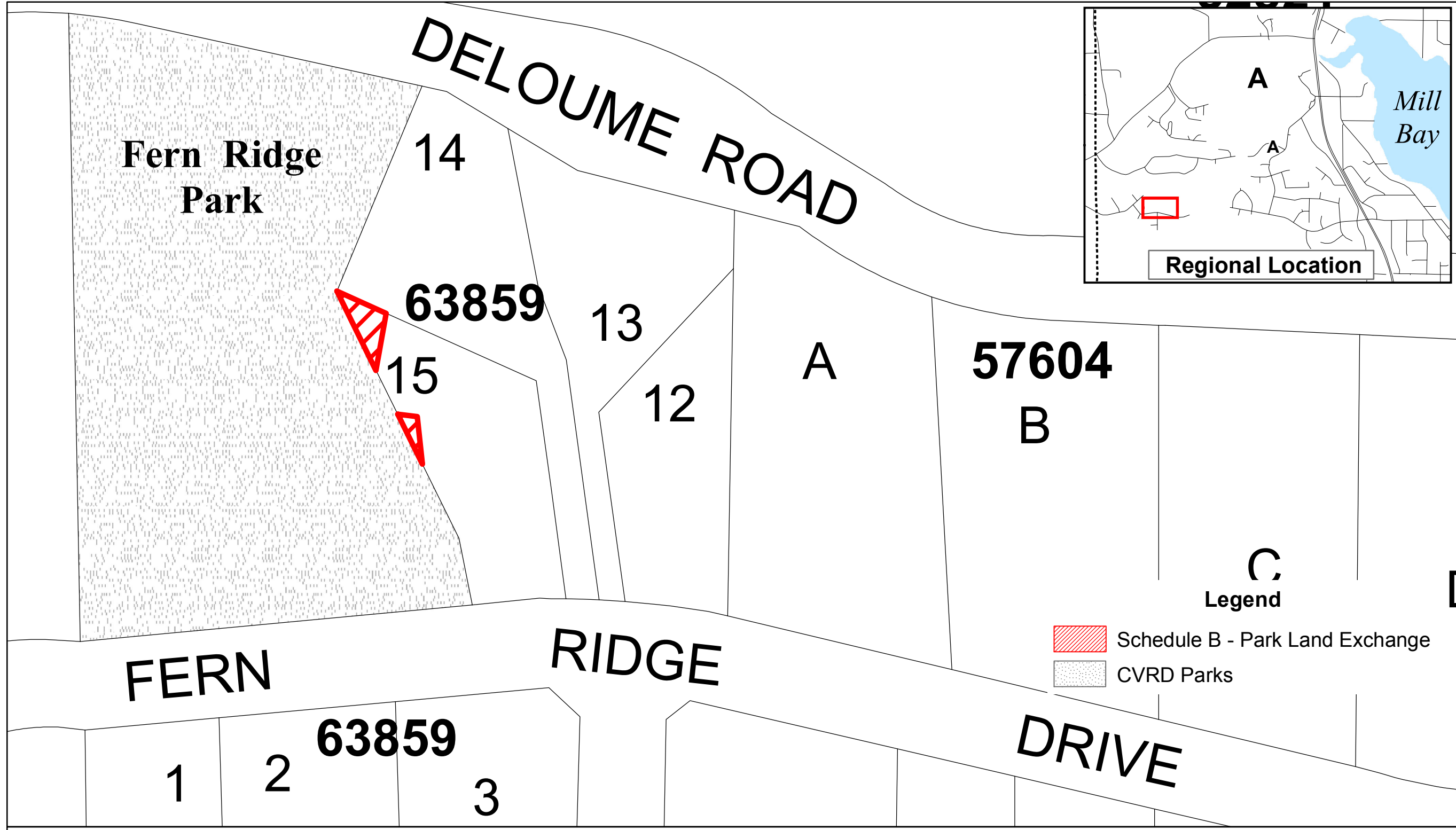
Chairperson

Corporate Secretary



Schedule A to CVRD Bylaw No.3638 - Park Land Exchange (Portion of Fern Ridge Park) Bylaw, 2012.

Adopted _____, 2013.



Schedule B to CVRD Bylaw No.3638 - Park Land Exchange (Portion of Fern Ridge Park) Bylaw, 2012.

Adopted _____, 2013.



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 3639

**A Bylaw to Amend the Boundaries of the
Shawnigan Beach Estates Sewer System Service Area**

WHEREAS the Board of the Cowichan Valley Regional District established the *Shawnigan Beach Estates Sanitary Sewer System Service Area* under the provisions of Bylaw No. 1910, cited as "CVRD Bylaw No. 1910 - Shawnigan Beach Estates Sewer System Service Establishment Bylaw, 1999", as amended;

AND WHEREAS the Board of the Cowichan Valley Regional District wishes to extend the boundaries of the service area to include the following property:

- PID 025-002-678, Lot 30, Section 3, Range 2, Shawnigan District, Plan VIP 72148,

AND WHEREAS the Director for Electoral Area B - Shawnigan Lake has consented, in writing, to the adoption of this bylaw;

NOW THEREFORE the Board of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. **CITATION**

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 3639 - Shawnigan Beach Estates Sewer System Service Amendment Bylaw, 2012**".

2. **AMENDMENT**

That Bylaw No. 1910 be amended by deleting the existing Schedule A and replacing it with the Schedule A attached to this bylaw.

READ A FIRST TIME this _____ day of _____, 2012.

READ A SECOND TIME this _____ day of _____, 2012.

READ A THIRD TIME this _____ day of _____, 2012.

I hereby certify this to be a true and correct copy of Bylaw No. 3639 as given Third Reading on the _____ day of _____, 2012.

Corporate Secretary

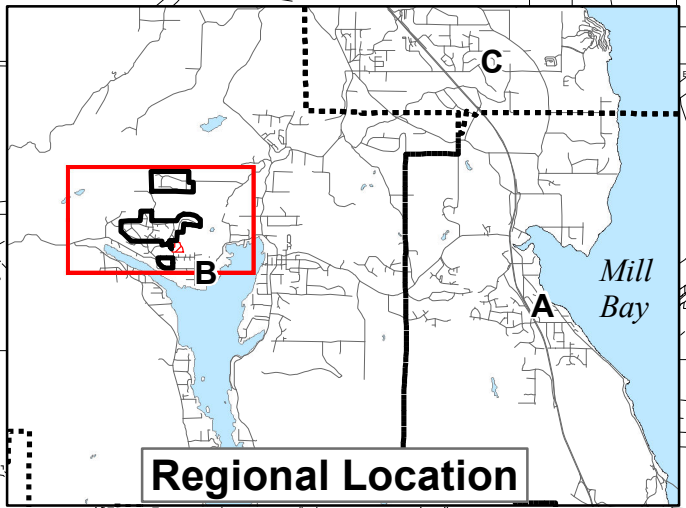
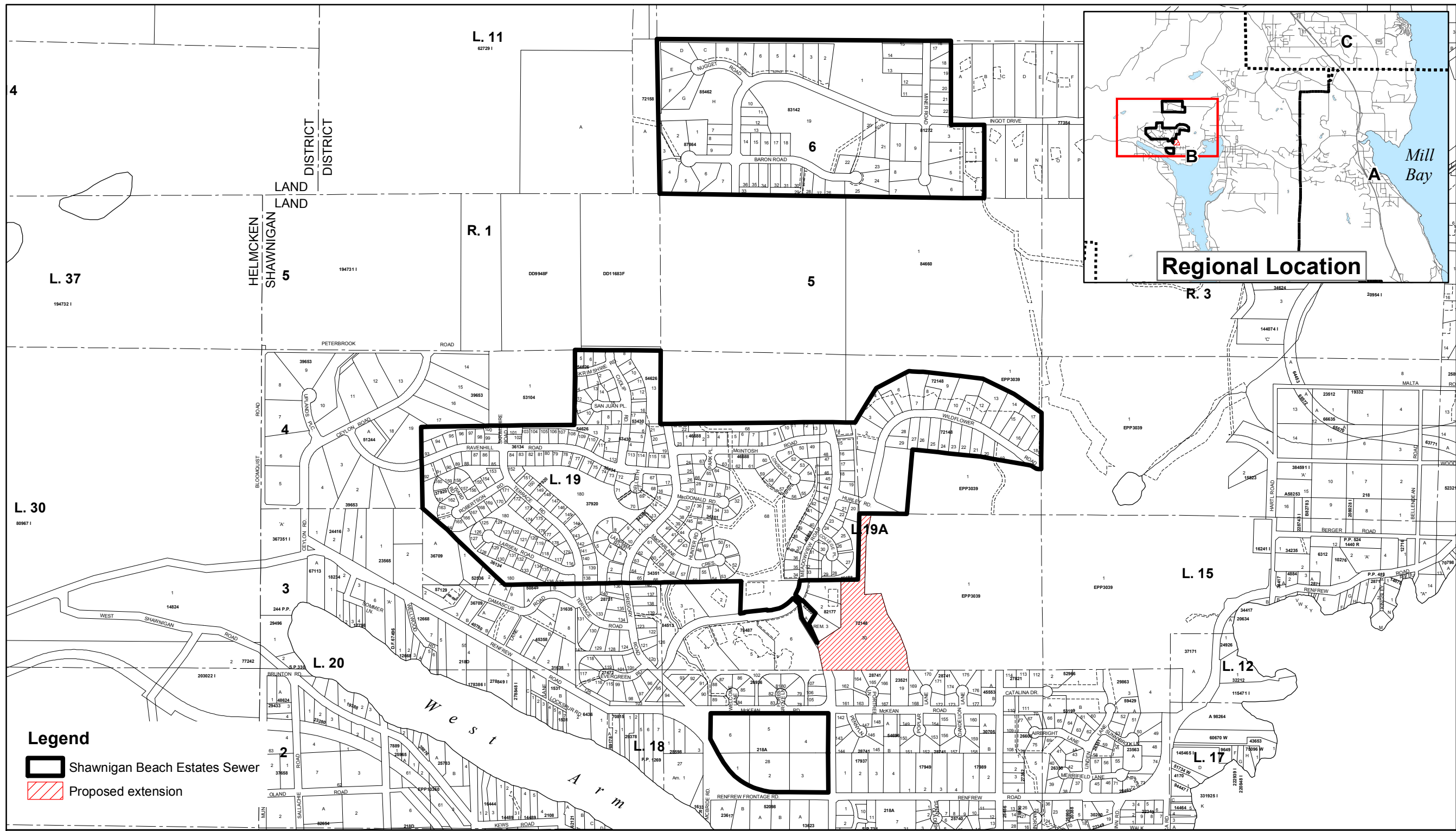
Date

RECEIVED the approval of the Inspector of Municipalities this _____ day of _____, 2012.

ADOPTED this _____ day of _____, 2012.

Chairperson

Corporate Secretary



Legend
 [Black Outline] Shawnigan Beach Estates Sewer
 [Red Hatched] Proposed extension

Schedule A to CVRD Bylaw No. 1910- Shawnigan Beach Estates Sewer System Service Establishment Bylaw, 1999.
 As amended by Bylaw No. 3639.



Adopted _____, 2012.



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 3569

**A Bylaw for the Purpose of Amending Official Settlement Plan
Bylaw No. 925, Applicable to Electoral Area D – Cowichan Bay**

WHEREAS the *Local Government Act*, hereafter referred to as the "Act", as amended, empowers the Regional Board to adopt and amend official settlement plan bylaws;

AND WHEREAS the Regional District has adopted an official settlement plan bylaw for Electoral Area D – Cowichan Bay, that being Official Settlement Plan Bylaw No. 925;

AND WHEREAS the Regional Board voted on and received the required majority vote of those present and eligible to vote at the meeting at which the vote is taken, as required by the *Act*;

AND WHEREAS after the close of the public hearing and with due regard to the reports received, the Regional Board considers it advisable to amend Official Settlement Plan Bylaw No. 925;

AND WHEREAS an Official Community Plan is under development in Electoral Area D, the community consultation process has produced objectives for development within the Plan area, and the applicant has made a contribution to the existing community water and sewer infrastructure;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. **CITATION**

This bylaw shall be cited for all purposes as "**CVRD Bylaw No. 3569 - Area D – Cowichan Bay Official Settlement Plan Amendment Bylaw (Bennefield), 2011**".

2. **AMENDMENTS**

Cowichan Valley Regional District Official Settlement Plan Bylaw No. 925, as amended from time to time, is hereby amended as outlined on the attached Schedule A.

3. **CAPITAL EXPENDITURE PROGRAM**

This bylaw has been examined in light of the most recent Capital Expenditure Program and Solid Waste Management Plan of the Cowichan Valley Regional District and is consistent therewith.

READ A FIRST TIME this 23rd day of November, 2011.

READ A SECOND TIME this 23rd day of November, 2011.

READ A THIRD TIME this 14th day of March, 2012.

ADOPTED this _____ day of _____, 2012.

Chairperson

Corporate Secretary

**C·V·R·D****SCHEDULE "A"****To CVRD Bylaw No 3569**

Schedule A to Official Settlement Plan Bylaw No. 925, is hereby amended as follows:

1. That the following be added to Section 7, General Residential – Suburban Residential, after Policy 7.8:

Policy 7.9

In support of infill Policy 7.1, the Board may consider rezoning land in the Suburban Residential Designation to a Semi Village Residential 2 Zone for single family use on lots with a 0.1 hectare minimum parcel size, provided all lots are connected to a community water and community sewer system. Applications for the Semi Village Residential 2 Zone will be evaluated according to criteria in Policy 7.10 specified in this Plan.

Policy 7.10

Rezoning applications for the Semi Village Residential 2 Zone will be evaluated according to the following:

- a. There is demonstrated community benefit associated with the application, and a community amenity contribution is provided.
- b. Existing community water and sewer systems have capacity to accommodate the proposed development, and each residence is serviced by a community water and community sewer system.
- c. The natural hydrology of the site is maintained where possible, with the goal of causing no net increase in rainwater run-off. Preparation of plans will be required, indicating the following has been considered:
 - i. Low impact development techniques
 - ii. Preservation of existing natural vegetation and soils
 - iii. Implementation of rainwater management facilities to encourage onsite rainwater infiltration.
- d. Water meters are installed on each residence, with the potential to become operational if the CVRD implements a water metering program.



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 3570

**A Bylaw for the Purpose of Amending Zoning Bylaw No. 1015
Applicable to Electoral Area D – Cowichan Bay**

WHEREAS the *Local Government Act*, hereafter referred to as the "Act", as amended, empowers the Regional Board to adopt and amend zoning bylaws;

AND WHEREAS the Regional District has adopted a zoning bylaw for Electoral Area D – Cowichan Bay, that being Zoning Bylaw No. 1015;

AND WHEREAS the Regional Board voted on and received the required majority vote of those present and eligible to vote at the meeting at which the vote is taken, as required by the *Act*;

AND WHEREAS after the close of the public hearing and with due regard to the reports received, the Regional Board considers it advisable to amend Zoning Bylaw No. 1015;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. **CITATION**

This bylaw shall be cited for all purposes as "**CVRD Bylaw No. 3570 - Area D – Cowichan Bay Zoning Amendment Bylaw (Bennefield), 2011**".

2. **AMENDMENTS**

Cowichan Valley Regional District Zoning Bylaw No. 1015, as amended from time to time, is hereby amended in the following manner:

a) Section 6.1 is amended by adding "SR-2 Semi Village Residential 2" following "R-2(A) Two-Family Suburban Residential", and the Table of Contents is amended accordingly.

b) The following is added after Section 8.1.1:

8.1.2 **SR-2 ZONE – SEMI VILLAGE RESIDENTIAL 2**

The purpose of the SR-2 zone is to allow infill development in appropriate locations with community water and sewer servicing, when a community amenity contribution has been provided.

(a) Permitted Uses

The following uses and no others are permitted in the SR-2 Zone:

- (1) single family residential dwelling;
- (2) horticulture;
- (3) home craft;
- (4) bed and breakfast accommodation;
- (5) daycare, nursery accessory to a residence;
- (6) secondary suite

(b) Conditions of Use

For any parcel in the SR-2 Zone:

- (1) The parcel coverage shall not exceed 30% for all buildings and structures.
- (2) The height of all buildings and structures shall not exceed 10 metres except accessory buildings which shall not exceed a height of 7.5 metres.
- (3) The minimum setbacks for the type of parcel lines in Column I of this section are specified in Column II and III:

COLUMN I Type of Parcel Line	COLUMN II Residential Use Building and Structures	COLUMN III Accessory Residential Use Buildings and Structures
Front	7.5 metres	7.5 metres
Side (Interior)	10% of parcel width or 3 metres, whichever is less	10% of parcel width or 3 metres, whichever is less, or 1 metre if the building is located in the rear yard.
Side (Exterior)	4.5 metres	4.5 metres
Rear	4.5 metres	4.5 metres

- (4) All parcels must be connected to community water and community sewer systems.

c) Section 13.1 is amended by adding the following after “R-2(A) Two Family Suburban Residential”:

Zone Classification Under Zoning Bylaw	Parcel Serviced by Community Water and Sewer	Parcel Serviced by Community Water System Only	Parcels Neither Serviced by Community Water or Sewer
SR-2 Semi Village Residential 2	0.1 ha.	n/a	n/a

- d) Schedule B (Zoning Map) to Electoral Area D – Cowichan Bay Zoning Bylaw No. 1015 is amended by rezoning Lot 7, Section 4, Range 6, Cowichan District, Plan 24679, except part in plans 39250 and VIP 60753, as shown outlined in a solid black line on Schedule A attached hereto and forming part of this bylaw, numbered Z-3570, from R-2 (Suburban Residential) to SR-2 (Semi Village Residential 2).
- e) Schedule B (Zoning Map) is amended by adding Semi Village Residential 2 (SR-2) to the legend.

3. FORCE AND EFFECT

This bylaw shall take effect upon its adoption by the Regional Board.

READ A FIRST TIME this 23rd day of November , 2011.

READ A SECOND TIME this 23rd day of November , 2011.

READ A THIRD TIME this 14th day of March , 2012.

ADOPTED this _____ day of _____ , 2012.

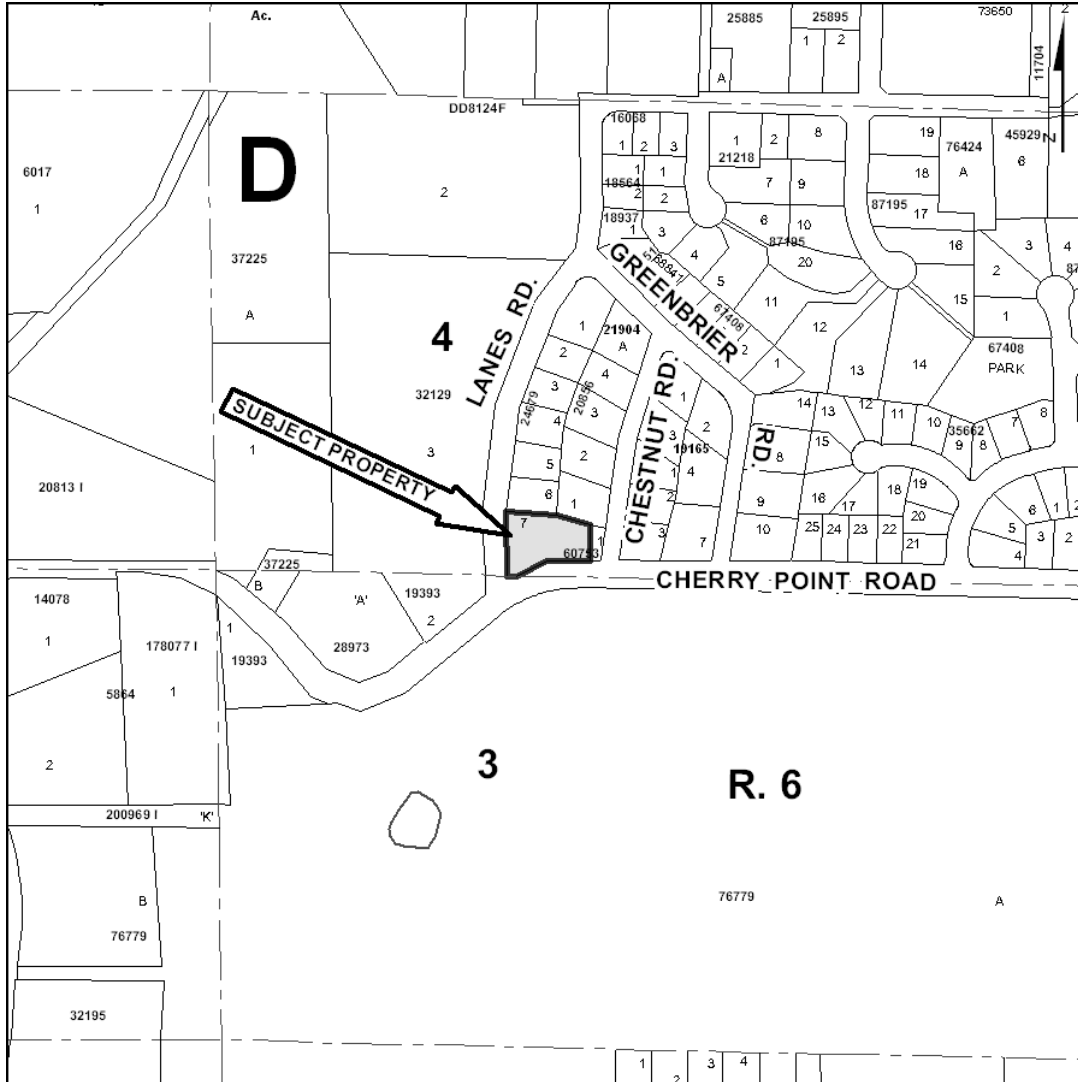
Chairperson

Corporate Secretary

PLAN NO. Z-3570

SCHEDULE "A" TO ZONING AMENDMENT BYLAW NO. OF THE COWICHAN VALLEY REGIONAL DISTRICT

3570



THE AREA OUTLINED IN A SOLID BLACK LINE IS REZONED FROM

R-2 (Suburban Residential)

TO

SR-2 (Semi Village Residential 2)

APPLICABLE

TO ELECTORAL AREA D



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW NO. 3642

**A Bylaw For The Purpose Of Amending Zoning Bylaw No. 1840
Applicable To Electoral Area E – Cowichan Station/Sahtlam/Glenora**

WHEREAS the *Local Government Act*, hereafter referred to as the "Act", as amended, empowers the Regional Board to adopt and amend zoning bylaws;

AND WHEREAS the Regional District has adopted a zoning bylaw for Electoral Area E – Cowichan Station/Sahtlam/Glenora, that being Zoning Bylaw No. 1840;

AND WHEREAS the Regional Board voted on and received the required majority vote of those present and eligible to vote at the meeting at which the vote is taken, as required by the *Act*;

AND WHEREAS after the close of the notification period and with due regard to the public comments received, the Regional Board considers it advisable to amend Zoning Bylaw No. 1840;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. **CITATION**

This bylaw shall be cited for all purposes as "**CVRD Bylaw No. 3642 - Area E – Cowichan Station/Sahtlam/Glenora Zoning Amendment Bylaw (Funeral Home Use), 2012**".

2. **AMENDMENTS**

Cowichan Valley Regional District Zoning Bylaw No. 1840, as amended from time to time, is hereby amended in the following manner:

a) The following definition is added to Part Three after the definition of "front parcel line":

"funeral home" means a lot, building or structure, or part thereof used for the preparation of deceased persons for burial or cremation and for the viewing of the deceased, and may include accessory meeting rooms, chapel and the sale of funeral supplies and services, but excludes cremation facilities.

b) "funeral home" is added as a permitted use in the I-1 Zone under Section 11.1(a).

.../2

3. FORCE AND EFFECT

This bylaw shall take effect upon its adoption by the Regional Board.

READ A FIRST TIME this _____ day of _____ , 2012.

READ A SECOND TIME this _____ day of _____ , 2012.

READ A THIRD TIME this _____ day of _____ , 2012.

ADOPTED this _____ day of _____ , 2012.

Chairperson

Secretary



NEW BUSINESS SUMMARY

BOARD MEETING OCTOBER 10, 2012

- NB1** Staff Report from the Manager of Recycling & Waste Management
Re: Recent Awarding of Requests for Proposals – Board Ratification
- NB2** Staff Report from the Legislative Services Coordinator, Corporate Services
Re: Bylaw No. 3630 – Malahat Fire Protection Loan Authorization; and Bylaw No. 3634 – Electoral Area A – Mill Bay/Malahat Critical Location Streetlighting Service Requisition Limit Increase – Alternative Approval Process Deadline
- NB3** Correspondence from Greyhound Canada Transportation ULC
Re: Proposed Change in Route Frequency
- NB4** Grant in Aid Request, Area B, Shawnigan Lake
Re: Shawnigan Cobble Hill Farmers Institute
- NB5** Grant in Aid Request, Area B, Shawnigan Lake
Re: Shawnigan Basin Society



CVRD

NB1

STAFF REPORT

**CVRD BOARD MEETING
OF OCTOBER 10, 2012**

DATE: October 5, 2012 **FILE NO:** 2320-20-CE/JB/SP
FROM: Bob McDonald, Manager, Recycling & Waste Management
SUBJECT: Recent Awarding of Requests for Proposals – Board Ratification

Recommendation/Action:

That the CVRD Board ratify the following waste management contracts, previously awarded by staff as a result of a Request for Proposals process:

Contract No.	Type of Waste to be Recycled	Winning Contractor	Previous Contractor	Approx. Annual Contract \$
ES-008-12	Organic Yard & Garden Materials Processing	Coast Environmental	Central Landscape	\$80,000
ES-007-12	Food Waste Processing	Coast Environmental	ICC Nanaimo	\$180,000
ES-010-12	Scrap Lumber & Wood Waste Processing	Johel Bros.	Schnitzer Steel Pacific	\$55,000
ES-012-12	Aggregate Construction Waste Processing	Stone Pacific	New Waste Diversion	Annual volumes TBD

and further that the Board Chair and Corporate Secretary be authorized to sign the above noted contracts.

Relation to the Corporate Strategic Plan:

This initiative relates to the Healthy Environment and Sustainable Infrastructure sections of the Corporate Strategic Plan.

Financial Impact:

A modest net annual cost savings will result from the awarding of these service contracts.

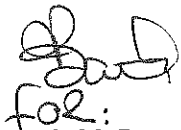
Background:

At the request of the CVRD Board Chair, the award of these waste management contracts has been brought to the Board for ratification. Staff followed the CVRD Purchasing Policy, as it has been interpreted for many years with respect to a request for proposals process, which is intended to provide best value, but not necessarily the lowest possible financial cost.

In this case, the proposals were evaluated 50/50 on lowest overall cost, including CVRD transport costs, and best practises with respect to processing of material. A corresponding schedule of scoring was developed and used consistently by a team of staff evaluators. The result being that the best overall proposal was rated the highest score with the award correspondingly provided to that proponent. Of the four contracts awarded, three were actual lowest cost and one, organic yard and garden materials processing, was primarily on the strength of much better best practises by Coast Environmental, who will provide a fully enclosed composting process

The contracts are for 30 months, with a possible 30-month extension.

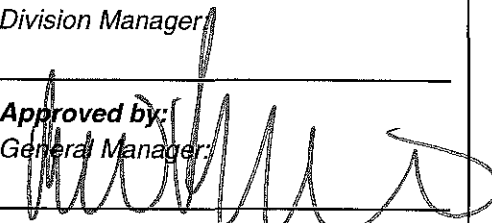
Submitted by,



for:
Bob McDonald, Manager
Recycling & Waste Management Division

BMc:jlb

Reviewed by: Division Manager
Approved by: General Manager





STAFF REPORT

REGULAR BOARD MEETING
OF OCTOBER 10, 2012

DATE: October 10, 2012 BYLAW NOS.: 3630
3634

FROM: Kathleen Harrison, Legislative Services Coordinator, Corporate Services

SUBJECT: Bylaw No. 3630 – Malahat Fire Protection Loan Authorization; and Bylaw No. 3634 – Electoral Area A – Mill Bay/Malahat Critical Location Street Lighting Service Requisition Limit Increase – Alternative Approval Process Deadline.

Recommendations/Action:

1. That the deadline for responses to the Alternative Approval Process for Bylaw No. 3630 be set at 4:30 pm, Monday, November 26, 2012.
2. That the deadline for responses to the Alternative Approval Process for Bylaw No. 3634 be set at 4:30 pm, Monday, November 26, 2012.

Relation to the Corporate Strategic Plan:

The purchase of a Type 2 Fire Engine for fire Malahat Fire Protection Service Area and the amendment to the requisition limit for Electoral Area A – Mill Bay/Malahat Critical Street Lighting Service from \$2,000 to \$5,000 is consistent with the Corporate Strategic Plan objectives of reliable essential services.

Financial Impact: N/A

Background:

Bylaw Nos. 3630 and 2634 were granted third reading by the Board of Directors at its meeting held September 12, 2012, and were forwarded to the Inspector of Municipalities for approval. Provincial approval has been received and the Board may now proceed with obtaining elector consent for adoption for each bylaw through an alternative approval process. Pursuant to Section 801.3 of the *Local Government Act* and Section 86 of the *Community Charter*, the Board must set the deadline for receiving elector responses. The attached *Notice of Alternative Approval Process* and *Elector Response Form*, for each opportunity, set the deadline for responses for Bylaw Nos. 3630 and 3634 at 4:30 pm, Monday, November 26, 2012.

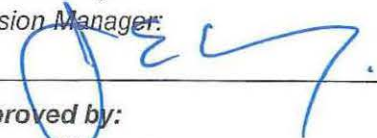
Submitted by:



Kathleen Harrison
Legislative Services Coordinator
Corporate Services Department

Reviewed by:

Division Manager:



Approved by:

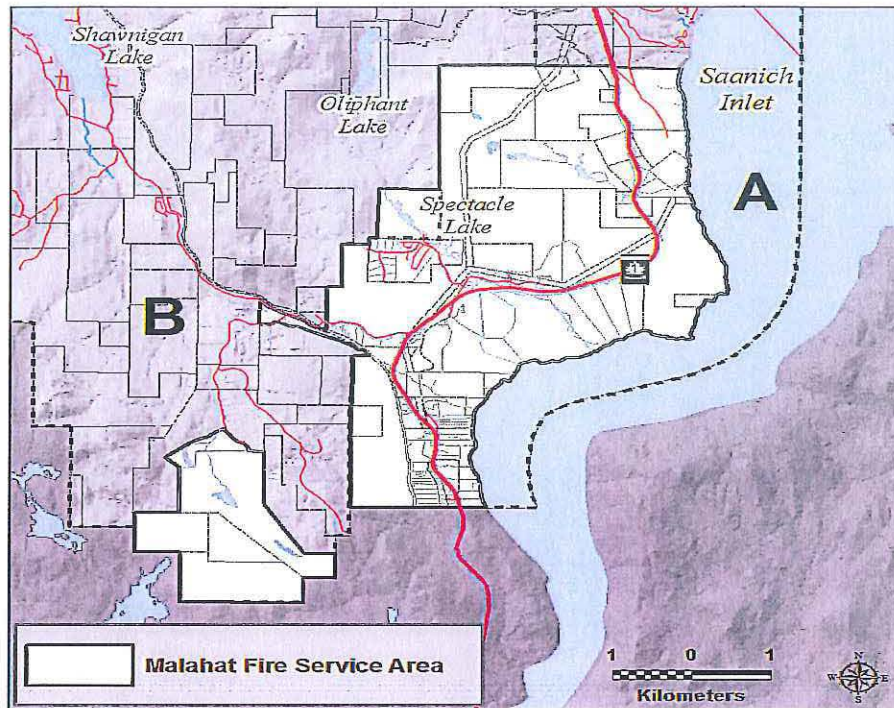
General Manager:

N/A

Attachments: Bylaw Nos. 3630 & 3634 Notice of Alternative Approval Process
Bylaw Nos. 3630 & 3634 Elector Response Form

**NOTICE TO ELECTORS OF THE MALAHAT FIRE PROTECTION SERVICE AREA
(Portion of Electoral Areas: A – Mill Bay/Malahat; and B – Shawnigan Lake)
OF AN ALTERNATIVE APPROVAL PROCESS OPPORTUNITY FOR
CVRD LOAN AUTHORIZATION BYLAW No. 3630**

NOTICE IS HEREBY GIVEN that the Board of the Cowichan Valley Regional District proposes to adopt "CVRD Bylaw No. 3630 – Malahat Fire Protection Service Loan Authorization (Type 2 Fire Engine) Bylaw, 2012".



BYLAW SUMMARY

If adopted, Bylaw No. 3630 will authorize the Cowichan Valley Regional District to borrow up to a maximum of \$265,000 for a 15-year period to help finance the purchase of a new first line Type 2 Fire Engine for the Malahat Fire Protection Service Area. Should the maximum amount be borrowed, the cost to property owners within the service area with a residential property assessed at \$100,000 would be \$11.63 per annum. The complete bylaw is available for review at the Cowichan Valley Regional District office, located at 175 Ingram Street in Duncan, BC, during regular office hours, Monday to Friday 8:00 am - 4:30 pm, excluding statutory holidays. A copy of the bylaw is also available on the CVRD website at www.cvrdb.ca.

ALTERNATIVE APPROVAL PROCESS AND ELIGIBILITY

The Regional District may adopt this bylaw unless at least 10% of electors within the service area indicate that a referendum must be held by submitting a signed *Elector Response Form* to the Regional District office **no later than 4:30 pm on Monday, November 26, 2012**. *Elector Response Forms* must be in the form established by the Regional District, and only those persons who qualify as electors of the service area are entitled to sign. The service area includes that portion of Electoral Areas: A – Mill Bay/Malahat; and B – Shawnigan Lake that comprise the *Malahat Fire Protection Service Area* as shown outlined in the map above. Service area electors may qualify as either resident electors or as non-resident property electors, as follows:

Resident Elector – You are entitled to submit an *Elector Response Form* as a resident elector if you are age 18 or older on the day of submission, are a Canadian citizen, have lived in BC for at least six months, and have been a resident of the Malahat Fire Protection Service Area for the past 30 days or more.

Non-Resident Property Elector – You are entitled to submit an *Elector Response Form* as a non-resident property elector if you are age 18 or older on the day of submission, are a Canadian citizen, have lived in BC for at least six months, have owned and held registered title to a property in the Malahat Fire Protection Service Area for the past 30 days or more, and do not qualify as a resident elector. NOTE: Only one non-resident property elector may submit a response form per property, regardless of how many owners there may be.

If less than 10% (40) of the service area electors submit an *Elector Response Form*, the bylaw will be deemed to have the approval of the electors and the Regional District may proceed with adoption. For the purpose of conducting the alternative approval opportunity, the number of service area electors is calculated as 395.

A copy of the bylaw and *Elector Response Form* is available from the Cowichan Valley Regional District, 175 Ingram Street, Duncan, BC V9L 1N8, Phone 250-746-2500/1-800-665-3955, e-mail kharrison@cvrd.bc.ca OR is also available on the CVRD website at www.cvrdb.ca.



C·V·R·D

ELECTOR RESPONSE FORM
BYLAW NO. 3630

The Cowichan Valley Regional District is proposing to adopt "CVRD Bylaw No. 3630 – Malahat Fire Protection Service Loan Authorization (Type 2 Fire Engine) Bylaw, 2012" which authorizes the Regional District to borrow up to \$265,000 over a 15-year period to assist with costs associated with the purchase of a new front line Type 2 Fire Engine for the Malahat Fire Protection Service Area. If you are opposed to the adoption of this bylaw, you may indicate your opposition by signing and returning this *Elector Response Form* to the Regional District office by **4:30 pm, Monday, November 26, 2012**. Only those persons who live or own property within the Malahat Fire Protection Service Area and meet the following qualifications are eligible to submit an *Elector Response Form*.

I hereby certify that:

- I am a Canadian citizen;
- I am an individual who is age 18 or older;
- I have been a resident of British Columbia for at least the past six months;
- I have been a resident of the Malahat Fire Protection Service Area for the past 30 days; or I am entitled to register as a non-resident property elector;
- I am not disqualified by the *Local Government Act*, or any other enactment, from voting in an election or am not otherwise disqualified by law.

I understand and acknowledge that I may not sign an *Elector Response Form* more than once in relation to this alternative approval process.

NAME OF ELECTOR: _____
(Please Print Full Name)

ELECTOR STREET ADDRESS: _____

OR

(non-resident property electors only) _____
Address of property in relation to which (property address)

I am entitled to register as a non-resident _____
property elector. (contact telephone number including area code)

SIGNATURE OF ELECTOR: _____

NOTE: The *Elector Response Form* must be returned to the Cowichan Valley Regional District, 175 Ingram Street, Duncan, BC, V9L 1N8 on or before **4:30 pm, Monday, November 26, 2012**. Regular office hours are 8:00 am to 4:30 pm, Monday through Friday, excluding statutory holidays.

Section 86(6) of the *Community Charter* requires all electors to submit their response on the form established by the CVRD, or an accurate copy of that form. If this form is altered in any way, including by writing or printing on the back of it, it must and will be rejected by the CVRD.



**NOTICE TO ELECTORS OF
ELECTORAL AREA A – MILL BAY/MALAHAT
OF AN ALTERNATIVE APPROVAL PROCESS OPPORTUNITY FOR
CVRD SERVICE AMENDMENT BYLAW No. 3634**

NOTICE IS HEREBY GIVEN that the Board of the Cowichan Valley Regional District proposes to adopt "CVRD Bylaw No. 3634 - Electoral Area A – Mill Bay/Malahat Critical Location Streetlighting Service Amendment Bylaw, 2012".

BYLAW SUMMARY

If adopted, Bylaw No. 3634 will allow the Cowichan Valley Regional District to amend Bylaw No. 2137, (*Area A Critical Streetlighting Service Establishment Bylaw*) by increasing the annual maximum requisition limit from Two Thousand Dollars (\$2,000) to Five Thousand Dollars (\$5,000) to assist with costs associated with providing critical streetlighting within the whole of Electoral Area A – Mill Bay/Malahat. The maximum cost to residential property owners within Electoral Area A – Mill Bay/Malahat with a residential property assessed at \$100,000 would be \$0.50 per annum (\$0.005/\$1,000 of assessed value), as set out in the table below. The complete bylaw is available for review at the Cowichan Valley Regional District office, located at 175 Ingram Street in Duncan, during regular office hours, 8:00 am - 4:30 pm, Monday to Friday excluding statutory holidays. A copy of the Bylaw is also available on the CVRD website at www.cvrld.bc.ca.

Calculation Table

Net Taxable Value (Land & Improvements)	Maximum Annual Cost Per Residential Property Assessed at \$100,000	Number of Electors in the Service Area	10% of the Electors
\$100,000	\$0.50	3245	325

ALTERNATIVE APPROVAL PROCESS AND ELIGIBILITY

The Regional District may adopt this bylaw unless at least 10% of electors within the service area indicate that a referendum must be held by submitting a signed *Elector Response Form* to the Regional District office **no later** than 4:30 pm on Monday, November 26, 2012. *Elector Response Forms* must be in the form established by the Regional District, and only those persons who qualify as electors of Electoral Area A – Mill Bay/Malahat, are entitled to sign. The service area includes all of Electoral Area A – Mill Bay/Malahat. Service area electors may qualify as either resident electors or as non-resident property electors, as follows:

Resident Elector - You are entitled to submit an *Elector Response Form* as a resident elector if you are age 18 or older on the day of submission, are a Canadian citizen, have lived in BC for at least six months, and have been a resident of Electoral Area A – Mill Bay/Malahat for the past 30 days or more.

Non-Resident Property Elector - You are entitled to submit an *Elector Response Form* as a non-resident property elector if you are age 18 or older on the day of submission, are a Canadian citizen, have lived in BC for at least six months, have owned and held registered title to a property in Electoral Area A – Mill Bay/Malahat for the past 30 days or more, and do not qualify as a resident elector. NOTE: Only one non-resident property elector may submit a response form per property, regardless of how many owners there may be.

If less than 10% (325) of the service area electors submit an *Elector Response Form*, the Bylaw will be deemed to have the approval of the electors and the Regional District may proceed with adoption. For the purpose of conducting the alternative approval opportunity, the number of service area electors is calculated as 3245.

A copy of the Bylaw and *Elector Response Form* is available from the Cowichan Valley Regional District, 175 Ingram Street, Duncan, BC V9L 1N8, Phone 250-746-2500/1-800-665-3955, e-mail kharrison@cvrd.bc.ca OR on the CVRD website at www.cvrld.bc.ca.



**ELECTOR RESPONSE FORM
BYLAW NO. 3634**

The Cowichan Valley Regional District is proposing to adopt "CVRD Bylaw No. 3634 - Electoral Area A – Mill Bay/Malahat Critical Location Street Lighting Service Amendment Bylaw, 2012" which authorizes the CVRD to amend Bylaw No. 2137 (*Area A Critical Street Lighting Service Establishment Bylaw*) by increasing the annual maximum requisition limit from Two Thousand Dollars (\$2,000) to Five Thousand Dollars (\$5,000) to assist with costs associated with providing critical street Lighting within the whole of Electoral Area A – Mill Bay/Malahat. If you are opposed to the adoption of this bylaw, you may indicate your opposition by signing and returning this *Elector Response Form* to the Regional District office by 4:30 pm, Monday, November 26, 2012. Only those persons who live or own property within Electoral Area A – Mill Bay/Malahat and meet the following qualifications are eligible to submit an *Elector Response Form*.

I hereby certify that:

- I am a Canadian citizen;
- I am an individual who is age 18 or older;
- I have been a resident of British Columbia for at least the past six months;
- I have been a resident of Electoral Area A – Mill Bay/Malahat for the past 30 days; or I am entitled to register as a non-resident property elector;
- I am not disqualified by the *Local Government Act*, or any other enactment, from voting in an election or am not otherwise disqualified by law.

I understand and acknowledge that I may not sign an *Elector Response Form* more than once in relation to this alternative approval process.

NAME OF ELECTOR: _____
(Please Print Full Name)

ELECTOR STREET ADDRESS: _____

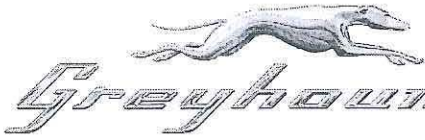
OR

(non-resident property electors only)
Address of property in relation to which _____ (property address)
I am entitled to register as a non-resident property elector. _____
(contact telephone number including area code)

SIGNATURE OF ELECTOR: _____

NOTE: The *Elector Response Form* must be returned to the Cowichan Valley Regional District, 175 Ingram Street, Duncan, BC, V9L 1N8 on or before **4:30 pm, Monday, November 26, 2012**. Regular office hours are 8:00 am to 4:30 pm, Monday through Friday, excluding statutory holidays.

Section 86(6) of the *Community Charter* requires all electors to submit their response on the form established by the CVRD, or an accurate copy of that form. If this form is altered in any way, including by writing or printing on the back of it, it must and will be rejected by the CVRD.



NB3 e desk of
Grant Odsen

Regional Manager, Passenger Services, British Columbia
Greyhound Canada Transportation ULC.
725 Notre Dame Dr.
Kamloops, B.C. V2C 5N8
Tel: 250-374-1226
EMAIL: GRANT.ODSEN@GREYHOUND.CA

October 3, 2012

Cowichan Valley Regional District
175 Ingram Street
Duncan, BC V9L 1N8

Board Chair and Directors:

Greyhound Canada Transportation ULC has filed an application with the B.C. Passenger Transportation Board for a reduction of bus service that has the possibility of affecting your Regional District. The service change is detailed in the enclosed Public Notice(s).

Should your Regional District have any comments regarding this proposal, please notify the B.C. Passenger Transportation Board at the address set out in the Public Notice(s).

Sincerely,

G.M. Odsen
Regional Manager
Passenger and Garage Services, British Columbia
Greyhound Canada Transportation ULC



Route T

GREYHOUND CANADA TRANSPORTATION ULC

PUBLIC NOTICE: PROPOSED CHANGE IN ROUTE FREQUENCY

Greyhound Canada Transportation ULC has made application to the B.C. Passenger Board to reduce minimum route frequency between **Victoria** and **Nanaimo**.

The proposed route frequency and current route frequency are set out on the attached worksheet for **Route T**.

Interested parties may provide written comments on or before **Wednesday, October 17, 2012**:

B.C. Passenger Transportation Board
Box 9850 Stn Prov Govt
Victoria, BC V8W 9T5

By Fax: 250.953.3788
By E-Mail: ptboard@gov.bc.ca
Quote Application # 305-12 / Route T

For further information on this application, please refer to an explanatory paper by Greyhound Canada and to the existing terms and conditions of Greyhound Canada's BC Passenger Transportation Licence both posted on Passenger Transportation Board web page www.th.gov.bc.ca/ptb/bus.htm and also posted on the Greyhound Canada website www.greyhound.ca and then go to the "Regulatory Alert BC—Application to Reduce Service Levels in BC" link on the home page.

Written comments are forwarded by the Board to Greyhound Canada. Comments from private individuals are subject to a privacy and confidentiality undertaking made by Greyhound Canada with the Passenger Transportation Board.

ICB Route Worksheet
Route T
City of Victoria
to City of Nanaimo
Table 734A / 734B

Route T

Route Point	Current Daily Minimum	Current Weekly Minimum	Proposed Daily Minimum	Proposed Total Weekly Minimum
City of Victoria	4	60	3	42
City of Langford	3fd	42fd	1fd	14fd
Goldstream	3fd	42fd	1fd	14fd
Malahat Lookout	3fd	42fd	1fd	14fd
Mill Bay	3	54	1	14
Cobble Hill	3fd	42fd	1fd	14fd
Cowichan Bay	3fd	42fd	1fd	14fd
City of Duncan	4	60	3	42
District of North Cowichan	3	42	1	14
Saltair	3fd	42fd	1fd	14fd
Town of Ladysmith	4	60	1	14
Cassidy	3	42	1	14
City of Nanaimo	4	60	3	42



Route X

GREYHOUND CANADA TRANSPORTATION ULC

PUBLIC NOTICE: PROPOSED ROUTE ELIMINATION

Greyhound Canada Transportation ULC has made application to the B.C. Passenger Board to eliminate its **Route X between the City of Victoria and Mt. Washington Alpine Resort.**

Interested parties may provide written comments on or before **Wednesday, October 17, 2012:**

B.C. Passenger Transportation Board
Box 9850 Stn Prov Govt
Victoria, BC V8W 9T5

By Fax: 250.953.3788
By E-Mail: ptboard@gov.bc.ca
Quote Application # 305-12 / Route X

For further information on this application, please refer to an explanatory paper by Greyhound Canada and to the existing terms and conditions of Greyhound Canada's BC Passenger Transportation Licence both posted on Passenger Transportation Board web page www.th.gov.bc.ca/ptb/bus.htm and also posted on the Greyhound Canada website www.greyhound.ca and then go to the "Regulatory Alert BC—Application to Reduce Service Levels in BC" link on the home page.

Written comments are forwarded by the Board to Greyhound Canada. Comments from private individuals are subject to a privacy and confidentiality undertaking made by Greyhound Canada with the Passenger Transportation Board.

ICB Route Worksheet
Route X
City of Victoria
to Mt Washington Alpine
Resort
Table 736

Route X

Route Point	Current Weekly Minimum	Proposed Weekly Minimum
City of Victoria	3	0
District of Saanich	3	0
Town of View Royal	3	0
City of Langford	3	0
Mill Bay	3	0
City of Duncan	3	0
District of North Cowichan	3	0
Town of Ladysmith	3	0
City of Nanaimo	3	0
Nanoose	3	0
City of Parksville	3	0
City of Courtenay	3	0
Mt Washington Alpine Resort	3	0



NB4

COWICHAN VALLEY REGIONAL DISTRICT

SUBMISSION FOR A GRANT-IN-AID (ELECTORAL AREAS)

Submitted by Director Bruce Fraser Area B

Grantee: _____ Grant Amount \$ 250.00

NAME: Shawwigan Cobble Hill Farmers' Institute

ADDRESS: _____

Contact Phone No: _____

PURPOSE OF GRANT: For recreational purposes

REQUESTED BY: Bruce Fraser
Director Requesting Grant

ACCOUNT NO.	AMOUNT	HST CODE
<u>01-2-1950-0325-112</u>	<u>-250.00</u>	<u>10.0</u>

FOR FINANCE USE ONLY

BUDGET APPROVAL SM

VENDOR NO. _____

Disposition of Cheque:

Mail to above address: _____

Return to _____

Attach to letter from _____

Other _____

Approval at Regional Board Meeting of _____

Finance Authorization _____



REC NB5 D

OCT - 9 2012

COWICHAN VALLEY REGIONAL DISTRICT
Financial Services Department
SUBMISSION FOR A GRANT-IN-AID (ELECTORAL AREAS)

Submitted by Director Bruce Fraser Area B

Grantee: Grant Amount \$ 1000.00
NAME: SHAWNICAN BASIN SOCIETY
ADDRESS: P.O. Box 308
2664 Heald Rd. Shawnigan Lake, B.C.
VOR 2W0
Contact Phone No: GEORGIA COLLINS, R.D. 250-208-9904
PURPOSE OF GRANT: Start-up + incorporation of a registered society to act as fund raising support mechanism for the Shawnigan Watershed Recreational
REQUESTED BY: Bruce Fraser
Director Requesting Grant

Table with 3 columns: ACCOUNT NO., AMOUNT, HST CODE. Values: 01-2-1950-0397-112, 1000.00, 10.0

FOR FINANCE USE ONLY
BUDGET APPROVAL [Signature]
VENDOR NO.

Disposition of Cheque:
Mail to above address:
Return to
Attach to letter from
Other

Approval at Regional Board Meeting of

Finance Authorization

The Shawnigan Basin Society

Purpose of the Society

The purpose of the Shawnigan Basin Society is to establish a model of participatory ecological governance of the Shawnigan Community Watershed.

Goal

To ensure that the ecosystems, streams, wetlands and lakes of the Shawnigan Community Watershed are maintained in proper functioning condition to provide, in perpetuity, a sufficient quantity and quality of water for domestic, agricultural, commercial and industrial needs of basin residents.

Objectives

Establish and maintain a Shawnigan Watershed Roundtable designed to bring together all interested residents, businesses and industries who wish to support the purpose and goal of the Shawnigan Basin Society.

Engage all Federal, Provincial and Local Government agencies with formal responsibilities for functions within the Shawnigan Basin to integrate their stewardship and management efforts among themselves and with the Watershed Roundtable.

Conduct and support scientific, economic, social and governance studies necessary to understand the functions of the basin in relation to society's needs for water and to develop the concept of ecological governance as an innovative process of basin management

Educate the basin public about the functions of the basin and their role in ensuring that the water security goal for the Shawnigan Community Watershed is achieved.

Prepare a Shawnigan Basin Management Plan, incorporating ecological governance principles and practice, to guide future development, management and restoration of the land and waters of the Shawnigan Community Watershed.

Establish a design panel to advise those undertaking development within the basin on how to incorporate ecological principles consistent with maintenance of proper functioning condition.

Strategy

Incorporate the Shawnigan Basin Society, provide it with a high level Board of Directors, raise supporting funds, hire an executive director to manage the affairs of the society and conduct public and government agency engagement actions to ensure that the objectives are being achieved in a timely manner.