

**COWICHAN VALLEY REGIONAL DISTRICT
KERRY PARK RECREATION CENTRE**

Minutes of the regular commission meeting of the Kerry Park Recreation Centre Commission, meeting held at Kerry Park Recreation Centre on Tuesday, August 28, 2012 at 5:00 pm.

PRESENT: Chairperson: Mike Croft
Directors: Gerry Giles, Lori Iannidinardo, Mike Walker
Commissioners: Leslie Heinio, Brian Harrison
Alternates: Kelly Musselwhite

ALSO

PRESENT: Warren Jones, CAO, CVRD
Rob Hutchins, CVRD Board Chair
Ron Austen, Manager, Parks, Recreation and Culture
Kim Liddle, Manager, South Cowichan Recreation
Tony Liddle, S. C. Facility Operations Coordinator
Sheena Boyles, Recording Secretary
Jim Wakeham, Mgr Facility, Fleet, Transit Mgt
Kim Van Bruggen – Acumen Communication Consultant

ABSENT: Director: Bruce Fraser

CALL TO ORDER

The meeting was called to order at 5:15 pm.

**APPROVAL OF
AGENDA**

The agenda was amended to include the addition of NB 3 - Van Rental and Closed Session Items CSNB1- Closed Session Meeting Minutes May 24, 2012 and CSNB2- Proposed Service (Section 90(1)(K))

It was moved and seconded that the agenda as amended be approved.

MOTION CARRIED

**ADOPTION OF
MINUTES**

It was moved and seconded that the minutes from the June 26th, 2012 Kerry Park Recreation Commission meeting be adopted as presented.

MOTION CARRIED

Area B Commissionaire and Chair Heather Broughton has stepped down. *Action Item: Staff to send a thank you letter thanking her for her years of service and dedication.*

It was moved and seconded that Vice Chair, Michael Croft be nominated and replace as Chair.

MOTION CARRIED

It was moved and seconded that Brian Harrison be nominated and replace as Vice Chair.

MOTION CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

None

DELEGATIONS None

**DEPARTMENT
REPORTS/
CORRESPONDENCE**

DR1. Managers Report

Memorial Plaques - were tabled till September's meeting.

Ice arena user group meeting was held in June. The meeting went well with most groups in attendance.

We are working on an updated agreement with the Junior B team. They have asked about licensing an area for alcohol sales connected to the arena. Consensus, at this time, from the commission is that this is not an area we are able to accommodate.

The BC Summer Games committee is almost done the BC Summer Games bid package, the CVRD is applying for either the 2014 or 2016 games. Awarding of the games will be done by the end of November 2012.

South Cowichan Chamber of Commerce is applying for the World Junior A Challenge to be held at the beginning of November 2013. The proposal includes Western Canada team tryouts being hosted here at Kerry Park. Hosting may result in minor inconveniences to our regular user groups, but allows for a terrific opportunity for the community and businesses in the area. The Commission was supportive of increasing sport tourism opportunities in the arena.

DR2. Coordinators Report

Another water leak was detected and a large portion of pipe had to be replaced to fix it. Pot holes have been filled and parking lot lines have just been painted. Staff is working on a risk management plan for the facility.

COMMUNICATIONS none

**UNFINISHED
BUSINESS** none

NEW BUSINESS

NB 1 - Staff Report

The Manager presented a staff report of the 2012 budget. There has been savings in travel due to new van and it being used for staff travel for training and the summer staff coordinator using it.

412 (Food and Beverage) - changes have resulted in a 4% savings.

413 (Curling Arena) – league fees and bonspiel numbers are down this year

415 (Ice Arena) – unexpected Zamboni repairs have resulted in \$2500 in cost overruns.

Staff will make adjustments to aim for a zero deficit at year end.

NB2 – Staff Report

The Manager presented a staff report regarding Kerry Park's 2013 Budget. The directors gave direction to staff to keep increases to a maximum of 2% or less for the 2013 year. Concern for the age and

condition of the facility were discussed. The commission will discuss this further at subsequent meetings.

NB3 – Van Rental

Thank you to Kim, Tony and Staff for the rental of the bus for the Cobble Hill Fair. The shuttle service was very helpful and well used for this community event. The fair reported an approximate increase of 1500 attendees from last year.

QUESTION PERIOD

None

**RESOLVE INTO
CLOSED SESSION
5:50PM**

It was moved and seconded that the meeting be closed to the public in accordance with the Freedom of Information and Protection of Privacy Act {subsection (1)(J)}

MOTION CARRIED

**RISE FROM CLOSED
SESSION 7:15PM**

It was moved and seconded that the commission rise without report and return to the regular portion of the meeting

MOTION CARRIED

MEETING DATE

The next meeting is scheduled for Sept 25, 2012.

ADJOURNMENT

The meeting adjourned at 7:15 pm

Chairperson

Secretary

Dated