

**COWICHAN VALLEY REGIONAL DISTRICT
KERRY PARK RECREATION CENTRE**

Minutes of the regular Kerry Park Recreation Centre Commission meeting held at Kerry Park Recreation Centre on Tuesday, June 26th, 2012 in the Denis McLean Room

PRESENT: Chairperson Heather Broughton
Directors, Mike Walker, Bruce Fraser, Gerry Giles,
Lori Iannidinardo,
Commissioner, Brian Harrison

ALSO

PRESENT: Kim Liddle Manager, SCR
Tony Liddle, Facility Coordinator, Facility, Fleet & Transit
Sheena Boyles, Recording Secretary

ABSENT Directors: Michael Croft,

CALL TO ORDER The meeting was called to order at 5:25 pm.

APPROVAL OF AGENDA It was moved and seconded that the agenda be approved as presented.

MOTION CARRIED

ADOPTION OF MINUTES It was moved and seconded that the minutes from the may 29th Kerry Park Recreation Commission meeting be adopted as presented.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES None

DELEGATIONS None

CORRESPONDENCE None

REPORTS

DR1. Managers Report

The manager reported that staff are holding a (Arena) Ice User Group meeting later this evening to discuss the Ice Allocation Policy and some other reminders to the representatives.

Staff met with representatives from Jr B including the new head coach. They are very eager to get involved in the community with assistance with skating lessons, mentoring and help at community events. They are focused on making the team more professional. An updated agreement was also discussed.

Staff are working on amalgamating the 4 recreation centre databases which will go live in January 2013. Online registration is also planned for spring of 2013. There are many benefits to this amalgamation including cost savings and improved customer service.

The commission discussed how to deal with requests for memorial

plaques and /or memorial cases. Staff were asked to discuss at the Division level and report back on some possible suggestions on a CVRD wide standard/policy of how to accommodate requests.

DR2. Facility Coordinators

The Facility Coordinator reported that due to the implementation of the no smoking on the facility grounds policy and removal of the ash trays, the operation department has seen a significant increase in the amount of cigarette butts found on the ground. Compliance by some groups has been good and people are “policing themselves” but there are still many individuals that disregard the policy. After discussion it was decided that the commission feels it is important to maintain the policy to the safety and health of all our patrons and staff.

DR3. Directors Update

The Directors reported that the province has reviewed the funding proposal and has given their ok, so a bylaw has been prepared for the boards consideration.

DR4. Electrical Charging Stations

Motion – to accept the recommendation made by staff regarding a vehicle charging station.

Recommendation: that the Kerry Park Recreation Commission approve, subject to CVRD receiving Community Charging Infrastructure grant funding:

- 1. The installation of a level 2 public electric vehicle charging station at a priority parking stall located adjacent to the facility.**
- 2. The expenditure of 25% of the total purchase and installation cost of the charging station estimated to be approximately \$1,000; and**
- 3. The annual expenditure to cover the cost of electricity provided to the public for the charging station, estimated to be approximately \$1,000.**

MOTION CARRIED

UNFINISHED BUSINESS

None

NEW BUSINESS

None

MEETING DATE

The next meeting will be at the call of the Chair

ADJOURNMENT

The meeting adjourned at 6:00 pm

Certified Correct:

Chairperson

Secretary

Dated