

Minutes of the regular meeting of the Transit Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on June 13, 2012 at 2:00 p.m.

PRESENT: Director Morrison, Chair
Director Kent, Vice-Chair
Directors Duncan, Fraser, Giles, Hutchins, Iannidinardo,
Lines, Lefebure, McGonigle, Weaver

ABSENT: Director Walker

ALSO

PRESENT: Warren Jones, CAO, CVRD
J. Wakeham, Manager, Facilities, Fleet & Transit, CVRD
B. Dennison, GM, Engineering & Environment, CVRD
Rob Williams, Transit Analyst, CVRD
Mark Kueber, Treasurer, CVRD
Myrna Moore, BC Transit
Mike Davis, BC Transit
Joanne Bath, Recording Secretary

**APPROVAL
OF AGENDA**

It was moved and seconded that the agenda be approved as presented.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the April 11, 2012 regular Transit Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES**

No business arising

DELEGATIONS

D1

Georg Stratemeyer, Executive Director, Volunteer Cowichan provided a presentation celebrating 30 years of handyDART in the Cowichan Valley. Mr. Stratemeyer mentioned that Volunteer Cowichan is looking into creating a subsidiary of Volunteer Cowichan, to manage and operate the handyDART service as a business, especially in light of the upcoming BC Transit Request for Proposal.

REPORTS

R1

A staff report was considered regarding the design of Transit benches that are to be installed.

The Committee discussed the need for including arm rests on the benches to allow an aging population the ability to easily get up and down, as well as consideration be given to the reviewing the appropriate height of the bench. Also discussed was the desire for municipalities to install benches in conformance with present street furniture designs and pay any added costs over and above the standard design.

It was agreed that, if Electoral Area Directors wish to have a more expensive or customized design installed than the recommended one, it would reduce the number of benches allocated to that Electoral Area.

The Chair asked that Committee members contact staff if they wish to have a different bench style installed in their Electoral Area, than the recommended one.

It was moved and seconded that the Committee approve the staff recommended design (Option #1) of the metal frame transit benches with wood slats, with the inclusion of arm rests, across the District, with the understanding that further approval is necessary from partnering municipalities and that any additional cost for a different bench style will be borne by the individual municipality.

MOTION CARRIED

R2

A staff report was considered regarding a revision to handyDART's "*No Show and Late Cancellation Policy*".

BC Transit agreed to the requested wording change to a sentence in their draft letter that will be sent to handyDART clients.

It was moved and seconded that the Committee support the revisions to handyDART's *No Show And Late Cancellation Policy*, to help improve the performance of the service, as recommended by BC Transit and Volunteer Cowichan.

MOTION CARRIED

INFORMATION

IN1

A report providing BC Transit's Management Performance survey results was received for information.

It was moved and seconded that the report from BC Transit be received and filed.

MOTION CARRIED

**RESOLVE INTO
CLOSED SESSION
2:50 p.m.**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, Sections 90 (1) (k).

MOTION CARRIED

**RISE FROM
CLOSED SESSION
4:10 p.m.**

It was moved and seconded that the Committee rise without report.

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:15 p.m.

Chair

Recording Secretary

Dated: _____