



C.V.R.D.

COWICHAN VALLEY REGIONAL DISTRICT

NOTICE OF REGULAR BOARD MEETING

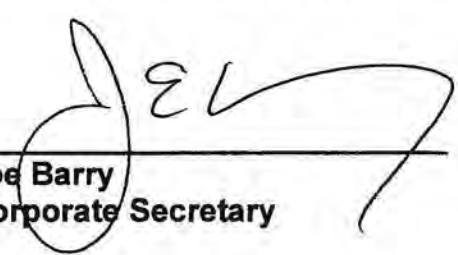
DAY: WEDNESDAY

DATE: JUNE 13, 2012

TIME: → 6:00 pm

PLACE: BOARD ROOM

175 INGRAM STREET



Joe Barry
Corporate Secretary



CVRD

REGULAR BOARD MEETING

WEDNESDAY, JUNE 13, 2012

6:00 PM – CVRD BOARD ROOM

AGENDA

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18. ADJOURNMENT:

The next Regular Board meeting will be held July 11, 2012 at 6:00 pm, in the Board Room, 175 Ingram Street, Duncan BC.

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, May 9, 2012 at 6:00 pm.

PRESENT: Chair R. Hutchins
 Directors L. Iannidinardo, M. Dorey
 L. Duncan B. Fraser, G. Giles, R. Hartmann,
 P. Kent, J. Lefebure, B. Lines, M. Marcotte,
 T. McGonigle, I. Morrison, M. Walker, and P. Weaver

ALSO

PRESENT: Warren Jones, Chief Administrative Officer
 Joe Barry, Corporate Secretary
 Mark Kueber, General Manager, Corporate Services
 Tom Anderson, General Manager, Planning & Development
 Sharon Moss, Manager, Finance Division
 John Elzinga, Acting General Manager,
 Parks, Recreation & Culture

**APPROVAL OF
 AGENDA**

12-231

It was moved and seconded that the agenda be amended by moving SR1 ahead for consideration before Committee Reports, deleting CSSR2 and with the addition of the following New Business items:

- NB1** Appointment to the Electoral Area F – Cowichan Lake South/Skutz Falls Parks & Recreation Commission;
- NB2** Staff Report from the Chief Administrative Officer
 Re: Regional Grants-In-Aid for Arts Councils
- NB3** "CVRD Bylaw No. 3595 – Electoral Area F – Cowichan Lake South/Skutz Falls Official Community Plan Amendment Bylaw (All Sports Lands Ltd.), 2012", 1st and 2nd reading.
- NB4** "CVRD Bylaw No. 3596 – Electoral Area F – Cowichan Lake South/Skutz Falls Zoning Amendment Bylaw (All Sports Lands Ltd.), 2012", 1st and 2nd reading.

CSNB1 Potential Litigation {Sub (1) (g)}

and that the agenda, as amended, be approved.

MOTION CARRIED

**ADOPTION OF
 MINUTES**

12-232

It was moved and seconded that that the Regular Board meeting minutes of April 11, 2012 be adopted.

MOTION CARRIED

REPORT OF CHAIRPERSON

RC1 The Chair advised that the CVRD had received a *Louis Award* from the Hallmark Heritage Society, which is dedicated to preserving historic and architectural landmarks in the Capital Regional District, for its work in preserving the historic Kinsol Trestle.

As an aside, the Chair noted that the *Louis Award* was named after a celebrity parrot that lived in Victoria and the notoriety that surrounded him.

RC2 Meeting with The Honourable Terry Lake, Minister of Environment held on May 8, 2012.

Tom Anderson, General Manager, Planning and Development, provided an overview of the contaminated soils issue noting the location of the 11 sites and other issues that are of grave concern to the CVRD.

The Chair reported a delegation of elected officials and staff who are members of the Contaminated Soils Management Subcommittee had met with the Minister on May 8 to discuss the issue and advised that the Ministry has committed to undertaking a number of next steps.

STAFF REPORTS

SR1 The Staff Report from the Manager, Finance Division, dated May 2, 2012 re: Cowichan Valley Regional District's 2011 Financial Statements and 2011 Audit Results and Communications was considered.

Sharon Moss introduced Bill Cox, CA, partner of BDO (Binder Dijker Otte & Co.) Canada LLP, who provided an overview and comments on the audit results.

12-233 **It was moved and seconded:**

- 1. That the Cowichan Valley Regional District's 2011 Financial Statements be approved.**
- 2. That the BDO Canada LLP's Audit Results and Communications Report be received.**

MOTION CARRIED

COMMITTEE REPORTS

CR1 The report and recommendations from the Regional Services Committee meeting of April 25, 2012 listing eight items were considered.

12-234 **It was moved and seconded:**

- 1. That the Regional District consult with recreation commissions, member municipalities, and School District No. 79, to gauge the level of community support in hosting the BC Summer Games in either 2016 or 2018.**
- 2. That the Chair and Corporate Secretary be authorized to sign the Cowichan Lake Area Automatic Aid Agreement between the CVRD and the Town of Lake Cowichan.**

3. That the Chair and Corporate Secretary be authorized to sign the Cowichan Lake Area Mutual Aid Agreement between the CVRD, the Town of Lake Cowichan, the City of Duncan, and the Caycuse Volunteer Fire Department Society.
4. That the “Lower Watershed” funding model for flood infrastructure capital works be supported; and that this report be referred to the District of North Cowichan, City of Duncan and Cowichan Tribes for their input into the preferred funding approach.
6. That the use of iPad tablets be adopted, at no new cost to the corporation, for use by elected officials to aid in conducting CVRD business.
7. That individual Directors have the option to upgrade the CVRD issued iPad at the Director’s cost.
8. That Director biographies be posted on the website.

MOTION CARRIED

12-235

(Amended from original Committee recommendation):

It was moved and seconded:

5. That staff investigate a regional approach to funding, including a concentric funding model, for flood protection in the Cowichan Valley.

MOTION CARRIED

CR2

The report and recommendations from the Electoral Area Services Committee meeting of April 17, 2012 listing 13 items were considered.

12-236

It was moved and seconded:

1. That the Board Chair and Corporate Secretary be authorized to execute a Stewardship Agreement with the South Island Mountain Bike Society (SIMBS) for maintenance of the Cleasby Bike Park in Area C – Cobble Hill.
2. That the CVRD enter into a Permit to Construct Agreement with the BC Ministry of Transportation and Infrastructure for a trail in the section of Belvedere Crescent road right-of-way running through the Caromar development to be managed under the Electoral Area E Community Parks function.
3. That the request by the Cowichan Valley Metis Nation to waive the park booking fees at Bright Angel Park for their cultural camp tentatively scheduled for May 6 to 11, 2012, be approved.
5. That a grant-in-aid, Area D – Cowichan Bay, in the amount of \$500 be given to Cowichan Bay Improvement Association, to assist with costs associated with Low Tide Day on Saturday, May 5, 2012.

6. That a grant-in-aid, Area B – Shawnigan Lake, in the amount of \$250 be given to Cowichan Spirit of Women Resource Centre, to assist with services provided by the Centre.
7. That a grant-in-aid, Area B – Shawnigan Lake, in the amount of \$2,000 be given to Cowichan Family Caregivers Support Society, to assist with services provided by the Society.
9. That a grant-in-aid, Area B – Shawnigan Lake, in the amount of \$1,500 be given to South Cowichan Rotary Foundation, to assist with costs to build the food bank addition.
10. That a grant-in-aid, Area B – Shawnigan Lake, in the amount of \$1,000 be given to Shawnigan Tourist and Business Centre, to assist with costs to set up a tourist and business centre in Shawnigan Village.
11. That a grant-in-aid, Area C – Cobble Hill, in the amount of \$500 be given to Cobble Hill LERN, to assist with the delivery of the LERN program.

MOTION CARRIED

12-237

(Amended from original Committee recommendation):

It was moved and seconded:

4. That the proposed Gas Tax 2012-2014 Community Works Fund Priority I projects, as outlined in Staff Report dated April 11, 2012, from Warren Jones, CAO, be approved to receive funding in the amounts as indicated:

KPRC Wastewater Upgrades	\$70,000
Douglas Moth Water Upgrades/Meter/Well Protection	\$165,000
Honeymoon Bay Water System Well Development and Sutton Creek Watermain Extension	\$107,000
Tier II Flood Infrastructure Funding (based on the “Lower Watershed” funding model)	\$324,384
Youbou, Honeymoon Bay, Mesachie and Lake Cowichan Community Halls Heating Upgrades	\$160,000
Shawnigan Reservoir Solar Mixer	\$37,000
Saltair Watermain Upgrades	\$145,000
Carlton Water System Upgrades	\$160,000
Woodley Range Water System Upgrades	\$160,000
KPRC Well Drilling	\$30,000
Maple Hills Bio Filter	\$17,000
Youbou Hall Boiler Shed Asbestos Abatement	\$22,000
Cowichan Station School Energy Upgrades	\$125,000
Cobble Hill Wastewater System	\$115,000
Shellwood Water System Upgrades	\$260,000
Environmental Controls and Monitoring Equipment	\$27,000
Honeymoon Bay Hall – Rainwater Containment and Dispersal	\$63,000
CLSA – Wastewater Circulating Loop System	\$30,000

MOTION CARRIED

Director Fraser advised that funding for the Ecostravaganza (Recommendation No. 8) was no longer required as the event was cancelled.

12-238

It was moved and seconded:

12. 1. That the draft bylaws for Application No. 2-F-11RS (Rafidi/Daan) be forwarded to the Board for consideration of first and second reading;
2. That the application referrals from the RCMP- North Cowichan, the Ministry of Transportation and Infrastructure, Sahtlam Volunteer Fire Department, Vancouver Island Health Authority, Cowichan Tribes, Ministry of Forest, Lands and Natural Resource Operations, and Ministry of Public Safety be accepted;
3. That a public hearing be scheduled with Directors Morrison, Duncan and Weaver appointed as delegates of the Board, following submission of:
 - A draft covenant that would establish a maximum number of people per event, restrict the hours of operation, limit noise, and require a natural buffer to surrounding residential properties.
 - A parking plan, which demonstrates compliance with Zoning Bylaw No. 2600.

MOTION CARRIED

12-239

(Amended from original Committee recommendation):

It was moved and seconded:

13. 1. That the draft South Cowichan Zoning Bylaw and the complementary South Cowichan Official Community Plan (OCP) amendment bylaw be forwarded to:
 - Electoral Area A, B and C Advisory Planning Commissions and the Shawnigan Watershed Roundtable Committee for review, with staff to attend the meetings in order to receive input on the bylaws, and that the draft bylaws be posted on the CVRD website;
 - Referral agencies (Ministry of Transportation, Agricultural Land Commission, Ministry of Agriculture, Ministry of Energy and Mines (Housing Branch), Ministry of Forests, Lands and Natural Resource Operations-Ecosystems Branch, Regional Agricultural Committee and Shawnigan Lake RCMP Detachment) for review with a standard 45 day response time;
 - First Nations (Malahat, Cowichan Tribes, Tsawout, Tseycum and Tsartlip) with telephone calls to be placed to both the Malahat and Cowichan Tribes with offers to meet in person, with a target response time of 60 days in all cases;

- 2. Following input from the Advisory Planning Commissions, Roundtable Committee, Referral Agencies and First Nations, that a revised draft of each bylaw be prepared and that the CVRD website be updated with the revised drafts along with the draft zoning maps, and further, that a series of open houses/public meetings be held in Electoral Areas A, B and C to allow all residents and affected parties ample opportunity to review the draft bylaws in advance of the mandatory public hearings;
- 3. That final draft bylaws be prepared during the summer of 2012, and then presented to the EASC along with the outline for the specific bylaw adoption process.

MOTION CARRIED

7:25 pm Directors Hartmann, Lefebure, Duncan and Lines left the Board Room at 7:25 pm.

CR2 The report and recommendations from the Electoral Area Services Committee meeting of May 1, 2012 listing 27 items were considered.

12-240 It was moved and seconded:

- 1. **WHEREAS** much of the area of the Cowichan Valley Regional District (CVRD) is underlain with significant aquifers; and
AND WHEREAS large numbers of residents of the Cowichan Valley rely on these aquifers for their potable water supply; and
AND WHEREAS residents of the Cowichan Valley have chosen to live in an area that has been minimally disturbed by industrial activity and wish to ensure that measures are taken to preserve these values; and
AND WHEREAS residents in specific areas have concerns about treatment of contaminated soils on sites in the Cowichan Valley; and
AND WHEREAS with expected growth and development on Vancouver Island there will be a continuing need for soil relocation; some of which may contain some degree of contamination; and
AND WHEREAS some estimates point to the need to find a place for hundreds, if not thousands, of truckloads of soil – most of which will be harmless, but some requiring varying degrees of treatment for contaminants; and
AND WHEREAS the CVRD lacks direct regulatory control of soil relocation and contamination treatment; and
AND WHEREAS the sources of soils being relocated in the Cowichan Valley are often outside the regional district boundaries; and
AND WHEREAS control over soils relocation and contaminated soils treatment rests largely with the provincial government; and

AND WHEREAS the CVRD has no desire to block movement of soils into the region; and

AND WHEREAS the CVRD wishes to work with senior levels of government and neighbouring local government jurisdictions to ensure that there is a cooperative and collaborative approach to managing this strategic issue in the interest of local residents.

NOW THEREFORE BE IT RESOLVED that the Cowichan Valley Regional District formally request other local governments join with the CVRD's petition that provincial and federal agencies develop policies and procedures that will be sensitive to local concerns in managing this strategic issue that would include, but not be limited to:

1. Develop an easily accessible regional database that would identify the source and ultimate destination of soils being relocated within and across local government bodies;
2. Develop a working protocol to ensure local governments are informed in a timely manner about applications for soils relocation and/or treatment (this would include input from local government on any specific application);
3. Make it clear that those receiving relocated soils must be able to certify the safety of those soils for use as fill;
4. Clearly identify site requirements for businesses wishing to receive relocated soils and for those wishing to engage in contaminated soils treatment;
5. Develop and implement a public education program targeted toward those involved in the land development business to ensure broadly based appreciation and understanding of the rules and regulations regarding soils relocation and contaminated soils treatment; and
6. Staff prepare a full report to bring the CVRD Board up-to-date on the issues of contaminated soil, including inviting Ministry of Environment representatives to make a presentation to the CVRD Board.

MOTION CARRIED

12-241

It was moved and seconded:

2. 1. That the CVRD approves of the initiative by the Cowichan Valley Schools Heritage Society to recognize former and historic public schools within the region and that a letter of support be forwarded to the Society supporting the tribute to educational history in the Cowichan Valley.
2. That the following school sites be added to the CVRD Community Heritage Register: Bench #1 School, Area D – Cowichan Bay, Cobble Hill High School, Area C – Cobble Hill; Bamberton School, Area A – Mill Bay; Kissinger School, Area I – Youbou; and Honeymoon Bay School, Area F – Cowichan Lake South.

3. That a grant-in-aid, Electoral Area C – Cobble Hill, in the amount of \$500 be given to BC Farm Women's Network to assist with costs associated with the 25th annual seminar and AGM
4. That a grant-in-aid, Electoral Area C – Cobble Hill, in the amount of \$500 be given to Cowichan Valley Jolly Dragons Senior Dragon Boat Team to assist with team expenses.
5. That a grant-in-aid, Electoral Area C – Cobble Hill, in the amount of \$1,000 be given to Shawnigan Cobble Hill Farmers Institute and Agricultural Society to assist with expenses for the 103rd annual Cobble Hill Fall Fair.
6. That a grant-in-aid, Electoral Area D – Cowichan Bay, in the amount of \$500 be given to Cowichan Green Community to assist with printing costs of the 2012 Food Map.
7. That a grant-in-aid, Electoral Area D – Cowichan Bay, in the amount of \$300 be given to Shawnigan Cobble Hill Farmers Institute and Agricultural Society to assist with expenses for the 103rd annual Cobble Hill Fall Fair.
8. That a grant-in-aid, Electoral Area D – Cowichan Bay, in the amount of \$500 be given to Cowichan Valley Jolly Dragons Senior Dragon Boat Team to help with race entry fees.
9. That a grant-in-aid, Electoral Area D – Cowichan Bay, in the amount of \$500 be given to BC Farm Women's Network to assist with expenses to attend the October 2012 seminar.
11. That a grant-in-aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$450 be given to Lake Days Society to support the annual Breakfast in the Town event.
12. That a grant-in-aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$200 be given to Cowichan Green Community to assist with production of the 2012 food map.
13. That a grant-in-aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$500 be given to Lake Cowichan Secondary School to provide an annual bursary for a 2012 graduating student
14. That a grant-in-aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$500 be given to Cowichan Lake and River Stewardship Society to support their fish habitat signage project.
15. That a grant-in-aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$7,500 be given to Cowichan Lake District Chamber of Commerce to support Cowichan Lake info visitor centre 2012 operations.
16. That a grant-in-aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$1,500 be given to Cowichan Lady of the Lake Society to support their 2012 ambassador's event.

17. That a grant-in-aid, Electoral Area A – Mill Bay/Malahat, in the amount of \$300 be given to Shawnigan Cobble Hill Farmer's Institute and Agricultural Society to help with costs to place an ad in local newspapers.
18. That a grant-in-aid, Electoral Area A – Mill Bay/Malahat, in the amount of \$500 be given to Cowichan Valley Jolly Dragons Senior Dragon Team to help with boat usage fees.
19. That a grant-in-aid, Electoral Area I – Youbou/Meade Creek, in the amount of \$500 be given to Lake Days Celebration Society to help with their 2012 Breakfast in the Town event.
20. That a grant-in-aid, Electoral Area I – Youbou/Meade Creek, in the amount of \$500 be given to Cowichan Valley Community Radio Society to assist with costs to provide emergency broadcast services.
21. That a grant-in-aid, Electoral Area B – Shawnigan Lake, in the amount of \$500 be given to Brandy Gallagher (OUR Ecovillage) to support Ecovillage educational events.
22. That a grant-in-aid, Electoral Area D – Cowichan Bay, in the amount of \$3,000 be given to Cittaslow Cowichan to support community development coordinator work.

MOTION CARRIED

12-242

(Amended from original Committee recommendation):

It was moved and seconded:

10. That a grant-in-aid, Electoral Area D – Cowichan Bay, in the amount of \$2,000 be given to Cowichan Energy Alternatives Society to purchase a bin to assist with their cooking oil collection program.

MOTION CARRIED

7:32 pm

Directors Lines, Hartmann and Duncan returned to the Board Room at 7:32 pm.

12-243

It was moved and seconded:

24. That Application No. 6-B-12DP submitted by John Beckett on behalf of Shelley Creelman for subdivision of one lot on Lot 2, Section 1, Range 6, Shawnigan District, Plan 43946 (PID: 004-623-126) be approved, subject to:
 - a) Tree removal being limited to the general building site and driveway locations, and retention of a treed 3 – 4.5 metre buffer area on the north and east side of subject property; and
 - b) Rainwater to be managed on site, with confirmation at the time of building permit from an engineer or professional with experience in rainwater management that post-development runoff does not exceed pre-development runoff for a five year storm event.

25.
 1. That CVRD Bylaws No. 3595 and 3596 – Area F – Cowichan Lake South/Skutz Falls Official Community Plan and Zoning Amendment Bylaws (All Sports Lands Ltd.), 2012 be forwarded to the Regional Board for consideration of first and second reading;
 2. That agency referrals to the Ministry of Transportation and Infrastructure, Ministry of Public Safety and Solicitor General – Liquor Licensing Branch, Vancouver Island Health Authority, Lake Cowichan First Nation, and Honeymoon Bay Volunteer Fire Department be accepted.
 3. That a Public Hearing be held with Directors Morrison, Weaver and Iannidinaro named as delegates of the Board.
26. That Application No. 7-G-10DP be approved, and that a development permit be issued to Brian and Sandra Crompt for Lot 3 & 4, District Lot 34, Oyster District, Plan 22516 to legitimize previous construction of a retaining wall and add steps to the sloped footpath, subject to:
 - Remediation of the foreshore, in accordance with the Marine Foreshore Remediation Plan and attached planting scheme;
 - An irrevocable letter of credit in a form suitable to the CVRD is received, equivalent to 125% of the costs associated with planting scheme, to be refunded after two years if the plantings are successful and to the satisfaction of a qualified environmental professional, and
 - The portion of the block extending beyond the high water mark is removed, in accordance with CN Ryzuk Geotechnical letter, dated May 12, 2011, and that this work be completed by August 9, 2012.
27. That Application No. 1-I-11 DP (Beausoleil & Day) be approved, and that a development permit be issued to authorize the previously constructed 60 m² expansion to a recreational cabin on Block 1, Cowichan Lake District, Plan 775, PID: 000-913-847, subject to:
 1. Compliance with the measures and recommendations outlined in RAR Assessment 2206 by Madrone Environmental Services, dated November 15, 2011;
 2. An environmental monitor is present and provides professional advice during any required works to the foundation of the building; and
 3. Prior to August 9, 2012,
 - An irrevocable Letter of Credit in a form suitable to the CVRD is received, equivalent to 125% of the costs associated with SPEA enhancement, to be refunded after two years if the plantings are successful and to the satisfaction of a qualified environmental professional, and
 - Registration of a restrictive covenant, which will protect the 30 metre Streamside Protection and Enhancement Area in perpetuity.

MOTION CARRIED

7:35 pm Director Lefebure returned to the Board Room at 7:35 pm.

12-244 It was moved and seconded:

23. That Development Variance Permit Application No. 1-C-12DVP by Susanne and Dominique Daviau to vary Section 8.3 (b)(3) of Zoning Bylaw No. 1405 by reducing the minimum setback from a front parcel line from 7.5 metres to 4.5 metres on Lot 2, Section 13, Range 6. Shawnigan District, Plan VIP86182, for the purpose of constructing a single family residential dwelling, be approved subject to the applicant providing a legal survey confirming compliance with approved setbacks.

MOTION CARRIED

CR3 The report and recommendations from the Cowichan Lake Recreation Commission meeting of April 26, 2012 listing one item was considered.

12-245 It was moved and seconded that a Reserve Fund Expenditure bylaw be prepared authorizing the expenditure to a maximum of \$50,000, from Reserve Fund Bylaw No. 505 (Cowichan Lake Recreation Reserve Fund Establishment Bylaw, 1979), for the purpose of funding the replacement of the refrigeration compressors, and that the bylaw be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

CR4 The report and recommendation from the Regional Agricultural Advisory Commission meeting of April 24, 2012 listing one item was considered.

12-246 *(Amended from original Commission recommendation):*

It was moved and seconded that, in the spirit of sustainability, the Board approve the establishment of an Island food procurement policy to support local food producers.

MOTION CARRIED

STAFF REPORTS

SR1 Dealt with previously in the Agenda

SR2 The Staff Report from the Legislative Services Coordinator, dated May 2, 2012 re: Results of Alternative Approval Process – Bylaw No. 3537 – Shawnigan Creek Cleanout and Drainage Service was considered.

12-247 It was moved and seconded that the *Certificate of Results* confirming that the CVRD Board may proceed to adopt Bylaw No. 3537 be received.

MOTION CARRIED

SR3 The Staff Report from the Chief Administrative Officer dated May 1, 2012 re: Gas Tax Funding – General Strategic Priorities Fund and Innovations Fund was considered.

12-248 It was moved and seconded that the Board support application to Gas Tax Funding – General Strategic Priorities Fund and Innovations Fund for the following two CVRD projects:

1. Development of an environmentally friendly parking lot for the Island Saving Centre, to include the excavation of an abandoned oil tank and the creation of a snow melt pit for the ice resurfer;
2. Construction of a new water treatment plant with a filtration system for the Shawnigan Lake North Water System;
3. That the Chair and Corporate Secretary be authorized to sign the agreement should the projects be approved by the UBCM.

MOTION CARRIED

BYLAWS

**B1
12-249** It was moved and seconded that "CVRD Bylaw No. 3467 – Sentinel Ridge Drainage Service Amendment Bylaw, 2012", be adopted.

MOTION CARRIED

**B2
12-250** It was moved and seconded that "CVRD Bylaw No. 3468 – Sentinel Ridge Street Lighting Service Amendment Bylaw, 2012", be adopted.

MOTION CARRIED

**B3
12-251** It was moved and seconded that "CVRD Bylaw No. 3537 – Shawnigan Creek Cleanout and Drainage Service Establishment Bylaw, 2011", be adopted.

MOTION CARRIED

**B4
12-252** It was moved and seconded that "CVRD Bylaw No. 3559 – Brulette Place Sewer System Service Temporary Borrowing Bylaw, 2011", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B4
12-253** It was moved and seconded that "CVRD Bylaw No. 3559 – Brulette Place Sewer System Service Temporary Borrowing Bylaw, 2011", be adopted.

MOTION CARRIED

**B5
12-254** It was moved and seconded that "CVRD Bylaw No. 3593 – Electoral Area I – Youbou/Meade Creek Critical Location Streetlighting Service Amendment Bylaw, 2012", be adopted.

MOTION CARRIED

**B6
12-255** It was moved and seconded that "CVRD Bylaw No. 3594 – Twin Cedars Sewer System Service Amendment Bylaw, 2012", be adopted.

MOTION CARRIED

B7
12-256 It was moved and seconded that "CVRD Bylaw No. 3598 – Lambourn Estates Sewer System Service Amendment Bylaw (PID 002-802-651), 2012", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

B8
12-257 It was moved and seconded that "CVRD Bylaw No. 3601 – Cowichan Lake Recreation Reserve Fund Expenditure (Refrigeration Compressors) Bylaw, 2012", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

B8
12-258 It was moved and seconded that "CVRD Bylaw No. 3601 – Cowichan Lake Recreation Reserve Fund Expenditure (Refrigeration Compressors) Bylaw, 2012", be adopted.

MOTION CARRIED

B9
12-259 It was moved and seconded that "CVRD Bylaw No. 3599 – Area E – Cowichan Station/Sahtlam/Glenora and Area F – Cowichan Lake South/Skutz Falls Official Community Plan Amendment Bylaw (Sun Lotus), 2012", be granted 1st and 2nd reading.

MOTION CARRIED

B10
12-260 It was moved and seconded that "CVRD Bylaw No. 3600 – Area F – Cowichan Lake South/Skutz Falls Zoning Amendment Bylaw (Sun Lotus), 2012", be granted 1st and 2nd reading.

MOTION CARRIED

RESOLUTIONS

RES1
12-261 *(Amended from original recommendation):*

It was moved and seconded that the following appointment to the Electoral Area F – Cowichan Lake South/Skutz Falls Advisory Planning Commission be approved:

Appointed for a Term to Expire December 31, 2012:

Bill Bakken

MOTION CARRIED

RES2
12-262 It was moved and seconded that the following appointment to the Electoral Area G – Saltair/Gulf Islands Advisory Planning Commission be approved:

Appointed for a Term to Expire November 30, 2012:

Steve Neil

MOTION CARRIED

NEW BUSINESS

NB1
12-263 It was moved and seconded that the following appointment to the Electoral Area F – Cowichan Lake South/Skutz Falls Parks & Recreation Commission be approved:

Appointed for a Term to Expire December 31, 2012:
Katherine Worsley

MOTION CARRIED

NB2 The Staff Report from the Chief Administrative Officer dated May 9, 2012, re: Regional Grant-in-Aid for Arts Councils was considered.

12-264 It was moved and seconded that the Board confirm that the \$25,000 2012 Regional Grant-In-Aid for arts organizations be allocated as follows: \$19,000 – Cowichan Valley Arts Council; \$4,000 Ladysmith Arts Council; and \$2,000 – Chemainus Cultural Arts Society.

MOTION CARRIED

NB3
12-265 It was moved and seconded that "CVRD Bylaw No. 3595 – Electoral Area F – Cowichan Lake South/Skutz Falls Official Community Plan Amendment Bylaw (All Sports Lands Ltd.), 2012", be granted 1st and 2nd reading.

MOTION CARRIED

NB4
12-266 It was moved and seconded that "CVRD Bylaw No. 3596 – Electoral Area F – Cowichan Lake South/Skutz Falls Zoning Amendment Bylaw (All Sports Lands Ltd.), 2012, be granted 1st and 2nd reading.

MOTION CARRIED

**RESOLVING INTO
CLOSED SESSION**

12-267
8:15 pm It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3 Section 90, Subsection (1 (a)) Potential Appointment; {Sub (1) (e) Land Acquisition}, and {Sub (1) (g)} Potential Litigation.

MOTION CARRIED

**RISE FROM
CLOSED SESSION**

12-273
5:36 pm It was moved and seconded that the Board rise with report on items CSRC1, and CSSR1 Potential Appointments, CSCR2 item 2.2 only and item CSCR3 Provision of a Municipal Service from the Closed Session Minutes of April 11, 2012, and return to the open portion of the Board meeting.

MOTION CARRIED

CSRC1
Potential
Appointment
{Sub (1) (a)}
12-269 It was moved and seconded that the following appointment to the Regional Agricultural Advisory Commission be approved:

Appointed for a Term to Expire December 31, 2014:
Dan Ferguson, Cowichan Agricultural Society (Alternate)

MOTION CARRIED

**CSSR1
Potential
Appointment
{Sub (1) (a)}**

12-271

It was moved and seconded that the re-appointment of Mike Kelly to the Economic Development commission for a two year term be approved.

MOTION CARRIED

**CSCR2
Land
Acquisition
{Sub (1) (e)}**

12-272

It was moved and seconded:

- 2. 2. That a Reserve Fund Expenditure bylaw be prepared authorizing expenditure of no more than \$200,000 from the Electoral Area E Community Parks Capital Reserve Fund for the purpose of purchasing a community park, and that the bylaw be forwarded to the Board for consideration of three readings and adoption.**

MOTION CARRIED

**CSCR3
Provision of a
Municipal
Service
{Sub (1) (k)}**

12-179

It was moved and seconded:

- 1. 1. That it be recommended that the CVRD Board approve a one year extension to the residential curbside collection contracts from June 1, 2012 to May 30, 2013, and further, that the Chair and Corporate Secretary be authorized to sign the extension contracts with BFI Canada Inc. and Sun Coast Waste Services Ltd. on behalf of the CVRD.**
- 2. That CVRD staff commence work to establish an in-house curbside collection service based on the existing curbside program in the Electoral Areas, to commence June 1, 2013.**
- 3. That a Loan Authorization Bylaw be prepared to fund the purchase of three curbside collection trucks and 17,500 wheeled totes.**

MOTION CARRIED

ADJOURNMENT

12-274
8:38 pm

It was moved and seconded that the Regular Board meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 8:38 pm.

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____

Minutes of the Special meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, May 23, 2012 at 8:58 pm.

PRESENT: Chair R. Hutchins
 Directors L. Iannidinaro, M. Dorey, L. Duncan
 B. Fraser, G. Giles <to 11:22 pm>,
 R. Hartmann <to 9:42 pm>, P. Kent,
 J. Lefebure <to 9:42 pm>, B. Lines <to 9:42 pm>,
 M. Marcotte, T. McGonigle, M. Walker, P. Weaver
 and Alternate Director D. Darling <to 9:42 pm>

ALSO

PRESENT: Warren Jones, Chief Administrative Officer
 Kathleen Harrison, Deputy Corporate Secretary
 Sybille Sanderson, A/General Manager, Public Safety
 Tom Anderson, General Manager,
 Planning and Development
 Brian Dennison, General Manager,
 Engineering and Environmental Services
 Kate Miller, Manager,
 Regional Environmental Policy
 Sharon Moss, Manager, Finance Division
 Ilse Sarady, Environmental Technologist II

ABSENT: Director I. Morrison

**APPROVAL OF
 AGENDA**

12-275

It was moved and seconded that the agenda be amended with the addition of New Business items as follows:

**NB1 Correspondence from Schon Timber Limited
 Re: Ladysmith Harbour Industrial Area Revitalization
 Feasibility Planning - 5258 Brenton Page Road, Ladysmith;**

**NB2 Resolution
 Flood Management and Protection Compensation and
 Operation of the Weir at Lake Cowichan;**

**NB3 Mill Bay Marina - Subdivision and Building Permit Covenant;
 CSNB1 Local Government Objectives {Sub (1) (l)};**

**CSNB2 Potential Litigation {Sub (1) (g)} referred from the
 May 23, 2012 Regional Services Committee meeting; and**

that the agenda, as amended, be approved.

MOTION CARRIED

COMMITTEE REPORTS

CR1

The report and recommendation from the Shawnigan Lake Community Centre Commission meeting of May 8, 2012 listing one item was considered.

- 12-276** It was moved and seconded that the Board approve short term borrowing up to a maximum of \$65,000 for the purchase of a bus for the Shawnigan Lake Community Centre to be paid back within five years under the Liabilities Under Agreement Section 175 of the *Community Charter*.

MOTION CARRIED

STAFF REPORTS

- SR1** The Staff Report from the West Cowichan Facilities Coordinator dated May 15, 2012 re: Sole source expenditure and short term borrowing for the capital purchase of acoustic treatments for the Cowichan Lake Sports Arena was considered.

- 12-277** It was moved and seconded that the CVRD Board approve short term borrowing up to a maximum of \$100,000 for the purchase of acoustics treatments (custom fabric panels) for the Cowichan Lake Sports Arena to be paid back within five years under the Liabilities Under Agreement Section 175 of the *Community Charter*.

MOTION CARRIED

Resolution No. 2 was withdrawn as another service provider has been identified negating the need for a sole source award.

- SR2** The Staff Report from the Acting General Manager, Public Safety dated May 17, 2012 re: Fire Tender for Honeymoon Bay Fire Protection Service Area was considered.

- 12-278** It was moved and seconded:
1. That the Board approve the sole source purchase, from Fort Garry Fire Truck Sales, of a fire tender for the Honeymoon Bay Volunteer fire Rescue Service, the overall expenditure of which will not exceed \$225,000.
 2. That the Board approve \$75,000 in short term borrowing for the purchase of a fire tender for the Honeymoon Bay Volunteer Fire Department to be paid back over five years under the Liabilities Under Agreement Section 175 of the *Community Charter*.
 3. That staff be directed to prepare the necessary Reserve Fund Expenditure Bylaw authorizing the expenditure of a maximum of \$75,000 from the Honeymoon Bay Fire Local Service Area Reserve Fund and that the bylaw be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

NEW BUSINESS

- NB1** The correspondence from Schon Timber Limited dated May 17, 2012 re: Ladysmith Harbour Industrial Area Revitalization Feasibility Planning - 5258 Brenton Page Road, Ladysmith was considered.

12-279 It was moved and seconded that the Chair be authorized to sign a letter of support for Schon Timber Limited's application for funding from the *BC Brownfield Renewal Program* to carry out environmental investigation works at 5258 Brenton Page Road in an effort to understand the environmental liabilities and potential for future remediation and redevelopment of the site.

MOTION CARRIED

NB3 Item NB3 was brought forward in the agenda.

Mill Bay Marina - Subdivision and Building Permit Covenant

12-280 It was moved and seconded that the Board Chair and Corporate Secretary be authorized to execute a Section 219 Covenant to allow the subdivision of Block C, Sections 1 and 2, Range 9, Shawnigan District, Except Part in Plans 29781 and 30142 (Mill Bay Marina) and the issuance of a building permit for 14 townhouse dwellings in advance of a completed sewer connection to the Sentinel Ridge sewer treatment plant.

MOTION CARRIED

NB2 Resolution: Flood Management and Protection Compensation and Operation of the Weir at Lake Cowichan.

12-281 It was moved and seconded:

WHEREAS the CVRD in partnership with the City of Duncan, the Municipality of North Cowichan and the Cowichan Tribes have received approval of flood management and protection funding from Emergency Management BC and others, and, the Partners have developed plans for Tier 2 and Tier 3 flood management and protection projects to protect residents, property and infrastructure in the lower watershed commencing in 2012;

AND WHEREAS the Department of Fisheries and Ocean's (DFO) approval to proceed with the projects in 2012 is conditional on compensation for loss and alternation of fish habitat, and DFO has indicated that a significant portion of the required compensation could take the form of reinstating weir operation procedures that would increase the likelihood of maintaining river flows at a minimum of 7 cubic metres per second (cms) in the Cowichan River below Catalyst Inc.'s weir at the Lake Cowichan Water Survey of Canada Gauge 08HA002;

AND WHEREAS this approach to operating the weir would be no different than the approach previously supported by the BC Ministry of Environment and employed by Catalyst; and, there is inadequate time to develop an alternate approach to allow these projects to proceed in 2012; and, failure to undertake that work could cause the partners to forgo Emergency Management BC funding and continue unnecessary exposure of residents, land and infrastructure to flooding;

NOW THEREFORE BE IT RESOLVED that the CVRD endorse a return to past spring and summer approach to operating the weir at Lake Cowichan for a three year period as a pilot project with the goal of maintaining a minimum summer and early autumn flow of 7 cms below the weir at Lake Cowichan.

MOTION CARRIED

**RESOLVING INTO
CLOSED SESSION**

12-282
9:35 pm

It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, Subsection (1) (g) Potential Litigation and (1) (l) Local Government Objectives.

MOTION CARRIED

**RISE FROM
CLOSED SESSION**

12-285
11:30 pm

It was moved and seconded that the Board rise with report on item CSSR1 and return to the open portion of the Special Board meeting.

MOTION CARRIED

12-284

It was moved and seconded that the Operating Plan be referred to the Manager.

Opposed: Directors Marcotte, Iannidinardo, McGonigle, Giles and Hutchins

MOTION CARRIED

ADJOURNMENT

12-286
11:30 pm

It was moved and seconded that the Special Board meeting be adjourned.

MOTION CARRIED

The Special Board meeting adjourned at 11:30 pm.

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____



**REGIONAL SERVICES COMMITTEE REPORT
OF MEETING HELD MAY 23, 2012**

DATE: May 28, 2012

To: Chairperson and Directors of the Board

Your Regional Services Committee reports and recommends as follows:

1. That the Board Chair forward letters opposing the elimination of funding for the Joint Emergency Preparedness Program (JEPP), the Heavy Urban Search and Rescue (HUSAR) team, and the immediate closure of the Canadian Emergency Management College (CEMC) to: the federal Minister of Public Safety and Emergency Preparedness; Member of Parliament; Opposition Critics; local Member of the BC Legislature; FCM; and UBCM.
2. That a resolution opposing the elimination of funding for the Joint Emergency Preparedness Program (JEPP), the Heavy Urban Search and Rescue (HUSAR) team, and the immediate closure of the Canadian Emergency Management College (CEMC), be sent to the UBCM.
3. That the Car Allowance policy and the Meal Allowance policy be repealed and the Business Expenses policy be approved.



C·V·R·D

**ELECTORAL AREA SERVICES
COMMITTEE REPORT**

OF MEETING HELD MAY 15, 2012

DATE: May 25, 2012

To: Chairperson and Directors of the Board

Your Electoral Area Services Committee reports and recommends as follows:

1. That the CVRD solicit a minimum of three quotations from environmental consultants to conduct an environmental study to determine how to minimize the impacts of float homes on the estuarine environment by appropriate siting, setbacks, and dimensions within water lease boundaries, and enter into a contract to complete the work with the value of the contract to not exceed \$8,000.

Electoral Area Directors only vote on the following bylaws under Part 26 OR Section 791 of the *Local Government Act*:

2.
 1. That the zoning amendment bylaw for Application No. 4-B-011RS (Hornick and Anderson) be forwarded to the Board for consideration of 1st and 2nd reading.
 2. That a public hearing be scheduled with Directors Fraser, Walker, and Marcotte as delegates, subject to the following being submitted in an acceptable form:
 - A Wildland Urban Interface Fire Hazard Assessment
 - Draft Parks Covenant.
 3. That prior to final adoption of the amendment bylaw that the applicants provide written confirmation to the CVRD that the subject property has been included in the Shawnigan Lake Fire Protection Improvement District so that fire protection is provided to the property.
 4. That the Board Chair and Corporate Secretary be authorized to sign a Section 219 covenant to secure park land dedication, with the cost of preparing the covenant to be borne by the applicants.
3. That Application No. 2-G-12DP be approved, and that a development permit be issued to Bill and Shelley Ethier for Lot 1, District Lot 34, Oyster District, Plan 6940, to permit construction of a single family home, subject to compliance with the Geotechnical Slope Assessment by Lewkowich Engineering, dated December 9, 2011.

4. That Application No. 1-G-12DP be approved, and that a development permit be issued to Deborah and Stephen Neil for Lot 1, District Lot 34, Oyster District, Plan 18197, to permit removal of the existing residence and construction of a single family home, subject to compliance with the Preliminary Geotechnical Assessment by Levelton Consultants, dated March 21, 2012.
5. That Application No. 1-E-12DVP by Amanda and Ross Mackenzie for a variance to Section 5.2(e) of Zoning Bylaw No. 1840 by increasing the size limit of a residential accessory building from 100 m² to 115 m² for Lot 10, Section 8, Range 6, Sahtlam District, Plan 25003 (PID: 002-853-531), be approved.
6. That in addition to the referral agencies already directed by the Committee in April, that the draft South Cowichan Zoning Bylaw and the complementary South Cowichan Official Community Plan (OCP) amendment bylaw be also forwarded to:
 - Capital Regional District
 - City of Langford
 - Ministry of Community, Sport and Cultural Development
 - Garnett Creek Water Users
 - Cowichan Bay Waterworks District
 - Braithwaite Improvement District
 - Meredith Road Improvement District
 - Cobble Hill Improvement District
 - Wace Creek Water Service
 - Carlton Improvement District
 - Sylvania Improvement District
 - Oceanview Improvement District
 - Mill Bay Waterworks District
 - Miller Water Supply
 - Burnham Water Utility
 - Lidstech Holdings Ltd.
 - Mill Springs Sewer Utility
 - Arbutus Ridge Strata Council



CR2

**ELECTORAL AREA SERVICES
COMMITTEE REPORT
OF MEETING HELD JUNE 5, 2012**

DATE: June 7, 2012

To: Chairperson and Directors of the Board

Your Electoral Area Services Committee reports and recommends as follows:

1. That a Grant-in-Aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$3,500.00 be given to the Caycuse Volunteer Fire Department to assist with funding operations relating to fire protection, medical assistance and motor vehicle accidents around West Cowichan Lake.
2. That a Grant-in-Aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$2,500.00 be given to the Honeymoon Bay Volunteer Firemen's Association to assist in deferring the cost of the annual "Bay Days" fireworks display to take place on Saturday, June 30, 2012.
3. That a Grant-in-Aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$1,000.00 be given to the Cowichan Valley Community Radio Society to support operations and pursuit of a full community radio broadcasting license and direction of \$500.00 of this Grant to the "Summer Nights" program for 2012.
4. That a Grant-in-Aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$1000.00 be given to the Cowichan Lake Salmonid Enhancement Society to support spring/summer coho fry salvage.

Electoral Area Directors only vote on the following items under Part 26 or Section 791 of the Local Government Act:

5. That Application No. 4-C-11DVP by Linda and Keith Boggs respecting Lot 19, Section 14, Range 8, Shawnigan District, Plan 24753 Except Parcel A (DD H43061) to reduce the setback to the front parcel line from 7.5 metres to 3.6 metres for the purpose of legalizing an existing RV cover, be approved, subject to the appropriate screening from Braithwaite Drive using either shrubbery or lattice work being put in place.
6. That Application No. 1-C-12ALR, submitted by Stuart Brundrige and Judith Snell, made pursuant to Section 20(3) of the *Agricultural Land Commission Act* to construct a second dwelling, be forwarded to the Agricultural Land Commission with a recommendation to approve the application.

7. That notice be given that the Cowichan Valley Regional District Board intends to issue a temporary use permit to Malahat Holdings (Application No. 1-A-11TUP) to allow rock processing on 8.0 ha of District Lot 72, Malahat District Except Those Parts in Plans 518W and 49974 and VIP 86314 for a period of three years in accordance with Section 921 of the *Local Government Act*.
8. That Application No. 2-A-12DP submitted by Mark Wyatt on behalf of Malahat Holdings Ltd. for District Lot 72, Malahat District Except Those Parts in Plans 518W and 49974 and VIP86314 (PID: 009-359-320) be approved subject to compliance with the Best Management Practices for Invasive Weed Species prepared by Strathcona Forestry Consulting dated February 29, 2012 and the Temporary Use Permit Report prepared by David Polster, R.P. Biologist dated April, 2012.
9. That Application No. 2-B-12DP/RAR/VAR (Didier) on Lot 2, District Lot 18, Shawnigan District, Plan 29378 be approved, which would authorize the construction of a balcony and vary the setback from a watercourse from 15 metres to 13.5 metres, subject to:
 - Compliance with RAR report No. 2321, including recommended replanting and invasive plant species removal; and
 - Receipt of a letter of credit in a form suitable to the CVRD, equivalent to 125% of the costs associated with replanting and invasive plant removal, to be refunded after two years if the plantings are successful and to the satisfaction of a qualified environmental professional.
10. That Application No. 6-A-09RS (Topping/Quek), as per the applicant's second request, be held in abeyance until December 31, 2012.
11.
 - 1) That staff undertake a housing needs assessment and associated community engagement program in relation to the Cobble Hill Commons site with the assistance of a professional planning consultant and in cooperation with a project advisory committee; and
 - 2) That Lois Turner, John Krug, Linden Collette, Roger Painter, Judith Blakeston and Rosemary Allen be appointed to the Cobble Hill Commons project advisory committee.



**ENGINEERING & ENVIRONMENTAL SERVICES COMMITTEE REPORT
OF MEETING HELD MAY 23, 2012**

DATE: May 24, 2012

To: Chair and Directors of the Cowichan Valley Regional District

Your Engineering & Environmental Services Committee reports and recommends as follows:

1. That two *critical location streetlights* be installed at the following locations in Electoral Area I - Youbou/Meade Creek:
 1. Intersection of Indian Road and Beaver Road
 2. 8365 Beaver Road

2. .1 That first stage approval and authorization of staff time be provided to investigate the takeover of the Burnum Water System, located in Electoral Area B, as requested by Julie Hall owner of Burnum Utility, subject to the following conditions and with the understanding that nothing is intended by this approval to fetter future CVRD Board decisions on required bylaws:
 - All lands with infrastructure works are to be transferred to the CVRD, or, if not possible be placed within registered Statutory Rights-of-way, using the CVRD's standard charge terms;
 - A utility transfer agreement be executed between the CVRD and the owner;
 - A CVRD review of the system be undertaken in order to address deficiencies in the water system;
 - The owner of the utility be willing to transfer the system to the CVRD;
 - A public consultation process regarding CVRD takeover be undertaken;
 - A petition process be carried out and completed by at least 50% of the owners of parcels within the proposed service area with the total value of the parcels representing at least 50% of the net taxable value of all land and improvements in the service area.
 - This list is not exhaustive and items may be added, deleted or altered prior to a formal agreement being executed; and further

- .2 That an assessment of the system be carried out, funded to a maximum cost of \$15,000 from the CVRD Feasibility Study Function and repaid upon establishment of a CVRD function.

- .3 That, upon completion of a successful petition process, bylaws be prepared to create a service area for this utility.

3. That the Board support the submission of an application to the Brownfield Renewal Funding Program in regard to undertaking a Stage 1 Preliminary Site Investigation at the Bings Creek Solid Waste Management Complex, 3900 Drinkwater Road, Duncan.
4. That a Capital Reserve Fund Expenditure Bylaw be prepared for withdrawal of funds not to exceed \$25,000 from the *Mesachie Lake Water System Capital Reserve Fund* to finance reservoir access, security and water treatment plant controls, and further that the bylaw be forwarded to the Board for consideration of three readings and adoption.
5. That "CVRD Bylaw No. 3538 – Cobble Hill Drainage System Service Merger Bylaw, 2011", be amended by changing the maximum requisition limit from \$18,800 to \$19,600; and that the amended bylaw be forwarded to the Board for consideration of the third reading as amended; and following provincial approval, be forwarded to the Board for consideration of adoption.
6. That the first stage approval granted to owners of Cherry Blossom Estates, "Lot 1, Section 8, Range 6, Sahtlam District, Plan 12309, except those parts in Plans 22890, 23708, 25003 and 29157", be amended to be consistent with Zoning Amendment Bylaw No. 3285 (Cherry Blossom Estates) by acknowledging that the approval is for servicing of a 50 unit strata lot subdivision and by adding the following conditions:
 1. That the sewage system be designed and constructed to treat and distributed effluent for irrigation and toilet use;
 2. That water meters be installed at the developer's cost and a rate structure established to encourage conservation;
 3. That a covenant be registered on all properties proposed for connection to the water and sewer systems to require "low flow" fixtures and appliances and the use of native and drought tolerant plant species for landscaping;
 4. This list is not exhaustive and items may be added, deleted or altered prior to a formal agreement being executed.
7. That the Board approve a sole source three-year contract with Schnitzer-Steel Pacific Inc. for scrap metal processing from July 1, 2012 to June 30, 2015, and further that the Board Chair and Corporate Secretary be authorized to sign the contract on behalf of the CVRD.



CR4

**COWICHAN LAKE RECREATION COMMISSION REPORT
OF MEETING HELD MAY 24, 2012**

DATE: May 30, 2012

To: Chair and Directors of the Board

Your Cowichan Lake Recreation Commission reports and recommends as follows:

1. 1. That the CVRD Board approve the renewal of the Rental Agreement with Canada Post for the Postal Outlet housed within the Mesachie Lake Community Hall for a term of five (5) years commencing June 1, 2012 and terminating May 31, 2017 noting that the Cowichan Lake Recreation Commission approved, at the May 24, 2012 regular meeting, a rental increase of 4.3% effective September 1, 2012, and an increase each year thereafter equal to the inflation rate plus 2% for 2013, 2014, 2015 and 2016.
2. That should the Rental Agreement with Canada Post be approved, the Chair and Corporate Secretary be authorized to enter into the agreement on behalf of the CVRD.



CR6

**COMMUNITY SAFETY ADVISORY COMMITTEE REPORT
OF REGULAR MEETING HELD MAY 2, 2012**

DATE: May 14, 2012

To: Chairperson and Directors of the Board

Your Community Safety Advisory Committee reports and recommends as follows:

1. That a Community Safety Advisory Commission Establishment Bylaw be prepared.



CR7

**CENTRAL SECTOR LIQUID WASTE MANAGEMENT PLAN
STEERING COMMITTEE REPORT
OF MEETING HELD MAY 16 2012**

DATE: May 18, 2012

To: Chair and Directors of the Board

Your Central Sector Liquid Waste Management Plan Steering Committee reports and recommends as follows:

1. That the necessary bylaw be prepared with the City of Duncan, the South-end of the Municipality of North Cowichan and CVRD Electoral Areas D and E for the purpose of funding an amendment to the Central Sector Liquid Waste Management Plan, and further, that the bylaw be forwarded to the CVRD Board for consideration of three readings, and following provincial approval, adoption.
2. That a Memorandum of Understanding be created between the CVRD and the Cowichan Tribes regarding provision of a funding contribution towards amendments of the Central Sector Liquid Waste Management Plan.



STAFF REPORT

**REGULAR BOARD MEETING
OF JUNE 13, 2012**

DATE: June 1, 2012 **FILE No:**
FROM: Ron Austen, General Manager, Parks, Recreation & Culture
SUBJECT: Cowichan Valley Regional District Proposed BC Summer Games
Bid - 2016 or 2018

Recommendation/Action:

That it be recommended:

1. That the Cowichan Valley Regional District bid to host either the 2016 or 2018 BC Summer Games and that an expenditure of \$45,000 cash and \$50,000 of in-kind services be committed if the Games are awarded; and
2. That a CVRD and member municipal staff committee, augmented with local sports association and business representatives be established to prepare the CVRD BC Summer Games bid; and
3. That a budget of up to \$5,000 be expended from the CVRD 2012 General Government Budget to underwrite the production costs of the CVRD 2016 or 2018 BC Summer Games bid package submission.

Relation to the Corporate Strategic Plan:

Active Community Partnerships, Collaboration and Development.

1. Partner with member municipalities and community based organizations to ensure Parks, Recreation & Culture planning and coordination occurs throughout the Region.
2. Increase collaboration and partnerships among Parks, Recreation & Culture groups and organizations.
3. Pursue large scale Parks, Recreation & Culture event tourism opportunities that provide both social and economic benefits to the Region.

Financial Impact: *(Reviewed by Finance Division: [Signature])*

1. That an expenditure of up to \$5,000 be allocated to the CVRD 2012 General Government Budget to underwrite the production costs of the CVRD 2016 or 2018 BC Summer Games bid package submission.
2. That an expenditure of \$45,000. cash be committed to either the 2016 or 2018 CVRD General Government Budget plus \$50,000 of in-kind services from CVRD human resources and facility usage if the Games are awarded.

Background:

- North Cowichan Municipal Council passed the following resolution at its April 4, 2012 Regular Council meeting:
"That Council asks the Cowichan Valley Regional District Board (CVRD) to conduct community meetings to gauge the level of support to host the BC Summer Games in 2016 or 2018 and submit an application to host the games if there appears to be broad community support."

"That Council advises the Board that if the CVRD is chosen to host the games, Council supports the following CVRD expenditures:

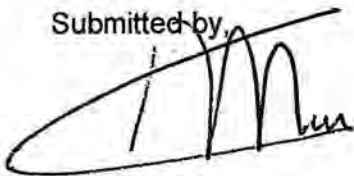
1. *\$45,000 for general expenses,*
 2. *\$50,000 of in-kind services and facilities, and*
 3. *\$45,000 for a nine-month, full-time employee to manage the games."*
- At the board meeting held on Wednesday, May 9, 2012, the CVRD Board passed the following resolution:
"That the Regional District consults with Recreation Commissions, member municipalities, and School District 79, to gauge the level of community support in hosting the BC Summer Games in either 2016 or 2018."
 - Local newspaper ads were placed during May 2012, inviting the public to offer input during community meetings that were to be held in Ladysmith, Cowichan Lake, South Cowichan, and at the Island Savings Centre. These sessions were hosted by elected Parks and Recreation commissions representatives at the following locations and dates:
 - Frank Jameson Community Centre: May 16
 - Cowichan Lake Sports Arena: May 24
 - Kerry Park Recreation Centre: May 29
 - Island Savings Centre: May 31
 - Extensive local newspaper coverage (attached) was devoted to promoting this public information gathering process. Note: one negative letter to the Editor (attached) was received and published by the *Cowichan Valley Citizen* on April 11, 2012 by a concerned Chemainus resident stating that the Summer Games would not benefit taxpayers. Please also note, for comparison, staff have attached an Economic Impact Assessment, provided by the BC Games Society reporting that the Kelowna 2008 BC Summer Games created a direct economic impact of nearly \$2.6 million.
 - A recent magazine article from *Recreation and Parks BC* showcasing the Cowichan 2008 North American Indigenous Games (NAIG) is also attached.
 - Please be advised that at the May 22, 2012 regular meeting of the Town of Ladysmith Council, the following resolution No. 2012-169 was adopted:
"It was moved, seconded and carried that the Town of Ladysmith support the bid by the CVRD to host the BC Summer Games in 2016 or 2018" (attached).
 - Please be advised that at the May 24, 2012 regular meeting of the Cowichan Lake Recreation Commission, the following resolution was adopted:
"That the Cowichan Lake Recreation Commission supports in principle, the idea of the CVRD making application to host the 2016 or 2018 BC Summer Games" (attached).
 - Please be advised that at the May 29, 2012 regular meeting of the Kerry Park Recreation Commission, the following resolution was adopted:
"That the CVRD Board of Directors be encouraged to support staff in submitting a bid application to host the 2016 or 2018 BC Summer Games" (attached).
 - Please be advised that at a special meeting of the Island Savings Centre Commissions held on Thursday, May 31, 2012, the following resolution was adopted:

"That a community meeting was held on May 31, 2012 to gauge support by the community for a bid for the 2016 or 2018 Summer Games; and from this community meeting, your Island Savings Centre Commission recommends that the CVRD Board submits a bid for both the 2016 and 2018 BC Summer Games"(attached).

- It is interesting to note that unanimous support was given by the 27 members of the public who attended the I.S.C. meeting, as represented by Cowichan Sportsplex, Kidsport, Wrestling, Girls' Softball, First Nations, teachers and local business leaders (notes attached).
- Other letters of support (attached) were submitted by members of the public who were unable to attend the meeting.

Based on the strong outpouring of Regional public support during this information gathering exercise, staff recommends that the CVRD Board submits a bid to host either the 2016 or 2018 BC Summer Games, commit up to \$5,000 to underwrite the cost of submitting the bid, and direct staff to produce the bid submission by its Bid Application deadline of September 10, 2012. (See attached BC Games Bidding Procedure)

Submitted by,

A handwritten signature in black ink, appearing to read 'Ron Austen', written over a horizontal line.

Ron Austen
General Manager
Parks, Recreation & Culture Department

Cowichan to bid for BC Games hosting duties?

MUNICIPALITY: Community opinion sought

SARAH SIMPSON CITIZEN

If there's enough public interest for the Cowichan Valley Regional District to host an upcoming BC Summer Games, North Cowichan is primed to jump on the bandwagon.

The municipality has asked the regional district to gauge the public, and, if there is enough interest, for the CVRD to bid on either the 2016 or 2018 BC Summer Games.

If chosen, North Cowichan would further support the CVRD spending \$140,000 in general expenses, in-kind services and facilities and a nine-month, full-time employee to manage the games.

Coun. Al Siebring wanted it known that taxpayers could very likely be on the hook for additional costs but his colleague, Coun. John Koury said the profits outweighed the costs.

"From what I understand communities that have hosted these kinds of events have benefited greatly," Koury said. "And we do have a legacy of success in these areas."

North Cowichan Parks and Recreation Director Ernie Mansueti said the economic spin-off is estimated to be \$1.7-\$2.2 million for a

"...we can put a good bid together and I think we've got the community to do it."

ERNIE MANSUETI, North Cowichan Parks and Rec.

host community.

The Cowichan Valley has hosted three major sporting events: the 1991 BC Winter Games, the 2005 BC Seniors Games and the North American Indigenous Games in 2008 — each was extremely well received.

"I think in all accounts, two things happened," Mansueti told council. "It brought our community closer together and it had a definite economic impact. That's why other communities bid on these things," he said.

With the Cowichan Sportsplex and competition pool at the Aquatic Centre, and Evans Park ready for use, there's no shortage of venues for a successful Games.

"Our facilities are finally there," Mansueti said.

"Based on our track record that we've had hosting these types of events, we can put a good bid together and I think we've got the community to do it."



Regional district eager to gauge Games bid support

Sarah Simpson, Citizen

Published: Friday, April 27, 2012

Support appears to be building for the idea of the Cowichan Valley hosting another major multisport games.

Last week North Cowichan council sent a request to the CVRD to see if the regional district would ask the community if it was keen on the idea, and on Wednesday night the CVRD's regional services committee opted to gauge the interest of the area's four recreation commissions and other member municipalities.

By most accounts, regional district directors back the region hosting another Games.

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BOOKMARK

"I wholeheartedly support bidding on the games to come to the Cowichan Valley," said Cobble Hill Director Gerry Giles.

She was involved in the Seniors Games in 2005 and again with the North American Indigenous Games in 2008 and knows first-hand of the hard work and dedication it takes to put on an event of that magnitude but also of the rewards that result from doing so.

"Certainly there is an economic benefit, an economic spin-off but in my view, more importantly, there is a community benefit in that these Games are community-building. They allow the opportunity for us to work together across the region, to host something that is of benefit to all citizens in our Valley," she said. "We do a marvellous job here."

Cowichan played host to the 1991 B.C. Winter Games but it would be a Summer Games in 2016 or 2018 that the regional district would bid on.

And just because there might be interest in the community, it's not a done deal. The regional district would need the support of the region's sports organizations, volunteers and, of course, to have the winning bid.

"If we decide to go ahead we would have to put together the best bid package we could," North Cowichan Mayor Jon Lefebure said.

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Public support being gauged to host the B.C. Summer Games



The torch is lit to open the 2005 B.C. Seniors Games. Cowichan is considering a bid for its sister event, the B.C. Summer Games in 2016 or 2018.

Andrew Leong/file

By Don Bodger - Cowichan News Leader Pictorial

Published: **May 25, 2012 10:00 AM**

Public meetings are being held to gauge the level of support within the valley to host the B.C. Summer Games in 2016 or 2018.

Meetings have already taken place in Ladysmith and Lake Cowichan.

The next meeting for those living in the south end is Tuesday, May 29 at 7 p.m. at the Kerry Park Recreation Centre. The last in the series is Thursday, May 31 at 6:30 p.m. at the Island Savings Centre in Duncan.

Parks and Recreation Commissions in each of the areas are hosting the meetings.

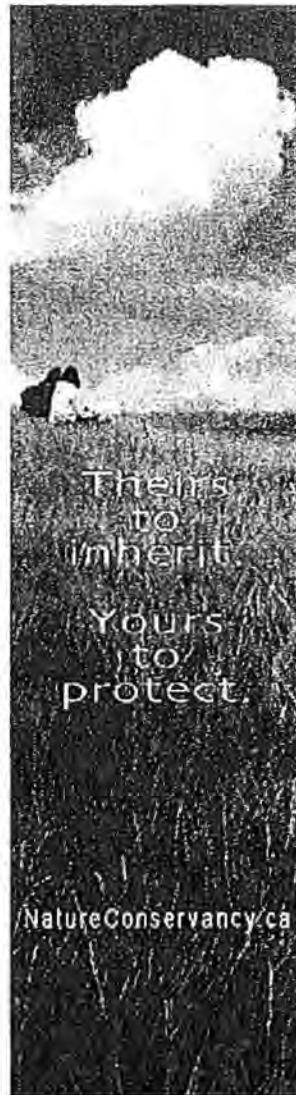
“The purpose of the meeting will be to gather input from the public and sports groups to determine if there is sufficient community support to apply and successfully stage the B.C. Summer Games,” Ron Austen, general manager of the Cowichan Valley Regional District’s Parks, Recreation and Culture department, stated in a press release.

The valley has a great track record of hosting such events, including the 1991 B.C. Winter Games, the 2005 B.C. Seniors Games and the 2008 North American Indigenous Games.

“I think we would be great at it,” said North Cowichan Parks and Recreation director Ernie Mansueti. “We’re ready for it.

“These kinds of events, with the facilities we have and the past experiences, we’ll do a very good job.”

But the CVRD wants to see the community feels strongly about hosting the games before proceeding with a bid.



Summer Games would not benefit taxpayers

Alex Currie

Published: Wednesday, April 11, 2012

I have no doubts that John Koury is correct when he says that there is an economic spinoff of any event such as the BC Summer Games.

Councillor Siebring makes the point that the CVRD will spend \$140,000 and taxpayers in North Cowichan will be on the hook for their portion of that as well as other costs that will come out of the municipal coffers and he, too, is correct.

However, one must ask to whose benefit does such economic activity accrue?

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Businesses will for sure bid on work associated with the event. There will be some temporary employment created. Businesses will benefit from visitors and participants who come for the event but where is the return on investment for taxpayers?

No municipality can tax income of individuals or corporations. Only the province or the feds can do that so what do taxpayers get in return?

What exactly accrued to the longer term benefit of taxpayers from the Indigenous Games in 2010, the BC Senior Games in 2005 or the 1991 BC Winter games? What legacy facilities do we have from those events?

What programs came into being that continue to support the needs, wants and aspirations of the citizens of North Cowichan? What form of permanent employment accrued such that we got reduced social assistance cost going forward from those removed for the rolls of those programs?

This is always the pitch of politicians with an eye to business. If taxpayers will put in money look at what it does for the economy. The problem is it does not always provide an ROI for taxpayers.

While the Olympics left arenas and other facilities behind, we are not talking about such facilities becoming the legacy fallout of the BC Summer Games.

Taxpayers should not be sponsoring events that benefit business and few others.

Alex Currie Chemainus

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Appendix 6 Economic Impact Assessments

An Executive Summary of the Economic Impact Assessment from the Kelowna 2008 BC Summer Games and Kimberley-Cranbrook 2008 BC Winter Games is provided for your reference.

An Economic Impact Appraisal of the Kelowna 2008 BC Summer Games

The Kelowna 2008 BC Summer Games created a direct economic impact of nearly \$2.6 million. Nearly 75% of this impact was created by BC Games participants while BC Games organizers contributed 25%.

- o Direct spending within these two categories:

Spending by participants	\$1,902,000
Spending by organizers	<u>\$ 682,100</u>
Total	\$2,584,100

- o Direct spending by participants:

Athletes/Competitors/Coaches/Officials	\$ 537,000
Spectators	\$1,092,000
Volunteers	<u>\$ 273,000</u>
Total	\$1,902,000

- o Direct spending in Kelowna by Games organizers:

Kelowna 2008 BC Summer Games Society	\$ 612,000
BC Games Society and other agencies	<u>\$ 70,100</u>
Total	\$ 682,100

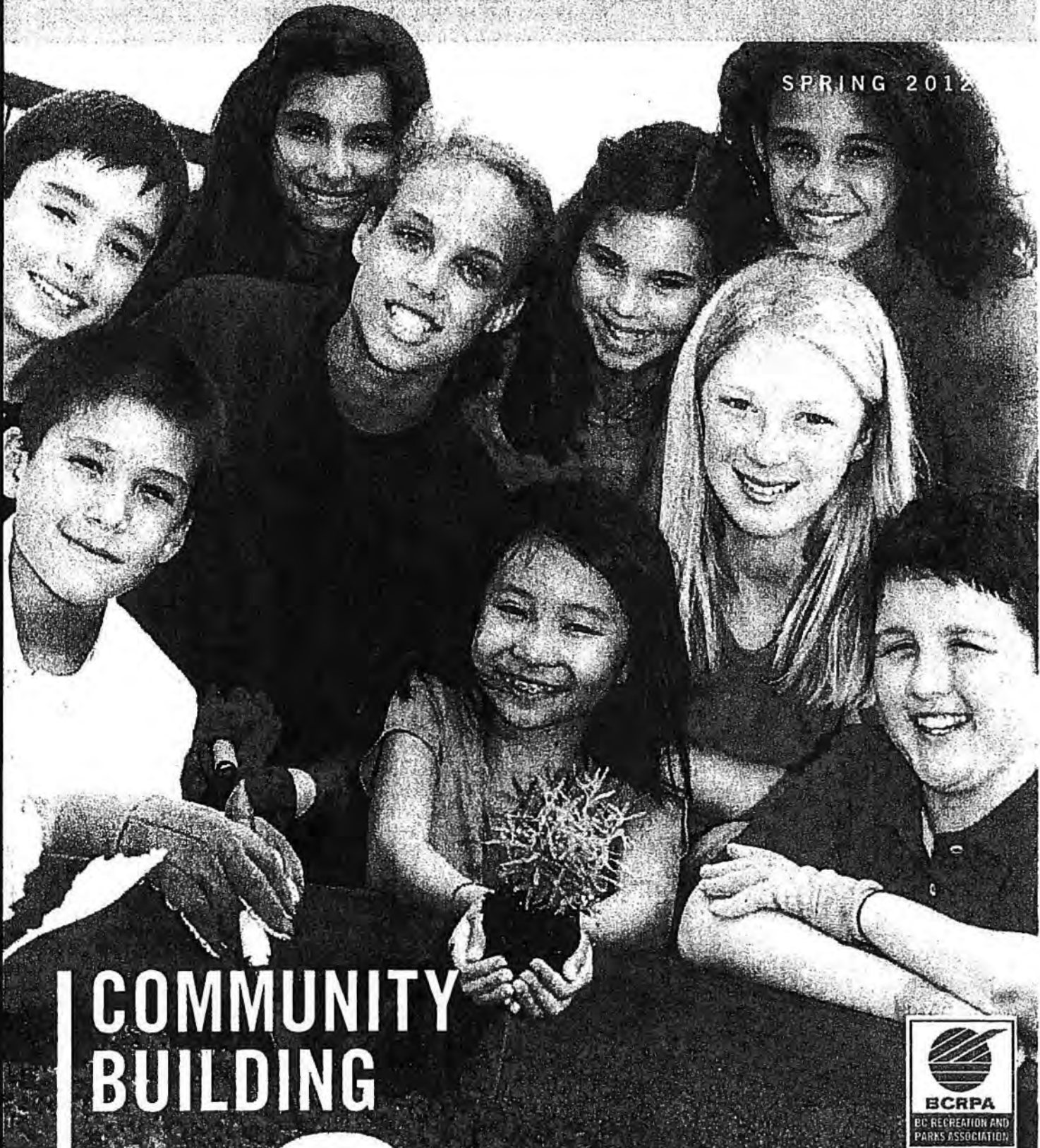
Spending by participants occurred over the four days of the Games during the last weekend of July. Spending by the Games organizers occurred over a longer period of time – prior to, during, and after the Games.

The demand survey technique used to measure the economic impact of the Games provided a defensible analysis process. Based on the survey sample sizes, the results are considered accurate to within +/- 7% for the participant survey, +/- 7% for the spectator survey, and +/- 10% for volunteers.

RECREATION & PARKS BC

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COMMUNITY BUILDING

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JOURNEY OF A GENERATION:

COWICHAN 2008 NORTH AMERICAN INDIGENOUS GAMES



DANO THORNE WAS A SENIOR STAFF MEMBER OF THE COWICHAN 2008 NORTH AMERICAN INDIGENOUS GAMES. HE IS CURRENTLY THE CRITICAL RESPONSE COORDINATOR IN SUICIDE PREVENTION & INTERVENTION FOR THE KWAKWITL DISTRICT COUNCIL HEALTH AUTHORITY AS WELL AS THE HEAD COACH AND TEAM LEADER OF THE NIFA ABORIGINAL WOMEN'S SEI ECT SOCCER TEAM WHICH COMPETES AROUND THE WORLD.

WHEN A VISION IS SHARED with its people, it truly becomes a sacred vision and journey of the people. Such was the case in the Cowichan Valley as the community pulled together to host the 2008 North American Indigenous Games (NAIG).

From the effort it took to bring the games to the Cowichan region to the successful hosting of the games and the legacy they left behind, the 2008 NAIG exemplifies how a common goal can help build a stronger sense of community.

Bringing the Games to Cowichan

The journey to the 2008 NAIG in Cowichan Valley began with the vision of one man. In 2003 Chief Harvey Alphonse of Cowichan asked a very simple question, "Does the Cowichan region have the sport infrastructure to host the 2008 games in Cowichan?" With the answer of yes, it took only a short time to bring together a team of Cowichan community members and Cowichan Valley residents to create a bid team for the games.

MANY PEOPLE WERE READY TO JUMP ON BOARD TO BE A PART OF THE JOURNEY TO BRING THE GAMES TO THE COWICHAN TERRITORY

Many people were ready to jump on board to be a part of the journey to bring the games to the Cowichan territory. A diverse selection of people were brought together for the project. The Cowichan Valley sports leaders were there right away when asked to join. Other volunteer members were added according to their strengths by sport, for example the rifle range people and the track people at Chesterfield.

With our team of sport specialists and cultural leadership, we wowed the NAIG Council, and on October 22, 2004, they announced we had won the right to host the 2008 NAIG games in the Cowichan Valley.

This success would not have been possible without the larger Cowichan community support. We needed so many different facilities for 15 sports, and the Cowichan community worked particularly diligently on the aquatic centre to ensure the pool would be completed on time.

The community also needed to be able to provide accommodations for the incoming athletes and visitors. From hotels to buses, companies and organizations throughout the community were involved to show that the community could support such a large-scale event. The community as a whole worked together to ensure we had everything necessary to create a successful campaign.

Culture was also a driving force for Cowichan winning the bid. The games were a chance to showcase the Cowichan culture as well as the other cultures that would be coming from all over North America to participate in the games. As such cultural programs were integrated into the plans for the games, including cultural awareness programs for volunteers to help foster mutual respect and better working relationships during the games.

Winning the bid was only the beginning. Now we were off and running towards 2008 with preparations for 4,000 athletes and 25,000 visitors from every corner of North America and beyond.

NAIG Success

All that effort paid off with the culmination at the opening ceremonies, the spirit pole BC tour, sport competition, cultural celebration, education symposium, cultural village and largest ever traditional tribal journeys became events

remembered by everyone who witnessed the 2008 games.

Community spirit remained very strong throughout the games as everyone in the Cowichan Tribes and the Cowichan region worked hard to be the best volunteers and the best host community. Approximately 1,500 volunteers from the Cowichan community, comprised of Cowichan tribes people and Cowichan Valley residents, provided and supported the sport venues and every facility for the 2008 Host Society.

As the games came to a close on August 10, 2008, guests prepared to travel home with nothing but accolades for the Cowichan people, Cowichan Valley, and the 2008 Host Society and all its supporting partners. The games brought our community closer, and in heart and soul it became the peoples' games for every culture and community that travelled to Cowichan in 2008.

The Legacy

Many partnerships and many new relationships started during the bid process and during the games still continue today.

This was the first time a single first nation had bid on the games, but the Metis Nation was very supportive of our efforts from the start for the 2008 games. There was a very respectful relationship built during the games. The Provincial and Federal governments also showed their support, working with the Cowichan Tribes and funding \$3 million for the budget of the games.

Doors and relationships still unfold within the community as a result of the NAIG. During the planning and hosting of the event, leaders from communities such as the City of Duncan and North Cowichan took part in discussions about the water needs for the event. Those lines of communication created better respect for the traditional territory of the Cowichan Tribes which can still be seen today.

The games created common ground that connected people from all parts of the community through the games themselves as well as the volunteer opportunities. The youth and elders really connected, and the community was truly one voice and one mind working together.



Volunteers remain a bright light of the games' list of memories and accomplishments. Sharing, caring and giving of oneself strengthen the human spirit and our culture. We now have a very large volunteer base – bigger than ever before – who are ready and eager to take part in the next special event.

Volunteerism also gives spirit to the young people to move forward in a positive way far beyond the Cowichan games.

In 2008 The Cowichan Tribes became the first single First Nation to successfully lead a NAIG, and the Cowichan community learned that with mutual respect and trust, we could take on challenges and make incredible things happen.

The sacred dream shared by Chief Alphonse became a sacred journey for the entire community. Cowichan was, one mind and one voice - nawtsamawt squalluwahun. Community building was created with a strong future. Huy steep qua siem - thank you everyone. ☺



LADYSMITH

TOWN OF LADYSMITH

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May 25, 2012

Ron Austen, General Manager
CVRD Parks, Recreation & Culture
175 Ingram Street
Duncan BC V9L 1N8

Re: Certified True Resolution – Cowichan Valley Regional District BC Summer Games Bid

Please be advised that at the May 22, 2012 Regular Meeting of the Town of Ladysmith Council, the following resolution No. 2012-169 was adopted:

It was moved, seconded and carried that the Town of Ladysmith support the bid by the Cowichan Valley Regional District to host the BC Summer Games in 2016 or 2018.

I hereby certify this to be a true and correct copy of Town of Ladysmith Resolution No. 2012-169

Joanna Winter
Manager of Administrative Services / Deputy Corporate Officer

c. Patrick Durban, Director of Parks, Recreation & Culture





STAFF REPORT

COWICHAN LAKE RECREATION COMMISSION MEETING OF MAY 24, 2012

DATE: May 30, 2012 FILE NO:
FROM: Linda Blatchford
SUBJECT: BC Summer Games 2016 and 2018 Bid Application

Recommendation/Action:

That the Cowichan Lake Recreation Commission supports, in principle, the idea of the CVRD making application to host the 2016 or 2018 BC Summer Games.

Relation to the Corporate Strategic Plan:

Shows support of creating a more viable economy and creation of sustainable infrastructure through the real and intrinsic benefits of hosting the BC Summer Games; supports the value statement of being one region and achieving more through collaboration and cooperation, for our residents, businesses and community partners and the provision of world class service.

Background:

The Cowichan Lake Recreation Commission hosted, during their regular meeting on Thursday May 24, 2012, a public forum to encourage open discussion and receive community support and feedback around the CVRD hosting the BC summer games in either 2016 or 2018.

Staff presented an informational slide show introducing the background history and explanation of the institution of the BC Games and the commitment required should the bid process be successful. Feedback quotes included:

- Positive economic impact and community pride
- Public gains in local areas
- Large amount of work from staff required
- Question as to whether there will be public opportunity for social networking
- Answer given by staff that CVRD is currently looking into social networking through the Communications Committee
- that Cowichan Valley hosted 1991 BC Winter Games with huge success
- That events such as this brings community, facilities, schools, local government, etc. together
- That we have the area, lake, parks and people to host this event
- That small communities seem to have better results with attendance
- That there is a history of commitment from schools and school districts in this area in cooperation with BC Games
- That with a past event hosting opportunity there was approximately \$100,000 in revenue generated that was distributed throughout the district
- That there is a real and intrinsic value of benefits to hosting games

Staff Report


Cowichan Lake Recreation Commission – BC Summer Games 2016 or 2018

May 30, 2012

-
- That there is an appreciation of the benefits provided to the entire community
 - That community members show support of the idea
 - Concern that this community would be able to make the financial commitment it would take to host the BC Summer Games
 - Staff confirmed that the cost would be shared throughout the entire Cowichan Valley Regional District.

Submitted by,

Linda Blatchford
Manager
Cowichan Lake Recreation

<p>Reviewed by: Division Manager:</p> <hr/>
<p>Approved by: General Manager:</p> 

May 30/12
Lake Cowichan
Gazette

Public input needed: BC Summer Games

Tamu Miles Gazette editor

The Cowichan Lake Recreation Commission and the Cowichan Valley Regional District (CVRD) are seeking input from the public as to whether or not the Cowichan Valley region should submit a bid application to the BC Games Society to host the BC Summer games for 2016 or 2018.

At an open commission meeting on May 24, commission members, including Mayor Ross Forrest, Dave Darling, and Rocky Wise Sr., along with CVRD representatives were presented with information about the application process and the hosting of the games by Linda Blatchford, the manager of Cowichan Lake Parks and Recreation for the CVRD.

Lake Cowichan would be part of an overall bid submission for the CVRD region and if a bid submission is recommended by all the Parks and Recreation committees in the region, Lake Cowichan would most likely benefit from hosting some of the games in the town.

The BC Games Society is funded by the Ministry of Community and Cultural Development, along with partnerships with provincial and national corporations. Together, these bodies provide funding totals of \$600,000 for the BC Summer Games, and \$525,000 for the BC Winter Games.

However, the hosting municipalities are required to commit funds to the games; a minimum of \$45,000 cash and \$50,000 of in-kind services and facilities for the planning and staging of the games. Chairperson Dave Darling says that a month ago the commission had a meeting on the economic benefits of the games. "It does not come without a cost," he says. "I heard that at the (1991) Indigenous Games it came to about half a million dollars in costs to the tax payer of the CVRD."

Ron Austen, general manager for parks, recreation, and culture for the CVRD pointed out that there is no guarantee that Cowichan Valley municipalities will win the bid, as there are other BC communities also applying. In terms of committing funds, Austen says that there would be a financial commitment from all communities in the Cowichan Valley and that Lake Cowichan would only have to commit a to a portion of the \$45,000 and \$50,000. He also stated that the cost in tax dollars would not come anywhere near half a million as the Indigenous Games operate under different funding criteria.

GAMES continued on page 3

Summer games bid

GAMES continued from Page 1

The information in the application package states that the games bring significant economic benefit to communities. In 2008, a study of such an impact was conducted in Kelowna which showed that there was \$2.6 million in direct spending for the summer games and for the winter games, Cranbrook showed that there was \$1.7 million in direct spending.

But the commissioners and others at the meeting stressed that the benefits are far more than just economic. Forrest says he thinks this is a great opportunity for the community. "Not just for the economic benefit, but for future benefit. I mean, you've got people from all over the province coming here and an awful lot of them coming here for the very first time and I think this is a chance to showcase the Cowichan Valley."

Austen points out that though hosting the games would be a great opportunity for the town, "for the better part of a year leading up that, if you were to get the games you would see a lot of work from staff who would be working really hard to be pulling this off."

Local and regional schools would also need to be committed to the games as there would be approximately 3,000 athletes that would need accommodations and school buses and other amenities would need to be utilized.

The commission voted unanimously to support the submitting of an application to host the games. However, you can still have your say. The next meeting for those living in the south end is Tuesday, May 29 at 7 p.m. at the Kerry Park Recreation Centre. The last in the series is Tuesday, May 31 at 6:30 p.m. at the Island Savings Centre in Duncan.



**KERRY PARK RECREATION
COMMISSION REPORT
OF MEETING HELD MAY 29, 2012**

DATE: May 29, 2012

To: CVRD Board of Directors

Your Kerry Park Recreation Commission reports and recommends as follows:

1. That the CVRD Board of Director's be encouraged to support staff in submitting a bid application to host the 2016 or 2018 BC Sumer Games.

Background Information:

The Kerry Park Recreation Commission hosted a BC Summer Games Public Input meeting on Tuesday, May 29th, 2012. In attendance there was one member of the public who was very supportive of the BC Summer Games coming to the Valley. Input/questions received included:

Questions:

- Where will the events be hosted?
- Do we have facilities that meet BC Games standards/requirements and if not, with the community be expected to support additional funds to upgrades facilities prior to the games visit?
- Has the Economic Development Commission been included in this process?
- How are we handling accommodations and food?

Input:

- Want to ensure events are spread amongst the Valley and not just centralized to the Core Area so all communities located in the Cowichan Valley will benefit from the event
- Need to include Brentwood College and Shawnigan Lake School in the planning process as they have lodging, food and sport facilities that would be valuable for such an event
- Overall very much in support of the BC Summer Games being hosted in the Cowichan Valley and the benefits it brings to the overall community.



STAFF REPORT

ISLAND SAVINGS CENTRE COMMISSION Of Meeting Held Thursday, May 31, 2012

DATE: May 31, 2012

To: Chairperson and Directors of the Board

Your Island Savings Centre Commission reports and recommends as follows:

1. **“That a community meeting was held on May 31, 2012 to gauge support by the community for a bid for the 2016 or 2018 Summer Games; and from this community meeting your Island Savings Centre Commission recommends that the CVRD Board submit a bid for both the 2016 and 2018 BC Summer Games”.**

BC Summer Games Bid Community Meeting

Notes Of May 31, 2012

The ISC Commission hosted a Community Meeting along with North Cowichan Parks and Recreation to gauge the level of support within the Valley to successfully host the BC Summer Games in 2016 or 2018.

The Chair stated that a Special Commission meeting would be held directly following the community meeting, to discuss the level of community support and come to a consensus when forwarding a recommendation to the CVRD Board.

Notes and comments taken from this meeting are as follows:

- Commission members attending the meeting: Al Siebring; Barb Lines; Jen Woike; Leslie Heinio.
- BC Games CEO Kelly Mann also attended the meeting.
- The community meeting was attended by 27 people.

Commission Chair Al Siebring introduced the Commission members and North Cowichan Parks and Recreation Director Ernie Mansueti. BC Games CEO Kelly Mann was thanked for attending the meeting and for offering his assistance with answering questions from the public.

- ISC Manager John Elzinga and North Cowichan Parks & Recreation Director Ernie Mansueti reviewed a power point presentation with information on the BC Summer Games, with a general overview of positions and sports in the upcoming 2012 Games being held in Surrey, BC.
- Councillor Jennifer Woike spoke on legacies left to the Cowichan Valley from past Games Events, such as the Cowichan Sportsplex and ongoing \$2000 / year annual CV Arts & Sports Scholarships.

Chair A. Siebring opened the floor for questions/input from the community.

- **Questions asked by the public:**
 - What is the general age of the athlete? (A: approx. 14 yrs)
 - What time of the year do Summer Games take place? (A: last full weekend in July)
 - Where have the Summer Games taken place in recent years? (A: Township of Langley 2010)
 - Have conversations taken place with Cowichan Tribes? (A: yes)
 - What is the ratio of male/female athletes? (A: 40/60)
 - What type of economic impact can the community expect by hosting the Summer Games? (A: both short and long)
 - What level of involvement will be expected of the local Sports groups? Will specific sports groups be expected to run their portion of the Games? (A: volunteers are essential)

- Is it the expectation that there will be enough volunteer community support to host the Games? (A: Yes!)
 - How will we tap into the youth for their involvement as volunteers?
 - Do you see any huge obstacle in hosting the Games? (A: Always challenges, but nothing insurmountable)
- **Statements made by the public:**
 - It is important to determine legacy decisions at the beginning of decision making for the Games. (A: That process will begin once approval to begin the bid application has been given by the CVRD Board.)
 - As a business owner, souvenirs and sales of consumer goods proved to be a beneficial legacy from past experience with Games held in the Cowichan Valley.
- **Statements made for information to the public:**
 - Short and long term legacy is experienced by the athletes' experiences, as well as by generating a long term economic impact for the community at large.
 - The Spirit Pole and Spirit Stage are both legacies that continue to build on the successful momentum from past Games/ Events.
 - It is important when determining impact of the Games, to recognize the cultural component as well as sports involvement.
 - Sports club support and public volunteer involvement will be essential when engaging the community to enter into the spirit of the Games.
- Kelly Mann answered questions from the public regarding the process of approval of the Bid Application. He offered congratulations to the Commission members for enlisting input and support from the community so early on in the process, and suggested that the submission of hard copy letters from community groups stating their support would be critical, and should be included with the Application Bid.
 - The deadline for application submission is Sept. 10/12, and applications will be discussed at the October 25/12 BC Summer Games meeting. Determination of the chosen community to host the Games will be made before the year-end, on both the 2016 and the 2018 BC Summer Games.

Unanimous support was given by the community, as represented by Cowichan Sportsplex; Kidsport; Wrestling; Girls' Softball; Soccer; First Nations (with backing from 40 grandchildren and 4 great grandchildren of R. George); Teachers from Queen of Angels School; Local Business Leaders and more.

Commission Chair Al Siebring thanked the community members for their overwhelming support and stated that their comments would impact the decision of the Commission in their recommendation to the Board.

Cowichan Rugby Football Club



1860 Herd Road • Duncan, BC V9L 5W4 • (250) 746 7513
Web: www.cowichanrugby.ca

28 May 2012

Mr. Ernie Mansueti
Director of Parks & Recreation
District of North Cowichan
7030 Trans Canada Highway
Box 278
Duncan, BC V9L 3X4

Dear Mr. Mansueti,

On behalf of the Cowichan Rugby Football Club, I would like to extend support for your bid for the 2016/2018 BC Summer Games.

As one of the longest standing sports clubs in the region, we have much to offer your bid, including two full size all-weather turf fields with uprights, three full change rooms, large parking area, stands, concession space, and clubhouse. In addition, we have several experienced and ticketed rugby referees and many members and club executives experienced at hosting large local, national, and international sporting events.

We would love the opportunity to host athletes from across the province in field-based events such as rugby or field lacrosse, and feel that the BC Summer Games could only be a boon to rugby and sport in the Cowichan Valley.

We wish you the best of luck in the completion of a successful bid package, and look forward to supporting your efforts!

Sincerely,

A handwritten signature in black ink, appearing to read "Audrey Park".

Audrey Park
Senior Women's Representative
Cowichan Rugby Football Club

From: Rick Brant <RBrant@bcaafc.com>
To: Gerry Giles (ggiles12@shaw.ca) <ggiles12@shaw.ca>; Ernie Mansueti
Sent: Thu May 31 17:49:07 2012
Subject: Tonight's Meeting

Hi Ernie and Gerry,

I just wanted to send you a short note to say that unfortunately, I am unable to attend tonight's meeting regarding the BC Games. I had been planning to attend, but just found out that my son has a lacrosse game and I'm on the bench.

Needless to say, I hope the decision is to bid on the Games. While I've only been in the community for 7 years, my experience with the 2008 NAIG clearly demonstrated the Cowichan Valley's capacity in terms of sport leadership and expertise, world class venues and hospitality that is second to none. I believe the community is ready to take on another large scale multi-sport event. And while the economic impact of hosting the BC Games is attractive, the real benefit/legacy is the community building that resulting from the collective effort to plan and deliver a benchmark event.

I wish you every success in the meeting and apologize that I won't be able to attend.

Rick Brant

From: Donna Brooks <donnajbrooks@shaw.ca>
To: Ernie Mansueti
Sent: Thu May 31 21:10:41 2012
Subject: Summer Games Meeting

Hi Ernie

I am so sorry for missing the meeting tonight. I got called into work today and they are 10 hour shifts. I didn't get home till meeting time. I want to let you know that we at the Crofton Community Centre want to be involved with the Games. We were involved with the Sr. Games and they used our hall for some of their tournaments. I think it would be a great opportunity for North Cowichan to shine. If you need any correspondence from us in support of this end, please let us know and we will respond right away.

Also sorry to miss the meeting this morning. Phil tells me that it went good. I'm so excited to have Phase III starting. I'm sure I will talk to you soon.

Thank you for your understanding,
Donna

Bidding for the BC Games

The Bid Process to determine the Host Community for the 2016 and 2018 BC Summer and BC Winter Games is now open. Communities may submit bids until September 10, 2012.

As provincial multi-sport events, the BC Summer and BC Winter Games provide developing high performance athletes, coaches, and officials with a stepping-stone to prepare for higher levels of competition. The BC Games Society, in partnership with Host Communities, works to successfully stage these major events.



Benefits of Hosting

- Community, sport, and cultural celebration that builds community pride
- Trained volunteers
- Development platform for BC athletes, coaches, and officials
- New business contacts, networks, and opportunities and increased local tourism
- New sport, recreation, and cultural projects
- Significant direct economic impact
- Community Legacy Fund distributed in the Host Community

Bid Applications

Each community bidding on a BC Winter or BC Summer Games is required to prepare and submit a detailed bid document including the following information:

- Resolutions from the City and School Board and School District union(s)
- List of all major events previously hosted by the community
- List of potential facilities
- Sport facility information
- Inventory of schools for accommodation
- Transportation information
- Letters of support

Games Dates

2016 BC Winter Games	February 25-28, 2016
2016 BC Summer Games	July 21-24, 2016
2018 BC Winter Games	February 22-25, 2018
2018 BC Summer Games	July 19-22, 2018

Bid Process Timeline

February 2012	Bid Application Package distributed to communities
March 28, 2012 10:00am	Bid information Conference Call
September 10, 2012	Bid Application Deadline

For more information contact:
 Kelly Mann
 President and CEO, BC Games Society
 250-387-1375
 kellym@bcgames.org



Current Games Links

Upcoming BC Games

- 2012 BC Winter Games (In Greater Vernon)
- 2012 BC Summer Games (In Surrey)

Past BC Games

- 2010 BC Summer Games
- 2010 BC Winter Games
- 2008 BC Summer Games
- 2008 BC Winter Games

G2G (Guide to the Games) Sessions

- General Information

Other Links

- Other Games
- Bidding for the Games
- Future and Past Games
- Games Statistics
- In Their Own Words... Tell Us Your Story
- BC Games Alumni
- Upcoming Events
- BC Games Zone Structure



CVRD

STAFF REPORT

REGULAR BOARD MEETING
OF JUNE 13, 2012

DATE: June 4, 2012

FILE NO:

FROM: Mark Kueber, General Manager,
Corporate Services Department

BYLAW NO:


SUBJECT: 2011 Statement of Financial Information

Recommendation/Action:

That the 2011 Statement of Financial Information be approved.

Relation to the Corporate Strategic Plan:

The 2011 Statement of Financial Information provides the public and the Board with an open and transparent financial record and is consistent with the goals and objectives of the Corporate Strategic Plan.

Financial Impact: (Reviewed by Finance Division: )
Not applicable.

Background:

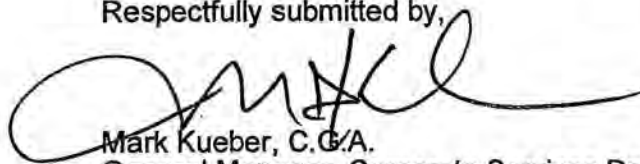
The Local Government Act and The Financial Information Act require that each year the Regional District holds a public meeting for the purposes of presenting the Statement of Financial Information (SOFI) for the preceding year.

Included in the SOFI report are the following:

- I. Management Report
- II. Statement of Financial Information Approval
- III. Certified copy of Board resolution approving the Financial Statements
- IV. Schedule of Guarantee and Indemnity Agreements
- V. Statement of Severance Agreement
- VI. Employee Remuneration and Expenses, greater than \$75,000.
- VII. Directors Remuneration and Expenses
- VIII. Supplier's Payments, greater than \$25,000.

This information is also referred to as the Public Bodies Report and is displayed on our website.

Respectfully submitted by,



Mark Kueber, C.G.A.
General Manager, Corporate Services Department

MK:tk

Attach.

Z:\Mark\Staff Reports - 2012\Staff Report - 2011 Statement of Financial Information.docx



C·V·R·D

COWICHAN VALLEY REGIONAL DISTRICT

2011

STATEMENT OF FINANCIAL INFORMATION



Cowichan Valley Regional District

MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the Financial Information Act (the "Act") have been prepared by management in accordance with Canadian public sector accounting standards, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate with the information contained in the financial statements.

Management is also responsible for implementation and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Regional Board of Directors is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal controls and exercises this responsibility through the Regional Services Committee of the Board.

The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the Regional District's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Regional Services Committee of the Board.

On Behalf of Cowichan Valley Regional District

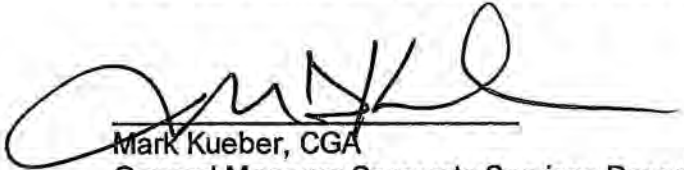
Mark Kueber, CGA
General Manager Corporate Services Department
Cowichan Valley Regional District
May 9th, 2012

Prepared pursuant to Financial Information Regulation, Schedule 1, Section 9

Cowichan Valley Regional District

STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned represents the Board of Directors of the Cowichan Valley Regional District and approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.



Mark Kueber, CGA
General Manager Corporate Services Department
Cowichan Valley Regional District

May 9, 2012
Date

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(8)



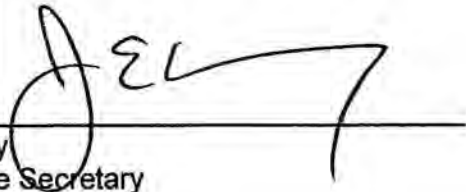
COWICHAN VALLEY REGIONAL DISTRICT

Resolution dated: May 9, 2012.

1. That the Cowichan Valley Regional District's 2011 Financial Statements be approved.

MOTION CARRIED

I, J.E. Barry, Corporate Secretary of the Cowichan Valley Regional District do hereby certify the above to be a true and correct copy of an excerpt of the minutes of the Regular meeting of the Board of Directors of the Cowichan Valley Regional District held on Wednesday, May 9, 2012, applicable to Resolution No. 12-233.1.



J.E. Barry
Corporate Secretary



Date

Cowichan Valley Regional District

SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS

The Cowichan Valley Regional District has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

Prepared under the Financial Information Regulation, Schedule 1, section 5(3) and 5(4)

Cowichan Valley Regional District

STATEMENT OF SEVERANCE AGREEMENT

There were no severance agreements under which payment commenced between the Cowichan Valley Regional District and its non-unionized employees during fiscal year 2011.

"Compensation" is defined as salary plus the employer's portion of Municipal Pension Plan contributions.

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(7)

**COWICHAN VALLEY REGIONAL DISTRICT
DIRECTOR REMUNERATION AND EXPENSES
YEAR ENDED DECEMBER 31, 2011**

<u>Director</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
Harrison, B.	Director - Area A*	\$ 22,072.19	\$ 7,911.19
Walker, M.	Director - Area A	1,144.96	-
Cossey, K.	Director - Area B*	22,072.19	3,538.07
Fraser, B.	Director - Area B	1,144.96	203.84
Giles, G.	Chair - Director - Area C	31,780.16	13,137.00
Iannidinardo, L.	Director - Area D	23,153.52	9,181.26
Duncan, L.	Director - Area E	29,276.81	14,111.92
Morrison, I.	Director - Area F	23,153.52	13,436.16
Dorey, M.	Director - Area G	23,153.52	11,247.50
Marcotte, M.	Director - Area H	23,153.52	12,410.87
Kuhn, K.	Director - Area I*	22,072.19	15,390.64
Weaver, P.	Director - Area I	1,144.96	99.84
Kent, P.	Director - Duncan	15,434.12	248.76
Hutchins, R.	Director - Ladysmith	16,447.48	1,687.40
McGonigle, T.	Director - Lake Cowichan	15,434.12	592.80
Haywood, D.	Director - North Cowichan*	14,713.28	124.80
Seymour, G.	Director - North Cowichan*	14,713.28	-
Walker, T.	Director - North Cowichan*	14,713.28	-
Lefebure, J.	Director - North Cowichan	763.23	-
Hartmann, R.	Director - North Cowichan	1,336.98	-
Lines, B.	Director - North Cowichan	763.23	-
Burgess, R.	Alternate - Area A	803.25	-
Bhandar, B.	Alternate - Area B	918.00	74.36
Krug, J.	Alternate - Area C	229.50	-
Heinio, L.	Alternate - Area D	-	51.22
George, D.	Alternate - Area E	114.75	-
Dietrich, M.	Alternate - Area G	114.75	-
Winfrey, J.	Alternate - Duncan	114.75	-
Paterson, D.	Alternate - Town of Ladysmith	688.50	-
		\$ 320,625.00	\$ 103,447.63

* Director term ended December 7, 2011

**COWICHAN VALLEY REGIONAL DISTRICT
EMPLOYEE REMUNERATION AND EXPENSES
YEAR ENDED DECEMBER 31, 2011
EARNINGS GREATER THAN \$75,000**

<u>Employee</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
Adair, J.	Superintendent, Solid Waste Operations	\$ 88,092.63	\$ 1,569.10
Anderson, T.	General Manager, Planning & Development	137,941.21	3,475.70
Austen, R.	General Manager, Parks, Rec & Culture	130,562.88	2,396.34
Barry, J.	Corporate Secretary	105,419.96	1,517.71
Blatchford, L.	Manager, Cowichan Lake Recreation	93,739.13	3,036.50
Coleman, B.	North/Central Cowichan Facility Co-ordinator	96,048.84	1,114.96
Conway, R.	Manager, Development Services	103,122.19	866.38
Dennison, B.	General Manager, Engineering Services	132,952.98	1,678.68
Dias, R.	Parks Operations Superintendent	83,215.74	797.47
Ellis, J.	Special Projects	96,793.55	784.08
Elzinga, J.	Manager, Island Savings Centre	97,663.62	1,419.26
Etherington, T.	Utilities Operator	79,685.18	1,441.46
Ewing, C.	Manager, Information Technology	93,963.13	-
Farquhar, B.	Manager, Parks and Trails	101,700.04	548.70
Frost, R.	West Coast Facility Co-ordinator	80,675.21	2,975.95
Harrison, K.	Legislative Services Co-ordinator	82,336.60	461.04
Hulti, M.	Human Resources Consultant	85,624.68	2,697.80
Hurcombe, S.	Budget Co-ordinator	86,616.45	1,156.29
Jackson, J.	Project Engineer	87,158.36	1,400.28
Jones, W.	Administrator	178,615.58	12,961.32
Kueber, M.	General Manager, Corporate Services	147,290.45	3,966.73
Leitch, D.	Manager, Water Management	106,200.34	4,748.74
Liddle, A.	South Cowichan Facility Co-ordinator	77,759.60	2,254.31
Liddle, K.	Manager, South Cowichan Recreation	93,324.51	2,966.65
McDonald, R.	Manager, Recycling & Waste Management	98,852.74	2,449.65
Millar, G.	Manager, Economic Development	97,000.02	12,011.79
Miller, C.	Manager, Regional Environmental Policy	90,503.09	7,733.50
Moss, S.	Manager, Finance	102,872.29	3,553.65
Olive, N.	Manager, Capital Projects	102,214.34	2,283.80
Parker, D.	Utilities Operator	83,279.46	4,616.73
Sanderson, S.	Acting General Manager - Public Safety	94,333.39	2,307.39
Schrader, K.	Arts and Culture Division Manager	89,979.26	4,673.54
Tippett, M.	Manager, Community & Regional Planning	113,361.20	1,159.01
Wakeham, J.	Manager, Facility, Fleet and Transit	99,291.92	6,225.15
Total Employees over \$75,000		\$ 3,438,190.57	\$ 101,680.56
Total Employees under \$75,000		9,939,064.34	132,158.61
TOTAL OTHER EMPLOYEES		\$ 13,377,254.91	\$ 233,839.17

**COWICHAN VALLEY REGIONAL DISTRICT
EMPLOYEE REMUNERATION AND EXPENSES
YEAR ENDED DECEMBER 31, 2011**

To Reconcile Total Wages to the Operating Statement

Total Remuneration - elected officials, and members of the Board of Directors	\$ 320,625.00
Total Remuneration - Other Employees	13,377,254.91
Subtotal	13,697,879.91
Reconciling Items:	
Non Taxable Benefits	2,485,046.09
Severance payments	-
Total per Note 20 of the Consolidated Financial Statements	16,182,926.00
Variance	0.00

**COWICHAN VALLEY REGIONAL DISTRICT
SUPPLIER PAYMENTS
YEAR ENDED DECEMBER 31, 2011
PAYMENTS GREATER THAN \$25,000**

Supplier	Total
0762682 BC LTD	42,795.20
A ROE & SON'S EXCAVATING	97,162.84
ACME SUPPLIES LTD	39,141.19
ACTIVE EARTH ENGINEERING LTD	107,815.38
ACTIVE INDUSTRIAL WASTE MANAGEMENT LTD	237,262.57
ACUMEN COMMUNICATIONS GROUP INC	131,426.08
AEBIG METAL WORKS	63,279.45
ANDREW SHERET LIMITED	37,899.61
ANGLE 5 MEDIA PRODUCTIONS	30,000.00
APEX LANDSCAPE & IRRIGATION	31,935.56
ARCHIE JOHNSTONE PLUMBING & HEATING LTD	331,401.63
BC AQUIFER	41,849.84
BC HYDRO	913,386.21
BC TRANSIT	2,130,729.22
BFI CANADA - PARKSVILLE	754,968.46
BLACK PRESS GROUP LTD	110,359.19
BOULEVARD LIFESTYLES INC	49,924.00
BOULEVARD TRANSPORTATION GROUP	48,071.96
BRIARWOOD ESTATES LTD	107,686.59
BTR ENTERPRISES	37,923.18
C & M DEVELOPMENT INC	279,264.29
CANADIAN LINEN SUPPLY	47,594.14
CARVELLO LAW CORPORATION	29,590.06
CASCADIA SPORT SYSTEMS INC	114,961.90
CEI ARCHITECTURE PLANNING INTERIORS	47,360.21
CENTRAL GLASS (DUNCAN) LTD	103,941.64
CENTRAL LANDSCAPE SUPPLIES LTD	140,472.27
CHEVRON CANADA LIMITED	73,571.99
CHEW EXCAVATING LTD	80,970.10
CIMCO REFRIGERATION	145,709.08
CITY OF DUNCAN	159,450.83
CITY OF NANAIMO	413,025.36
COAST (VI) ENVIRONMENTAL LTD	54,636.58
COAST CAPITAL INSURANCE SERVICES LTD	353,127.00
COLUMBIA FUELS	76,914.04
COMMUNITY FUTURES COWICHAN	33,720.67
CORIX WATER PRODUCTS LP	310,584.36
COVAL SECURITY SERVICES LTD	33,558.64
COWICHAN SYMPHONY SOCIETY	71,922.75
COWICHAN VALLEY SPORTS INC	76,084.42
CUPE LOCAL 358	144,026.77
DEN MAR ELECTRIC LTD	199,237.88
DISTRICT OF NORTH COWICHAN	383,829.23
DUNCAN PAVING COMPANY	38,120.77
DYS ARCHITECTURE	50,690.55

**COWICHAN VALLEY REGIONAL DISTRICT
SUPPLIER PAYMENTS
YEAR ENDED DECEMBER 31, 2011
PAYMENTS GREATER THAN \$25,000**

<u>Supplier</u>	<u>Total</u>
EA ENERGIANALYSE A/S	188,510.71
EASY LIVING HOLDINGS LTD	467,807.44
EB HORSMAN & SON	120,384.14
EECOL ELECTRIC CORP	30,235.83
ELECTION SYSTEMS & SOFTWARE	31,574.65
ESC AUTOMATION	60,680.49
ESRI CANADA LIMITED	46,939.87
FORTISBC ENERGY INC.	228,501.65
FOURNIER EXCAVATING LTD	123,409.44
FRONTIER POWER PRODUCTS LTD	88,864.16
G & P INDUSTRIAL LTD	559,176.47
GENIVAR INC	55,968.23
GEO-TECH INDUSTRIES INC	35,970.52
GFS BRITISH COLUMBIA	48,926.29
GRAPHIC OFFICE INTERIORS LTD	68,376.69
HB LANARC CONSULTANTS LTD	41,680.71
HEROLD ENGINEERING LIMITED	51,368.63
HEWITT CONSTRUCTION	86,242.40
HUMPHREY BUILDINGS INC	97,698.14
ICBC	66,533.21
ICC GROUP	98,135.58
IMP GROUP	32,695.60
IMPERIAL WELDING LTD	51,994.98
ISLAND ARCHITECTURAL MILLWORK LTD	44,832.37
ISLAND EXCAVATING LTD	38,976.82
ISLAND TRACTOR & SUPPLY (1999) LTD	27,613.52
JOHEL BROS CONTRACTING LTD	767,635.67
KEN EVANS FORD SALES LTD	33,169.88
KERR WOOD LEIDAL	159,410.75
KIRKMAN BUS SALES	66,381.28
KNAPPETT PROJECTS INC	2,835,608.52
LEON SIGNS LTD	60,644.56
MACDONALD & LAWRENCE TIMBER FRAMING LTD	951,349.91
MADILL - THE OFFICE COMPANY	66,158.57
MADRONE ENVIRONMENTAL SERVICES LTD	43,917.91
MANULIFE FINANCIAL	857,968.67
MARPOLE TRANSPORT LTD	866,080.30
MB LABORATORIES LTD	56,104.54
MCELHANNEY CONSULTING SERVICES LTD	100,083.83
MCGREGOR & THOMPSON HARDWARE LTD	27,984.32
MEDICAL SERVICES PLAN	207,598.50
METAFORE TECHNOLOGIES INC	33,804.40
MICROSOFT LICENSING GP	38,348.52
MILL BAY COMMUNITY LEAGUE	34,736.36
MITCHELL PRESS	31,504.75
MNP	44,464.00
MONK OFFICE SUPPLY LTD	37,665.96
MUNICIPAL FINANCE AUTHORITY	16,563,742.79

**COWICHAN VALLEY REGIONAL DISTRICT
SUPPLIER PAYMENTS
YEAR ENDED DECEMBER 31, 2011
PAYMENTS GREATER THAN \$25,000**

<u>Supplier</u>	<u>Total</u>
MUNICIPAL INSURANCE ASSOCIATION	212,685.25
MUNICIPAL PENSION PLAN	1,722,180.15
OCCUMED CONSULTING INC	42,878.08
OHS GLOBAL RISK SOLUTIONS LTD	29,881.60
OSCO TANK & TRUCK SALES INC	101,132.82
P & R WESTERN STAR TRUCKS	193,255.34
PACIFIC AUDIO WORKS	74,314.74
PALLADIAN DEVELOPMENTS INC	558,702.35
PAQUIN ENTERTAINMENT	25,196.82
PARK CITY ENGINEERING LTD	33,388.29
PARTNERSHIP FOR WATER SUSTAINABILITY IN BC	39,540.00
PAYNE ENGINEERING GEOLOGY LTD	36,382.13
PEPSI BOTTLING GROUP (CANADA)	27,984.22
PERC	27,490.40
PLANET CLEAN (DUNCAN)	86,569.27
PRICE'S ALARMS SYSTEMS LTD	69,972.84
PRICE'S SECURITY LOCKSMITHS	29,892.16
PYE CONSTRUCTION LTD	34,153.98
RADA ENTERPRISES INC	38,075.74
RADIOWORKS	72,466.16
RECEIVER GENERAL	3,578,378.43
RECYCLE TECH CORP	29,856.50
REGIONAL DISPOSAL COMPANY	1,572,994.49
RELAMPING SERVICES CANADA LTD	44,202.29
REMCO SYSTEMS LTD	50,330.81
RICOH CANADA INC	27,296.80
ROCKY MOUNTAIN PHOENIX	416,720.43
RODON VENTURES	46,417.09
RONA REVY INC	62,457.79
SAVE-ON-SEPTIC SERVICES INC	180,830.40
SCHNITZER STEEL PACIFIC RECYCLING	65,745.40
SCHOOL DISTRICT #79	65,888.91
SCOTIABANK VISA BUSINESS CARD	403,028.76
SCS STEEL CONTAINER SYSTEMS INC	234,824.80
SHANAHAN'S LIMITED	57,041.22
SMITH-CAMERON PUMP SOLUTIONS	36,136.42
SOFTCHOICE CORPORATION	43,308.72
SOUTH COAST STANDING STEM LTD	117,014.80
SPCA	87,797.82
STANTEC CONSULTING LTD	31,951.67
STEWART MCDANNOLD STUART	137,837.87
STEWART MCDANNOLD STUART IN TRUST	1,676,254.99
STONE PACIFIC CONTRACTING LTD	332,356.04
STS PAINTWORKS	32,608.00
SUN COAST WASTE SERVICES	90,996.36
SUPER SAVE ENTERPRISES LTD	83,224.44
SUTTON GROUP-WEST COAST REALTY (IN TRUST)	95,000.00
SYSCO VICTORIA	73,747.19

**COWICHAN VALLEY REGIONAL DISTRICT
SUPPLIER PAYMENTS
YEAR ENDED DECEMBER 31, 2011
PAYMENTS GREATER THAN \$25,000**

<u>Supplier</u>	<u>Total</u>
TAIJI COMMUNICATIONS CORP	111,556.76
TARA PRECISION (0503050 BC LTD)	144,829.56
TAZ EXCAVATING LTD	103,425.34
TELUS MOBILITY	76,896.74
THURBER ENGINEERING LTD	57,856.44
TLC THE LAND CONSERVANCY OF BC	28,360.00
TLD COMPUTERS INC	40,447.74
TOP QUALITY PAINTERS dba CERTAPRO PAINTERS	41,551.64
TOWN OF LADYSMITH	66,248.72
TOWN OF LAKE COWICHAN	160,022.54
TRANS PACIFIC GLASS	43,142.40
TRIMEN PACIFIC	49,464.80
UNITED STEELWORKERS 1-1937	32,788.49
UNIVERSITY OF VICTORIA	215,071.68
VALKYRIE LAW GROUP LLP	177,254.96
VAN ISLE WATER SERVICES LTD	70,715.37
VANCOUVER ISLAND PUBLISHING GROUP A/R	84,947.35
VANCOUVER ISLAND REGIONAL LIBRARY	1,300,376.00
VENTURE PACIFIC CONSTRUCTION MANAGEMENT	114,817.12
VIS-A-VIS MANAGEMENT RESOURCES INC	113,454.94
WARMVALLEY CONTRACTING	215,919.52
WEST SHORE GYPSUM LTD	27,117.24
WORKERS' COMPENSATION BOARD	163,899.37
WORLEYPARSONS CANADA SERVICES LTD	35,649.98
YOUNG ANDERSON BARRISTERS & SOLICITORS	42,489.78
Total paid to suppliers who received aggregate payments of greater than \$25,000	\$ 52,133,541.48
Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less	4,642,151.03
TOTAL PAID TO SUPPLIERS	\$ 56,775,692.51
Consolidated total of grants exceeding \$25,000	459,499.42
Consolidated total of contributions exceeding \$25,000	158,480.80
Consolidated total of all grants and contributions exceeding \$25,000	\$ 617,980.22
Total Grants, Contributions and Supplier Payments	\$ 57,393,672.73

The schedule of payments is a "cash basis" listing and therefore the total will differ significantly from the expenditures in the consolidated financial statements which are reported for the most part on an accrual basis resulting in timing differences. Furthermore, there are disbursements on this report which are not considered expenditures for financial statement purposes including payments made to other taxing authorities, employee payroll deductions and debt principal repayments.

**COWICHAN VALLEY REGIONAL DISTRICT
SUPPLIER PAYMENTS
YEAR ENDED DECEMBER 31, 2011
PAYMENTS EXCEEDING \$25,000 FOR THE PURPOSES
OF GRANTS OR CONTRIBUTIONS**

Grants

CHESTERFIELD SPORTS SOCIETY	\$ 100,000.00
COWICHAN LAKE COMMUNITY SERVICES	53,695.30
COWICHAN POLICING ADVISORY COMMISSION	98,502.45
COWICHAN WOMEN AGAINST VIOLENCE SOCIETY	31,882.40
FRANK JAMESON COMMUNITY CENTRE	39,216.00
LADYSMITH RECREATION	87,039.00
SOCIAL PLANNING COWICHAN	49,164.27
	<u>459,499.42</u>

Contributions

EVERGREEN INDEPENDENT SCHOOL	28,500.00
TOURISM VANCOUVER ISLAND/CO-OP	39,019.15
VICTIM SERVICES	90,961.65
	<u>158,480.80</u>

Total Grants and Contributions

	<u><u>\$ 617,980.22</u></u>
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C·V·R·D

STAFF REPORT

BOARD MEETING OF
JUNE 13, 2012

DATE: 28 May 2012 **FILE NO:** 0550-05
FROM: Sybille Sanderson, Acting General Manager **BYLAW NO:**
 Public Safety
SUBJECT: Resolution to UBCM Opposing Elimination of Funding

Recommendation/Action:

That the following resolution be endorsed by the Board and submitted to UBCM for consideration:

WHEREAS on Friday, April 13th, Public Safety Canada announced that at the end of 2012 they will eliminate the following federally funded emergency preparedness programs:

- Joint Emergency Preparedness Program (JEPP);
- Funding for all 5 Heavy Urban Search and Rescue teams (HUSAR);
- Critical Infrastructure initiatives and
- Immediate closure of the Canadian Emergency Management College (CEMC).

AND WHEREAS over the past 10 years the Cowichan Valley Regional Emergency Program has made very good use of JEPP funds to assist in providing its citizens and municipalities with Emergency Management training programs; Emergency Planning exercises; Emergency Plan updates; telecommunication equipment; emergency generators; and office equipment, computers, display boards.

THEREFORE BE IT RESOLVED that UBCM lobby Public Safety Canada to maintain the current level of funding to the Joint Emergency Preparedness Program (JEPP); to the Heavy Urban Search and Rescue (HUSAR) team; and to the Canadian Emergency Management College (CEMC).

Relation to the Corporate Strategic Plan:

The 2009 Ipsos Reid Public Opinion Survey stated that 98% of CVRD residents rated CVRD fire and emergency planning as important services. Mission: "We serve the public interest through cooperation and innovation, with a focus on community priorities and strengths."

Financial Impact: (Reviewed by Finance Division: *SEM*)

Over the last ten years, JEPP funding of approximately \$100,000 has allowed the CVRD to purchase emergency management training and equipment and thereby significantly extend our purchasing power.

Background:

The Regional Services Committee Report of May 28, 2012 recommended that a resolution opposing the elimination of funding for the Joint Emergency Preparedness Program (JEPP), the Heavy Urban Search and Rescue (HUSAR) team, and the immediate closure of the Canadian Emergency Management College (CEMC), be sent to the UBCM.

Cancellation of funding to JEPP and HUSAR as well, the CEMC, (a federal government learning institution which provides programs and resources to the emergency management community across Canada) will have a devastating impact. It will seriously affect the ability of local government in general and the Cowichan Valley Regional Emergency Program in particular, to provide training and to procure emergency preparedness supplies, as well as make us a less resilient and more vulnerable community.

Submitted by,



S. Sanderson
Acting General Manager
Public Safety



STAFF REPORT

**REGULAR BOARD MEETING
OF JUNE 13, 2012**

DATE: June 6, 2012

FILE NO:

FROM: Chief Administrative Officer

BYLAW NO:

SUBJECT: Contaminated Soils Resolution

Recommendation/Action:

That the Board adopt and forward to the Union of BC Municipalities (UBCM) the following resolution:

WHEREAS the deposition of relocated contaminated soils pose a risk to drinking water and habitat when deposited above aquifers or adjacent water courses;

AND WHEREAS local governments do not have the legislative authority to regulate where contaminated soils may be deposited;

NOW THEREFORE BE IT RESOLVED that the Province of British Columbia enact legislation and develop appropriate enforcement tools to ensure that relocated contaminated soils pose no risk to aquifers or water courses and that local governments be provided a formal opportunity to comment of applications to relocate contaminated soils to and within their jurisdiction.

Relation to the Corporate Strategic Plan:

Should the Board choose to adopt this resolution and forward it to the UBCM for consideration at the 2012 Convention, it would be supporting Strategic Plan objectives by protecting the environment from harm.

Financial Impact: *(Reviewed by Finance Division: _____)*

n/a

Background:

For many years the CVRD Board has been attempting to address concerns about potentially contaminated soils be relocated to and deposited in the Region. Recently the Province of BC has expressed a willingness to work collaboratively to address concerns about contaminated soils relocation. The recommended resolution is intended to bring this important matter to the attention of local governments throughout BC by having it considered at the 2012 UBCM Convention. If adopted at the Convention, the voice and strength of the UBCM will be added to the call to improve regulation of contaminated soil relocation in the province.

Submitted by,

Warren Jones



STAFF REPORT

**REGULAR BOARD MEETING
OF JUNE 13, 2012**

DATE: June 6, 2012 **FILE NO:**
FROM: Chief Administrative Officer **BYLAW NO:**
SUBJECT: Soils Relocation Sub-Committee Recommendation

Recommendation/Action:

That the Board approve the following recommendation of the Soils Relocation Sub-Committee:

1. that the CVRD Board requests a moratorium be placed on consideration of the South Island Aggregate (SIA) application or any other similar applications made within the Cowichan Valley Regional District to the Ministry of Environment and that the public consultation process on the SIA application be extended to November 30, 2012;

and further, that the CVRD take the initiative to convene a public meeting at its earliest convenience in collaboration with the Minister of Environment and inviting representatives of SIA, the Ministry of Environment and the Ministry of Energy and Mines to participate;

and finally, that a record of the public questions asked, answers given and comments made be prepared and provided to the Statutory Decision Maker of the Ministry of Environment as part of the public submissions regarding the proposed quarry reclamation.

2. that the CVRD Board direct staff to monitor and pinpoint the siltation points of origin for Shawnigan Creek and once identified the results be forwarded to the appropriate Ministries for enforcement action.

Relation to the Corporate Strategic Plan:

Approving the above recommendations of the Soils Relocation Sub-Committee supports the Strategic Plan objectives of 1) protecting the environment from harm, and 2) an organization whose public and staff are proactively informed by strengthening the CVRD's inter-governmental relationships.

Financial Impact: *(Reviewed by Finance Division: _____)*

n/a

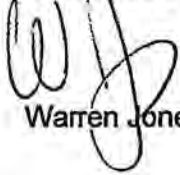
Background:

At its June 5, 2012 meeting, the Soils Relocation Sub-Committee recommended the above-noted resolution. In normal course the recommendation would be forwarded to the Regional Services Committee, however given the urgent nature of the issue, the Sub-Committee requested that the item be placed directly on the Board agenda.

.../2

Over the past few weeks there has been significant attention to contaminated soils issues and the Sub-Committee's resolution is intended to assist in facilitating a dialogue with the Province and community in relation to a current application before the Province and the contaminated soils relocation issue generally.

Submitted by,



Warren Jones



STAFF REPORT

REGULAR BOARD MEETING
of June 13, 2012

DATE: June 4, 2012 **FILE NO:** 1-F-06 RS
FROM: Alison Garnett, Planner I **BYLAW No:** 3330 & 3331
 Planning & Development Department
SUBJECT: Rezoning Application 1-F-06 RS (Paul Cooper)

Recommendation/Action:

For information.

Relation to the Corporate Strategic Plan: N/A**Financial Impact:** *(Reviewed by Finance Division: NA)***Background:**

In 2006 an application for rezoning was submitted by Mr. Cooper, regarding property on Old Lake Cowichan Road in Electoral Area F - Cowichan Lake South/Skutz Falls. The parcel is legally described as the East ½ of Section 9, Range 5, Sahtlam District, except part in Plan VIP85260. A subject property map is attached to this report.

The application proposes to re-designate a portion of the subject property from Forestry to Suburban Residential, and to rezone the same portion from F-1 Forest Resource to R-1 Rural Residential. The purpose of the application is to allow subdivision of the parcel into three residential lots, while leaving the F-1 zoned portion of the lot as a large remainder. The application also involves parkland dedication of a 2 hectare lot and 7 metre wide trail.

Amendment Bylaws No. 3331 and 3330 respecting this application received third reading by the CVRD Board on December 9, 2009. Final adoption of the Bylaws was withheld until a Section 219 covenant was registered on the title of the subject property, which is intended to ensure the parkland dedication commitments are fulfilled at subdivision approval.

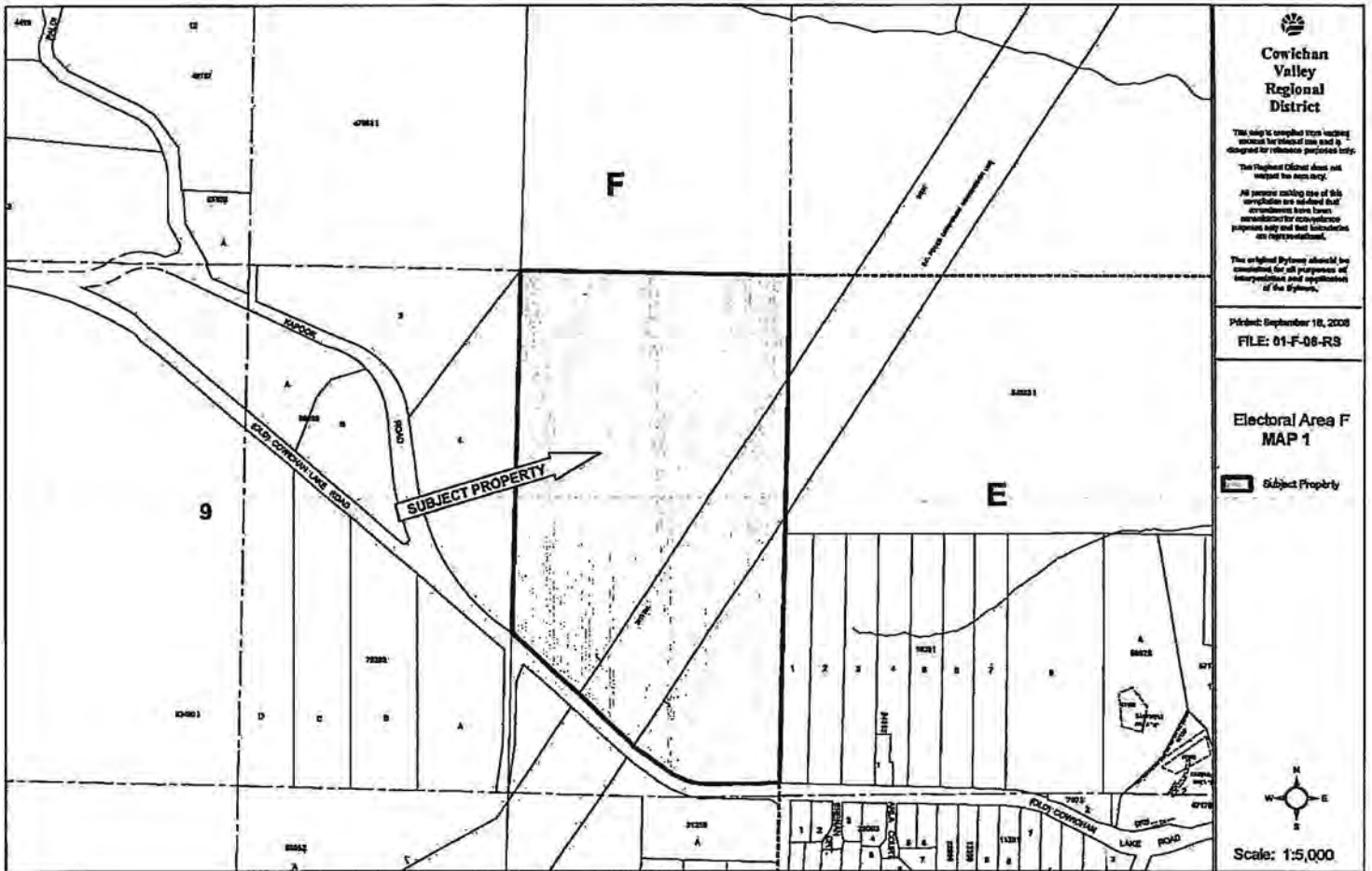
The parkland dedication covenant has now been registered, and there are no remaining requirements. Amendment Bylaw No. 3331 and 3330 have therefore been placed on the Board Agenda for consideration of adoption.

Submitted by,

Alison Garnett, Planner I
 Development Services Division
 Planning & Development Department

AG/ca

Reviewed by: Division Manager:
Approved by: General Manager:



Cowichan Valley Regional District

This map is compiled from existing sources for general use and is designed for reference purposes only. The Regional District does not warrant its accuracy. All persons making use of this map are advised that no responsibility is assumed for any errors or omissions, and that the information is not intended to be used for any purpose other than that for which it was prepared.

Printed: September 18, 2008
FILE: 01-F-06-RS

**Electoral Area F
MAP 1**

Subject Property



Scale: 1:5,000



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 3538

A Bylaw to Merge the Twin Cedars Drainage System Service Area, the Cobble Hill Drainage System Service Area, and the Cobble Hill Village Drainage #2 System Service Area

WHEREAS the Board of the Cowichan Valley Regional District established the *Twin Cedars Drainage System Service Area* under the provisions of CVRD Bylaw No. 2858, cited as "CVRD Bylaw No. 2858 – Twin Cedars Drainage System Service Establishment Bylaw, 2006";

AND WHEREAS the Board of the Cowichan Valley Regional District established the *Cobble Hill Drainage System Service Area* under the provisions of CVRD Bylaw No. 3085, cited as "CVRD Bylaw No. 3085 – Cobble Hill Drainage System Service Establishment Bylaw, 2008";

AND WHEREAS the Board of the Cowichan Valley Regional District established the *Cobble Hill Village Drainage #2 Service Area* under the provisions of CVRD Bylaw No. 3104, cited as "CVRD Bylaw No. 3104 – Cobble Hill Village Drainage #2 Service Establishment Bylaw, 2008";

AND WHEREAS pursuant to Section 802.1 of the *Local Government Act*, a regional district may merge together two or more service areas;

AND WHEREAS the Board of the Cowichan Valley Regional District wishes to:

- merge the Twin Cedars, Cobble Hill and Cobble Hill Village #2 Drainage System Service Areas; and
- increase the maximum requisition limit for the merged service area.

AND WHEREAS under Section 802 of the *Local Government Act* participating area approval may be given by the Area Director consenting in writing to the adoption of this Bylaw;

AND WHEREAS the Director for Electoral Area C – Cobble Hill has consented, in writing, to the adoption of this bylaw;

NOW THEREFORE the Board of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. CITATION

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 3538 – Cobble Hill Drainage System Service Merger Bylaw, 2011**".

.../2

2. SERVICE BEING ESTABLISHED

The Twin Cedars Drainage System Service Area established by Bylaw No. 2858, cited as "CVRD Bylaw No. 2858 – Twin Cedars Drainage System Service Establishment Bylaw, 2006"; the Cobble Hill Drainage System Service Area established by Bylaw No. 3085, cited as "CVRD Bylaw No. 3085 – Cobble Hill Drainage System Service Establishment Bylaw, 2008"; and the Cobble Hill Village Drainage #2 System Service Area established by Bylaw No. 3104, cited as "CVRD Bylaw No. 3104 – Cobble Hill Village Drainage #2 Service Establishment Bylaw, 2008", are hereby merged into one service for the operation and maintenance of a drainage system service.

3. SERVICE AREA BOUNDARIES

The boundaries of the service area are that portion of Electoral Area C – Cobble Hill, shown outlined in Schedule A of this bylaw. The service area shall be known as the "Cobble Hill Drainage System Service Area".

4. PARTICIPATING AREA

Electoral Area C – Cobble Hill is the only participating area for this service.

5. METHOD OF COST RECOVERY

The annual cost of providing this service shall be recovered by one or more of the following:

- (a) property value taxes requisitioned and collected on the basis of the net taxable value of land and improvements within the service area, as per the *Local Government Act*;
- (b) revenues raised by other means authorized by the *Local Government Act*.

6. MAXIMUM REQUISITION

The maximum amount of money that may be requisitioned annually in support of this service shall be the greater of \$19,600 or an amount that equals the amount raised by applying a property value tax rate of \$0.1792 per \$1,000 to the net taxable value of land and improvements in the service area.

READ A FIRST TIME this 3rd day of August, 2011.

READ A SECOND TIME this 3rd day of August, 2011.

READ A THIRD TIME this 3rd day of August, 2011.

I hereby certify this to be a true and correct copy of Bylaw No. 3538 as given Third Reading on the 3rd day of August, 2011.

THIRD READING RESCINDED this _____ day of _____, 2012.

READ A THIRD TIME AS AMENDED this ____ day of _____, 2012.

I hereby certify this to be a true and correct copy of Bylaw No. 3538 as given Third Reading on the _____ day of _____, 2012.

Corporate Secretary

Date

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this _____ day of _____, 2012.

ADOPTED this _____ day of _____, 2012.

Chair

Corporate Secretary



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 3606

A Bylaw Authorizing the Expenditure of Funds from the
Electoral Area E Community Parks Capital Reserve Fund
 Established Pursuant to CVRD Bylaw No. 2738

WHEREAS as of April 30, 2012, there is an unappropriated balance in the *Electoral Area E Community Parks Capital Reserve Fund* of Three Hundred Thirty-Two Thousand Nine Hundred Ninety-Six Dollars (\$332,996) that has been calculated as follows:

BALANCE in Reserve fund as at December 31, 2011:		\$331,820.
ADD:	Additions to the Fund, Including interest earned for the current year to date.	<u>\$ 1,176.</u>
		\$332,996.
DEDUCT:	Commitments outstanding under bylaws previously adopted.	<u>NIL</u>
UNCOMMITTED BALANCE In Reserve Fund as at April 30, 2012:		<u>\$332,996.</u>

AND WHEREAS it is deemed desirable and expedient to expend not more than Two Hundred Thousand Dollars (\$200,000.) of the said balance for the purpose of assisting with the purchase of Lot 3, Section 9, Range 9, Sahtlam Land District, Plan 29647, PID: 001-366-271, to create a community park;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District enacts as follows:

1. CITATION

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 3606 - Electoral Area E Community Parks Capital Reserve Fund Expenditure (\$200,000) Bylaw, 2012**".

.../2

2. SUM TO BE APPROPRIATED

- a) An amount not exceeding the sum of Two Hundred Thousand Dollars (\$200,000.), is hereby appropriated from the *Electoral Area E Community Parks Capital Reserve Fund* for the purpose of assisting with the purchase of Lot 3, Section 9, Range 9,m Sahtlam Land District, Plan 29647, PID: 001-366-271, to create a community park.
- b) The expenditure to be carried out by the monies hereby appropriated shall be more particularly specified by Board Resolution No. 12-272 adopted May 9, 2012.

3. SUMS REMAINING

Should any of the said sum of Two Hundred Thousand Dollars (\$200,000.) remain unexpended after the expenditures hereby authorized have been made, the unexpended balance shall be returned to the credit of the said Reserve Fund.

READ A FIRST TIME this _____ day of _____, 2012.

READ A SECOND TIME this _____ day of _____, 2012.

READ A THIRD TIME this _____ day of _____, 2012.

ADOPTED this _____ day of _____, 2012.

Chair

Corporate Secretary



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 3609

A Bylaw Authorizing the Expenditure of Funds from the
Honeymoon Bay Fire Protection Local Service Area Reserve Fund
Established Pursuant to CVRD Bylaw No. 1897

WHEREAS as of April 30, 2012, there is an unappropriated balance in the *Honeymoon Bay Fire Protection Local Service Area Reserve Fund* of One Hundred Seven Thousand Five Hundred Thirty-Three Dollars (\$107,533) that has been calculated as follows:

BALANCE in Reserve fund as at December 31, 2011:		\$113,531.
ADD:	Additions to the Fund, Including interest earned for the current year to date.	\$ <u>402.</u>
		\$113,933.
DEDUCT:	Commitments outstanding under bylaws previously adopted.	\$ <u>6,400.</u>
UNCOMMITTED BALANCE In Reserve Fund as at April 30, 2012:		<u>\$107,533.</u>

AND WHEREAS it is deemed desirable and expedient to expend not more than Seventy-Five Thousand Dollars (\$75,000) of the said balance for the purpose of assisting with the purchase of a 2011 pre-built fire tender;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District enacts as follows:

1. **CITATION**

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 3609 - Honeymoon Bay Fire Protection Local Service Area Capital Reserve Fund Expenditure (2011 Pre-built Fire Tender) Bylaw, 2012**".

2. **SUM TO BE APPROPRIATED**

- a) An amount not exceeding the sum of Seventy-Five Thousand Dollars (\$75,000) is hereby appropriated from the *Honeymoon Bay Fire Protection Local Service Area Reserve Fund* for the purpose of assisting with the purchase of a 2011 pre-built fire tender.
- b) The expenditure to be carried out by the monies hereby appropriated shall be more particularly specified by Board Resolution No. 12-278-3 adopted May 23, 2012.

3. **SUMS REMAINING**

Should any of the said sum of Seventy-Five Thousand Dollars (\$75,000.) remain unexpended after the expenditures hereby authorized have been made, the unexpended balance shall be returned to the credit of the said Reserve Fund.

READ A FIRST TIME this _____ day of _____, 2012.

READ A SECOND TIME this _____ day of _____, 2012.

READ A THIRD TIME this _____ day of _____, 2012.

ADOPTED this _____ day of _____, 2012.

Chair

Corporate Secretary



C·V·R·D

COWICHAN VALLEY REGIONAL DISTRICT

BYLAW NO. 3330

**A Bylaw for the Purpose of Amending Official Community Plan Bylaw No. 1490
Applicable to Electoral Area E – Cowichan Station/Sahtlam/Glenora and Part of
Electoral Area F – Cowichan Lake South/Skutz Falls**

WHEREAS the *Local Government Act*, hereafter referred to as the "*Act*", as amended, empowers the Regional Board to adopt and amend official community plan bylaws;

AND WHEREAS the Regional District has adopted an official community plan bylaw for Electoral Area E – Cowichan Station/Sahtlam/Glenora and Part of Electoral Area F – Cowichan Lake South / Skutz Falls, that being Official Community Plan Bylaw No. 1490;

AND WHEREAS the Regional Board voted on and received the required majority vote of those present and eligible to vote at the meeting at which the vote is taken, as required by the *Act*;

AND WHEREAS after the close of the public hearing and with due regard to the reports received, the Regional Board considers it advisable to amend Community Plan Bylaw No. 1490;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District enacts as follows:

1. CITATION

This bylaw shall be cited for all purposes as "**Cowichan Valley Regional District Bylaw No. 3330 - Area E – Cowichan Station/Sahtlam/Glenora and Area F – Cowichan Lake South/Skutz Falls Official Community Plan Amendment Bylaw (Cooper), 2009**".

2. AMENDMENTS

Cowichan Valley Regional District Official Community Plan Bylaw No.1490, as amended from time to time, is hereby amended as outlined on the attached Schedule A.

3. CAPITAL EXPENDITURE PROGRAM

This bylaw has been examined in light of the most recent Capital Expenditure Program and Solid Waste Management Plan of the Cowichan Valley Regional District and is consistent therewith.

READ A FIRST TIME this 14th day of October , 2009.

READ A SECOND TIME this 14th day of October , 2009.

READ A THIRD TIME this 9th day of December , 2009.

ADOPTED this _____ day of _____ , 2012.

Chairperson

Corporate Secretary



C·V·R·D

SCHEDULE "A"

To CVRD Bylaw No. 3330

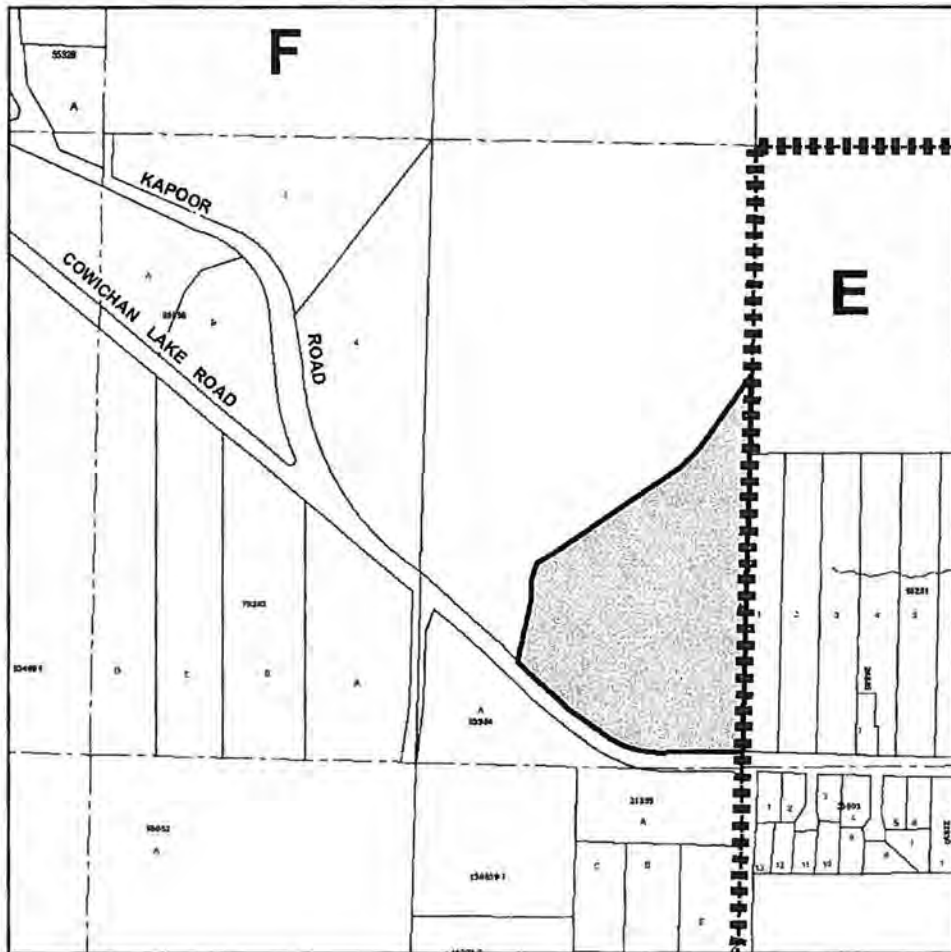
Schedule B (Official Community Plan Map) to Official Community Plan Bylaw No. 1490, is hereby amended as follows:

1. That a part of the East 1/2 of Section 9, Range 5, Sahtlam District, Except Part in Plan VIP85260 and VIP85984, as shown outlined in a solid black line on Plan number Z-3330, attached hereto and forming Schedule B to this bylaw, be redesignated from Forestry to Suburban Residential; and that Schedule B to Official Community Plan Bylaw No. 1490 be amended accordingly.

PLAN NO. Z-3330

**SCHEDULE "B" TO PLAN AMENDMENT BYLAW NO.
OF THE COWICHAN VALLEY REGIONAL DISTRICT**

3330



THE AREA OUTLINED IN A SOLID BLACK LINE IS REDESIGNATED FROM

Forestry

TO

Suburban Residential

APPLICABLE

TO ELECTORAL AREA E



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW NO. 3331

**A Bylaw for the Purpose of Amending Zoning Bylaw No. 2600
Applicable to Electoral Area F – Cowichan Lake South/Skutz Falls**

WHEREAS the *Local Government Act*, hereafter referred to as the "*Act*", as amended, empowers the Regional Board to adopt and amend zoning bylaws;

AND WHEREAS the Regional District has adopted a zoning bylaw for Electoral Area F – Cowichan Lake South/Skutz Falls, that being Zoning Bylaw No. 2600;

AND WHEREAS the Regional Board voted on and received the required majority vote of those present and eligible to vote at the meeting at which the vote is taken, as required by the *Act*;

AND WHEREAS after the close of the public hearing and with due regard to the reports received, the Regional Board considers it advisable to amend Zoning Bylaw No. 2600;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District enacts as follows:

1. **CITATION**

This bylaw shall be cited for all purposes as "**Cowichan Valley Regional District Bylaw No. 3331 - Area F – Cowichan Lake South/Skutz Falls Zoning Amendment Bylaw (Cooper), 2009**".

2. **AMENDMENTS**

Cowichan Valley Regional District Zoning Bylaw No. 2600, as amended from time to time, is hereby amended in the following manner:

- a) Schedule A (Zoning Map) to Electoral Area F – Cowichan Lake South / Skutz Falls Zoning Bylaw No. 2600 is further amended by rezoning a part of the East 1/2 of Section 9, Range 5, Sahtlam District, Except Part in Plan VIP85260 and VIP85984, as shown outlined in a solid black line on Schedule A attached hereto and forming part of this bylaw, numbered Z-3331, from Forestry Resource 1 (F-1) to Rural Residential 1 (R-1).

3. FORCE AND EFFECT

This bylaw shall take effect upon its adoption by the Regional Board.

READ A FIRST TIME this 14th day of October , 2009.

READ A SECOND TIME this 14th day of October , 2009.

READ A THIRD TIME this 9th day of December , 2009.

ADOPTED this day of , 2012.

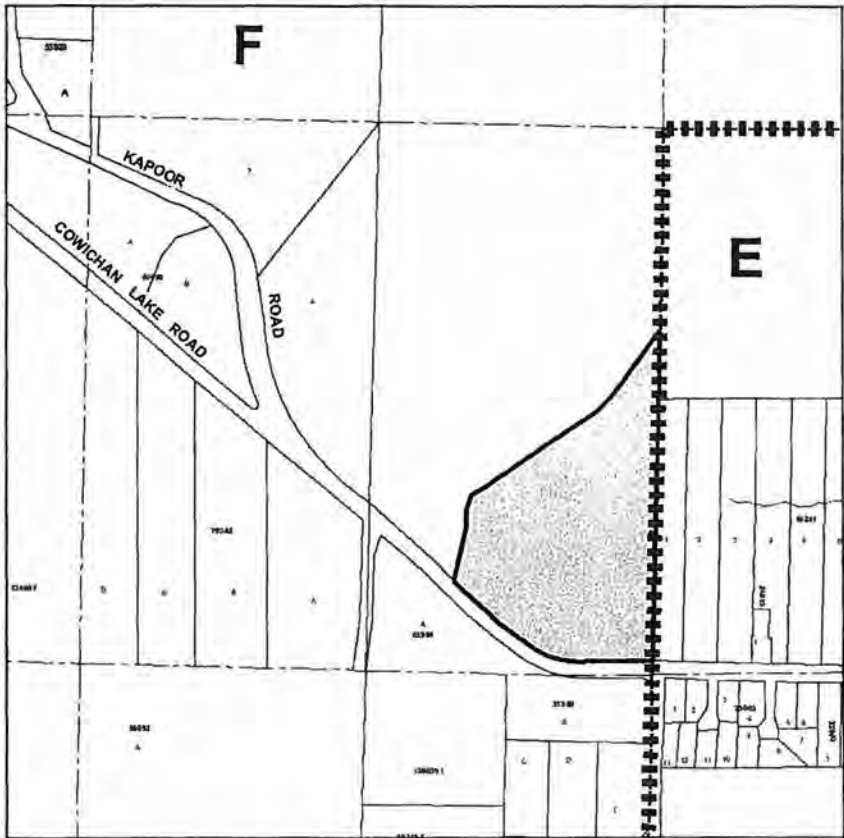
Chairperson

Corporate Secretary

PLAN NO. Z-3331

SCHEDULE "A" TO ZONING AMENDMENT BYLAW NO. OF THE COWICHAN VALLEY REGIONAL DISTRICT

3331



THE AREA OUTLINED IN A SOLID BLACK LINE IS REZONED FROM
F-1 (Forestry Resource) TO
R-1 (Rural Residential) APPLICABLE
TO ELECTORAL AREA F



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 3610

A Bylaw for the Purpose of Amending Zoning Bylaw No. 985 Applicable to Electoral Area B – Shawnigan Lake

WHEREAS the *Local Government Act*, hereafter referred to as the "Act", as amended, empowers the Regional Board to adopt and amend zoning bylaws;

AND WHEREAS the Regional District has adopted a zoning bylaw for Electoral Area B – Shawnigan Lake, that being Zoning Bylaw No. 985;

AND WHEREAS the Regional Board voted on and received the required majority vote of those present and eligible to vote at the meeting at which the vote is taken, as required by the *Act*;

AND WHEREAS after the close of the public hearing and with due regard to the reports received, the Regional Board considers it advisable to amend Zoning Bylaw No. 985;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. CITATION

This bylaw shall be cited for all purposes as "**CVRD Bylaw No. 3610 - Area B – Shawnigan Lake Zoning Amendment Bylaw (Hornick & Anderson), 2012**".

2. AMENDMENTS

Cowichan Valley Regional District Zoning Bylaw No. 985, as amended from time to time, is hereby amended in the following manner:

- a) That Schedule A (Zoning Map) to Electoral Area B – Shawnigan Lake No. 985 be amended by rezoning Lot A, Range 1, Shawnigan District, Plan VIP72158 as shown outlined in black and shaded in gray on Schedule A, Plan Z-3610, attached hereto and forming part of this bylaw, from F-1 Zone (Primary Forestry) to R-2 Zone (Suburban Residential).

3. FORCE AND EFFECT

This bylaw shall take effect upon its adoption by the Regional Board.

READ A FIRST TIME this _____ day of _____, 2012.

READ A SECOND TIME this _____ day of _____, 2012.

READ A THIRD TIME this _____ day of _____, 2012.

ADOPTED this _____ day of _____, 2012.

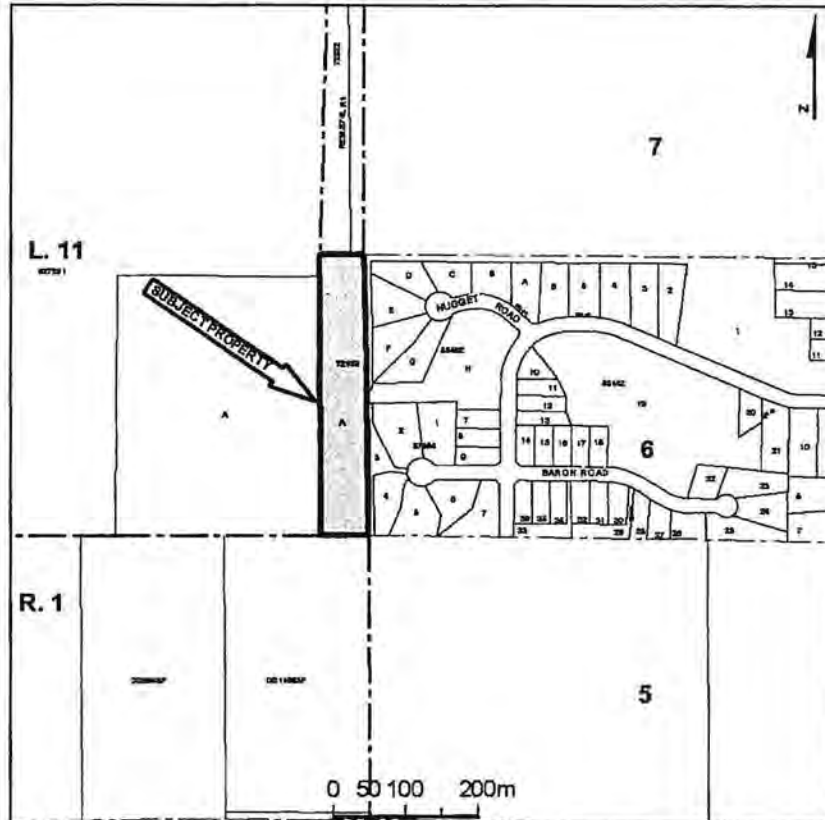
Chairperson

Corporate Secretary

PLAN NO. Z-3610

**SCHEDULE "A" TO PLAN AMENDMENT BYLAW NO.
OF THE COWICHAN VALLEY REGIONAL DISTRICT**

3610



THE AREA OUTLINED IN A SOLID BLACK LINE IS REDESIGNATED FROM

Primary Forestry (F-1) **TO**

Suburban Residential (R-2) **APPLICABLE**

TO ELECTORAL AREA B



RES1

APPOINTMENTS

**BOARD MEETING
OF JUNE 13, 2012**

DATE: June 4, 2012
FROM: Director Dorey
SUBJECT: Appointments to the Thetis Island Port Commission

Recommendation:

That the following appointments to the Thetis Island Port Commission be approved:

Appointed for a Term to Expire December 31, 2014:

Doug Darling (Thetis Island Improvement District)

Patrick Mooney (Thetis Island Residents' and Ratepayers' Association (TIRRA))

Appointed for a Term to Expire December 31, 2013:

Carolyn Askew (Thetis Island Residents' and Ratepayers' Association)

Chris Pegg (Thetis Island Residents' and Ratepayers' Association)

Appointed for a Term to Expire December 31, 2012:

Joe Squire (Thetis Island Residents' and Ratepayers' Association)

Keith Rush (Thetis Island Improvement District)



NEW BUSINESS SUMMARY

BOARD MEETING JUNE 13, 2012

NB1 Appointment to the Electoral Area F – Cowichan Lake South/Skutz Falls Advisory Planning Commission



NB1

APPOINTMENTS

**BOARD MEETING
OF JUNE 13, 2012**

DATE: June 13, 2012

FROM: Director Morrison

SUBJECT: Electoral Area F – Cowichan Lake South/Skutz Falls
Advisory Planning Commission Appointment

Recommendation:

That the following appointment to the Electoral Area F – Cowichan Lake South/Skutz Falls Advisory Planning Commission be approved:

Appointed for a Term to Expire November 30, 2012:
Bob Restall