

**COWICHAN VALLEY REGIONAL DISTRICT
KERRY PARK RECREATION CENTRE**

Minutes of the special meeting of the Kerry Park Recreation Centre Commission, meeting held at Kerry Park Recreation Centre on Tuesday April 24th, 2012 at 5:15 pm.

PRESENT: Chairperson: Heather Broughton
Directors: Mike Walker , Bruce Fraser, Gerry Giles,
Lori Iannidinardo
Commissioners: Mike Croft

ALSO

PRESENT: Kim Liddle, Manager, South Cowichan Recreation
Tony Liddle, S. C. Facility Operations Coordinator
Sheena Boyles, Recording Secretary
Ron Austen, GM Parks, Recreation & Culture
Gord Bonekamp, Sr. Engineering Technologist

ABSENT: Commissioners: Leslie Heino, Brian Harrison

CALL TO ORDER

The meeting was called to order at 5:15 pm.

**APPROVAL OF
AGENDA**

It was moved and seconded that the agenda be amended as follows:

That NB 1 be moved to item 1

And that the agenda as amended be approved.

MOTION CARRIED

**ADOPTION OF
MINUTES**

It was moved and seconded that the minutes from the March 27th, 2012 Kerry Park Recreation Commission meeting be adopted as presented.

MOTION CARRIED

NEW BUSINESS

NB1- Sewer Project Update – Verbal Report by Gord Bonekamp
Gord Bonekamp provided a verbal report to the commission on behalf of the CVRD water Works department. Mr. Bonekamp outlined some possible options for Kerry Parks sewage disposal as well as reported on some investigative work being done on the facility domestic water supply. Monies have been accessed in 2011 to fund studies and monitoring work at the facility to monitor the volumes of effluent being discharged. A formal staff report will be forwarded to the May 2012 KPRC commission meeting with a final recommendation for the effluent disposal and a request for access remaining capital funds for the project. These projects have been funded through Gas tax funding as well as a transfer from reserves.

**BUSINESS ARISING
FROM THE MINUTES****BA 1 Ice Allocation Policy Review**

The manager presented a draft Ice Allocation Policy created by staff.

It was moved and seconded that the Ice Allocation Policy be adopted as presented with the addition of an option of an appeal process.

MOTION CARRIED

BA 2 Sound System Disposal

The Facility Operations Coordinator presented approximate dollar values associated with the remaining sound system components. Discussion regarding asset disposal and the best options. The commission would like to see the assets stay within the CVRD functions to help local groups. The Coordinator will research more options and report back to the commission.

DELEGATIONS

None

**DEPARTMENT
REPORTS/
CORRESPONDENCE****DR1. Manager's Report**

The Manager reported that the Summer Activity Guide has just gone out to the public and registration has started.

Due to public interest the programs department is starting Pickleball at the beginning of May. The Curling rink will be used by this new program that will be able to accommodate up to 16 players at a time.

The Food and Beverage Coordinator is working on a sales report regarding hours and sales revenues in concessions, coffeeshop and lounge.

The Manager and Food & Beverage Coordinator will be attending a Concessions Workshop which will focus on cost effectiveness, budgeting and how to increase sales.

The Manager briefed the commission on the challenges faced by the Centre/maintenance department regarding the cleanliness and maintenance of the Jr B dressing room.

DR2- Facility Coordinator's Update

The Operation Coordinator reported that the scoreboard has been installed and is being used by Lacrosse; almost all of the install work was done in house. The new board will use a fraction of the energy of the old one.

It was also reported that the men's washroom on the curling rink side has been closed and investigative work is being done to determine cost associated to remove mould found behind the wall.

DR3- Director's Update

The directors reported that the funding issue between the South Cowichan arenas (A-D) is almost complete. The draft agreement went to the province for approval, it was sent it back with a couple of questions to be answered then formal adoption be approved.

UNFINISHED BUSINESS

None

NEW BUSINESS

NB2- Kerry Park Facility Upgrades Overview

The Manager briefed the new commission members and presented a power point presentation on the proposed Facility Upgrades. Discussion on how and when to proceed ensued.

B. Fraser and L Iannidinardo left the meeting at 6:25 pm

QUESTION PERIOD

None

MEETING DATE

The next meeting is scheduled for May 29th, 2012

ADJOURNMENT

The meeting adjourned at 6:55 pm

Certified Correct:

Chairperson

Secretary

Dated