

**COWICHAN VALLEY REGIONAL DISTRICT
KERRY PARK RECREATION CENTRE**

Minutes of the special meeting of the Kerry Park Recreation Centre Commission, meeting held at Kerry Park Recreation Centre on Tuesday Oct 25, 2011 at 5:15 pm.

PRESENT: Chairperson: Heather Broughton
Directors: Gerry Giles, Brian Harrison, Lori Iannidinardo
Commissioners: Mike Croft, Doug Higginson, Leslie Heinio

ALSO

PRESENT: Kim Liddle, Manager, South Cowichan Recreation
Tony Liddle, S. C. Facility Operations Coordinator
Sheena Boyles, Recording Secretary

ABSENT: Director: Ken Cossey,
Ron Austen, GM Parks Rec & Culture
Jim Wakeham, Mgr Facility, Fleet, Transit Mgt

CALL TO ORDER

The meeting was called to order at 5:25 pm.

**APPROVAL OF
AGENDA**

It was moved and seconded that the agenda be approved as presented.

MOTION CARRIED

**ADOPTION OF
MINUTES**

It was moved and seconded that the minutes from the August 25th, 2011 Kerry Park Recreation Commission meeting be adopted as presented.

MOTION CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

BA1. Safe Play within other Regional Districts and Municipalities on the Island.

Discussion at the October RFABC meeting – all recreation centres present stated that although they are happy with the new “no body checking in house teams” rule change from BC Hockey, hopefully cutting down on the number of participants injured, the facility itself does not do the enforcing of this rule it is up to each association to do so.

DELEGATIONS

None

**DEPARTMENT
REPORTS/
CORRESPONDENCE**

DR1. Letter Curling Club

Letter from the Kerry Park Sunday Hangover League. Discussion regarding the reduction of players in their league and the potential impact this could have on their league.

It was moved and seconded that to assist this struggling league the Sunday Hangover League be charged on a per player basis until such time as their numbers increase; that staff meet with the executive to discuss concerns over declining membership and prepare a report with suggestions on how to assist the leagues and keep curling viable for the long term.

MOTION CARRIED

DR2. Figure Skating Harness Letter

This item tabled to the next meeting

DR3. Kerry Park 15 Passenger Van

The Operations Coordinator presented a report including three options for disposal of the 2004 GMC Savana Van. Options included trade in on a 7 passenger van, sell the vehicle as a capital asset, or selling the vehicle through BC bid or like auction

It was moved and seconded that staff trade the 2004 GMC Savana 15 passenger van for a 7 passenger minivan.

MOTION CARRIED

DR4. Short Term Borrowing for the Capital Purchase/ Replacement of the Arena Score Clock

As per the previously approved 2011 budget item

It was moved and seconded that up to a maximum of \$20 000 in short term borrowing for the purchase of a replacement Score Clock be approved and that the loan be paid back over five years under the Liability Under Agreement Section of 175 of the Community Charter

MOTION CARRIED

DR6. Willswikk Farms Water Agreement

It was moved and seconded that the Commission authorize the Cowichan Valley Regional District to enter into a renewed three-year Irrigation Water Lease agreement with the option to extend for two additional years with Willswikk Farms (legally described as PID 001-094-512, parcel A (DD 296648-I) Sections 3 and 4 Range 7 Shawnigan District) under the same terms as in original agreement, and authorize the Chair and corporate secretary to sign the agreement.

MOTION CARRIED

DR7. Facility Operation Coordinator's Report

The Facility Operations Coordinator reported that the water department is installing an out flow meter and some minor upgrades to potable system. Staff is waiting final report from Water Department on options for improving quality.

The sound system upgrade is complete and training is being provided to groups to train and familiarize them with the new system. User groups are very satisfied with the improved quality of the system. Staff were directed to seek out community groups that could use components of the old system; potentially there are enough pieces that several smaller systems could be pieced together.

DR8. Managers Report

The Manager reported that South Cowichan Recreation participated in the Shakeout 2011 on October 20th at 10:20 am. Participants in the building included fitness and curling groups who took part in this mock drill. The drill went smoothly and participants appreciated being able to take part, and felt this was a beneficial exercise.

The manager reported that 23 staff were recognized from South Cowichan Recreation on October 19th for their service to the CVRD through the CVRD Employee Recognition Program. Pictures were given for service for 5, 10, 15 and 20 years of service.

DR9. Director’s Update

No report at this time.

DR5. Mill Bay Community League Lease Agreement

Doug Higginson excused himself at 6:15pm declaring a conflict of interest.

It was moved and seconded that the Commission authorize the Cowichan Valley Regional District to enter into an additional five-year renewal lease agreement for the Mill Bay Community League property located on Wilkinson Road with a lease increase of approximately 7% per year for five years, and to authorize the chair and corporate secretary to sign the agreement.

MOTION CARRIED

UNFINISHED BUSINESS

none

NEW BUSINESS

none

MEETING DATE

The next meeting is scheduled for November 22, 2011

ADJOURNMENT

The meeting adjourned at 6:20 pm

Certified Correct:

Chairperson

Secretary

Dated