

Minutes of the Electoral Area Services Committee Meeting held on Tuesday, September 20, 2011 at 3:00 pm in the Regional District Board Room, 175 Ingram Street, Duncan, BC.

PRESENT

Director L. Iannidinardo, Chair
Director M. Marcotte
Director B. Harrison
Director K. Cossey
Director G. Giles
Director L. Duncan
Director I. Morrison
Director M. Dorey
Director K. Kuhn

CVRD STAFF

Tom Anderson, General Manager
Mike Tippett, Manager
Brian Farquhar, Manager
Brian Duncan, Manager
Alison Garnett, Planner I
Rachelle Moreau, Planner I
Nino Morano, Bylaw Enforcement Officer
Cathy Allen, Recording Secretary

APPROVAL OF AGENDA

The Chair noted changes to the agenda which included adding three items of listed New Business, and one additional item of new business.

It was Moved and Seconded that the agenda, as amended, be approved.

MOTION CARRIED

M1 - Minutes

It was Moved and Seconded that the Minutes of the September 6, 2011, EASC meeting be adopted.

MOTION CARRIED

BUSINESS ARISING

There was no business arising.

STAFF REPORTS

R1 - Ketch

Alison Garnett, Planner I, presented staff report dated September 13, 2011, regarding Application No. 3-I-11DVP (Andrew Ketch) to allow for construction of a roof over an existing deck located at 10650 Lake Boulevard.

There were no questions to staff or the applicant.

It was Moved and Seconded

That application No. 3-I-11DVP by Andrew Ketch for a development permit with a variance to Section 3.20 of Bylaw No. 2465 in order to reduce the required watercourse setback from 15 metres down to 12.5 metres to allow for the construction of a roof over an existing deck on Strata Lot 7, Block 136, Cowichan Lake District, VIS 3604 (PID 023-012-749) be approved; and further, that the Board elects not to enforce restrictive covenant EJ13118 in order to approve this permit.

MOTION CARRIED

R2 - Laird

Alison Garnett, Planner I, presented staff report dated August 30, 2011, regarding Application No. 1-G-10RS by Hal Laird, to create a new residential zone that would permit a seven lot bareland strata subdivision on property located at 10830 Chemainus Road.

Hal Laird, applicant, was present and introduced Mr. Proctor, a representative from Blue Mountain Engineering who provided further information respecting the proposed community sewer system.

The Committee directed questions to Mr. Proctor.

Keith Christie, owner, was present and provided further information to the application.

It was Moved and Seconded

That Application No. 1-G-10RS (Laird/Christie) be referred to a public meeting.

MOTION CARRIED

R3 - Coulson

Rachelle Moreau, Planner I, presented staff report dated September 14, 2011, regarding Application No. 1-E-10RS (David Coulson) and revised amendment bylaws.

There were no questions to staff or the applicant.

It was Moved and Seconded

That the staff report dated September 14, 2011, from Rachelle Moreau, Planner I, regarding Application No. 1-E-10RS be received and filed.

MOTION CARRIED

R4 – Park Visitor Counters

Brian Farquhar, Manager, presented staff report dated September 13, 2011, regarding park visitor count statistics at Bright Angel and Glenora Trails Head Parks.

General discussion ensued. It was felt that each electoral area should purchase a digital counter unit to circulate at parks throughout their area. Mr. Farquhar noted that staff will be meeting with each parks commission respecting budget and can get a sense of desire at that time and bring back a report respecting costs of units.

It was Moved and Seconded
That the staff report dated September 13, 2011, from Dan Brown, Parks Trails Technician, regarding park visitor count statistics, be received and filed.

MOTION CARRIED

R5 – Parks mid-year budget report

Brian Farquhar, Manager, presented staff report dated September 13, 2011, regarding community parks and trails mid-year budget report.

Discussion ensued. It was noted that McClean Park is now called Deloume Park.

It was Moved and Seconded
That staff report dated September 13, 2011, from Brian Farquhar, Manager, regarding community parks and trails mid-year budget report, be received and filed.

MOTION CARRIED

R6 – Ticketing Bylaw amendments

Nino Morano, Bylaw Enforcement Officer, presented staff report dated September 15, 2011, regarding further amendments to the Ticketing Information Authorization Bylaw 3209.

Discussion ensued.

It was Moved and Seconded
That the Ticketing Information Authorization Bylaw No. 3209 be further amended to include changes in the new Building Bylaw as well as the Thetis Island Wharf Regulation Bylaw, and that the appropriate amendment bylaw be forwarded to the Regional Board for consideration of three readings and adoption.

MOTION CARRIED

R7 – Area F maintenance bylaw

Mike Tippett, Manager, presented staff report dated September 13, 2011, regarding amending the Electoral Area F OCP and zoning bylaw.

It was Moved and Seconded
That CVRD Electoral Area F Official Community Plan Amendment Bylaw No. 3533 and CVRD Electoral Area F Zoning Amendment Bylaw No. 3463 be forwarded to the Board for two readings and that Directors Morrison, Kuhn and Iannidinardo be delegated to the public hearing.

MOTION NOT VOTED ON

It was Moved and Seconded
That proposed OCP Amendment Bylaw No. 3533 (Area F maintenance bylaw) be referred back to staff for a detailed report to be brought back to the October 18, 2011 EASC meeting.

MOTION CARRIED

R8 – RDN Growth Strategy

It was Moved and Seconded
That the CVRD advise the Regional District of Nanaimo that they accept the proposed update to the RDN Growth Management Strategy, and offers, for the consideration of RDN, the comment that the document should mention inter-regional cooperation in the Transportation and “Cooperation Among Jurisdictions” sections.

MOTION CARRIED

R9 – 2012 Budget Prep Update

Tom Anderson, General Manager, presented staff report dated September 14, 2011, regarding 2012 budget preparation update.

Discussion ensued. Director Cossey commented he would like to see terms of reference attached to each project.

It was Moved and Seconded
That the 2012 Planning and Development Department work plan include the following three items: Benko Road Neighbourhood Plan; Koksilah River Corridor Plan; and Review of Area H Industrial Zone.

MOTION CARRIED

R10 – APC bylaw

Tom Anderson, General Manager, reviewed staff report dated September 14, 2011, regarding proposed APC Bylaw No. 3544.

Discussion ensued.

It was Moved and Seconded
That proposed Advisory Planning Commission Establishment Bylaw No. 3544 be amended by changing the word “persons” to “applicant” in Section 6.6, and that Bylaw No. 3544 be forwarded to the Regional Board for consideration of three readings and adoption.

MOTION CARRIED

INFORMATION

IN1 – Building Report

It was Moved and Seconded
That the August 2011 Building Report be received and filed.

MOTION CARRIED

IN2 - Minutes

It was Moved and Seconded
That the minutes of the Area I Parks and Recreation Commission meeting of July 12, 2011, be received and filed.

MOTION CARRIED

IN3 - Minutes It was Moved and Seconded
That the minutes of the Area E Parks and Recreation Commission meeting of August 30, 2011, be received and filed.

MOTION CARRIED

IN4 - Minutes It was Moved and Seconded
That the minutes of the Area B Parks and Recreation Commission meeting of July 12, 2011, be received and filed.

MOTION CARRIED

NEW BUSINESS

NB1 – Add-on to R2 It was Moved and Seconded
That the add-on correspondence regarding agenda item R2 (Application 1-G-10RS/Laird) be received and filed.

MOTION CARRIED

NB2 - Grant in aid It was Moved and Seconded
That a grant in aid, Electoral Area A – Mill Bay/Malahat, in the amount of \$1,500 be given to CMS Food Bank to assist with replenishing food supplies.

MOTION CARRIED

NB3 – Cowichan Stewardship Society It was Moved and Seconded
That the letter dated September 9, 2011, from Cowichan Lake and River Stewardship Society regarding request that the CVRD review their Noise Bylaws 1060 and 1760, be referred to staff for a report.

MOTION CARRIED

NB4 – Smart Meters Director Giles noted that the CVRD has a staff member, Paul Peters, who works for Public Safety, and is knowledgeable with communication equipment and could provide a non-bias factual information report to Directors respecting the controversial smart meters. The Committee members indicated they would be interested in this information and that it would be especially helpful to receive prior to attending next week's UBCM.

NB5 – AAC meeting

Director Marcotte advised committee members that the Agricultural Land Commission is coming to meet with the Agricultural Advisory Committee this Friday at 8:00 am in the Board room, and interested Directors are welcome to attend.

ADJOURNMENT

It was Moved and Seconded
That the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:55 pm.

Chair

Recording Secretary