

**COWICHAN VALLEY REGIONAL DISTRICT  
KERRY PARK RECREATION CENTRE**

Minutes of the regular Kerry Park Recreation Centre Commission meeting held at Kerry Park Recreation Centre on Tuesday, May 24<sup>th</sup>, 2011 at 5:00 pm.

**PRESENT:** Chairperson: Heather Broughton  
Directors: Gerry Giles, Ken Cossey, Lori Iannidinaro  
Commissioners: Leslie Heino, Mike Croft, Doug Higginson  
Alternate: Roger Burgess, John Krug

**ALSO PRESENT:** Kim Liddle, Manager, South Cowichan Recreation  
Tony Liddle, Facilities Coordinator, S.C. Recreation  
Ron Austen, G.M., Parks Recreation & Culture Dept  
Dave Leitch, Manager, Water Management  
Sheena Boyles, Recording Secretary

**ABSENT:** Director: Brian Harrison

**CALL TO ORDER**

The meeting was called to order at 5:20 pm.

**APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be approved as presented**

**MOTION CARRIED**

**ADOPTION OF MINUTES**

**It was moved and seconded that the minutes from the April 26<sup>th</sup>, 2011 Kerry Park Recreation Commission meeting be adopted as presented.**

**MOTION CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

None

**DELEGATIONS**

None

**RESOLVE INTO CLOSED SESSION  
5:25 PM**

**It was moved and seconded that the meeting be closed to the public in accordance with the Freedom of Information and Protection of privacy act {subsection (1)(J)}**

**MOTION CARRIED**

**RISE FROM CLOSED SESSION  
6:10 pm**

**It was moved and seconded that the commission rise without report and return to the Regular portion of the meeting.**

**DEPARTMENT REPORTS/  
CORRESPONDENCE**

**R2 Staff Report- 24 Passenger Bus**

The Facility Coordinator updated the commission on the status of the purchase of a new 24 Passenger Bus. After discussion the commission requested that staff look at the option of having the bus wheelchair accessible.

**It was recommended that up to a maximum of \$70,000 in short term borrowing for the purchase of a bus be approved and that the loan be paid back over five years under the Liability Under Agreement Section of 175 of the Community Charter and that the option of the vehicle being wheelchair accessible be considered**

**MOTION CARRIED**

**R3 Mangers Report**

The manager reported to the commission on the recent Tyee Dog Show which was another great success but unfortunately due to the heavy rains the Mill Bay Community Field was damaged and will need a lot of work to fix.

Community Survey- after discussion with community members the manager suggests that the wording on the conclusion of the community survey be changed to the “respondents” rather than the “residents”

The Manager and program staff attended the BCRPA Conference – one seminar that was attended on public engagements was especially interesting

The Manager was please to share with the commission the accomplishment of the Out of School Care based out of the Shawnigan Lake Community Centre who received the “Champion for Children Award of Excellence 2011 Group or Organization Champion. This award is presented by Cowichan Success by Six in recognition of a group or organization that has made a difference improving the lives of children and families in the Cowichan Valley.

**UNFINISHED BUSINESS**

**UB 1 Kerry Park Redevelopment Update**

The Manager updated the Commission on the progress to date in the redevelopment project and the design Charette schedule.

**NEW BUSINESS**

**NB 1 Rate Review**

For future user rate reviews, staff were asked to provide a financial analysis of the facility operating costs. This will allow the Commission to establish a strategic plan for cost recovery percentages

**MOTION that a rate proposal for the coming season be prepared and that it be reviewed by committee and adopted on behalf of the commission.**

Further discussion ensued with the following amendment to the original motion:

**It was moved and seconded that facility rental rates for the 2011/12 season would increase by 7%.**

**MOTION CARRIED**

**MEETING DATE**

The next meeting is scheduled for June 28<sup>th</sup>, 2011

**ADJOURNMENT**

The meeting adjourned at 7:20 pm

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Dated