

Minutes of the regular meeting of the Island Savings Centre Commission held in the Centre Board Room, 2687 James Street, Duncan, on Thursday , December 8, 2011 at 2:30 pm.

**PRESENT:** Commission Members A. Siebring, B.Lines, J. Woike, T. Duncan, L. Duncan, P. Kent, Alternate L. Heinio

**ALSO PRESENT:** B. Fraser, Director Area B, Shawnigan Lake  
J. Lefebure, Mayor, Municipality of North Cowichan  
R. Austen, General Manager, Parks, Rec & Culture  
J. Elzinga, Manager, Island Savings Centre  
K. Schrader, Manager, Arts & Culture  
D. Begley, Youth Outreach Programmer  
A. Plunet, Recording Secretary

**CALL TO ORDER**

The Island Savings Centre Commission Chair called the meeting to order at 2:30 p.m. The newly appointed Commission members were introduced around the table.

**APPROVAL OF AGENDA  
11-49**

**It was moved and seconded to amend the agenda to include:**

**CS1** Labour Relations {Sub (1) (c)}

**And further that the agenda, as amended, be approved.**

**MOTION CARRIED**

**ADOPTION OF MINUTES  
11-50**

**It was moved and seconded that minutes of the Island Savings Centre Commission regular meeting of November 10, 2011 be approved.**

**MOTION CARRIED**

**BUSINESS ARISING OUT OF MINUTES**

None

**DELEGATIONS**

None

**DEPARTMENT REPORTS**

**DR1  
YOUTH OUTREACH REPORT**

Island Savings Centre Youth Outreach Programmer D. Begley gave a background on the origins and development of the Youth Outreach Program for the benefit of the newly appointed Commission members.

J. Elzinga arrived at 2:40 pm

**DR2**

Report submitted on behalf of the North/Central Cowichan Facility

**OPERATION  
REPORT**

Coordinator B. Coleman:

- The entrance/exit for University Way is progressing nicely, with additional property made available for potential extra parking.
- Two storm pumps are in the process of being replaced, as well as Cowichan Arena exterior doors installed.
- Destructive behavior by a number of youth has recently been exhibited in and around the Centre.

J. Elzinga left the meeting at 2:45 pm

**DR3  
COWICHAN  
THEATRE REPORT**

Arts & Culture Manager, K. Schrader reported for information purposes on the Region wide initiative to develop cultural mapping, and an explanation was given of regional versus supplemental requests.

- Included in initiatives over the last year have been the renting out of the Spirit Stage throughout the community, and the working partnership that emerged with three registered Arts Councils: Cowichan Valley Arts Council; Chemainus, and Ladysmith.
- Work has been done to advance the interest of arts and culture in the Shawnigan area with help from elected politicians and a local committee called 'Inspire Shawnigan'.
- The Spring brochure is expected by the end of January/12.

The request was made for a review of the history of regional involvement with the Cowichan Theatre.

**It was moved and seconded that Island Savings Centre staff prepare a Staff Report with a historical history of regional involvement pertaining to the Cowichan Theatre.**

As an Orientation Manual will be distributed to the newly appointed Commission members in the new year, the motion was withdrawn, with the understanding that should more information be required, a motion could be brought to the floor in the future.

J. Elzinga returned to the meeting at 2:55 pm

**DR4  
ISLAND SAVINGS  
CENTRE MANAGER  
REPORT**

Manager J. Elzinga informed the Commission of recent developments at the Island Savings Centre;

- The proposed Sustainability Plan for the Island Savings Centre
- Ongoing research into the redevelopment of the Aquannis Centre
- Union negotiations
- A new rock climbing program coordinated through Mt. Prevost Middle School
- Application for liquor licensing for the Theatre and Arena dressing rooms
- Recent vandalism incidents
- Return of the homeless to the Centre due to inclement weather

**CORRESPONDENCE**

**C1**

The Arts and Culture Manager, K. Schrader, shared correspondence sent as a thank you to the Theatre Front of House Manager in recognition for exemplary services rendered.

**UNFINISHED  
BUSINESS**

**UB1**

Aquannis Centre

ISC Manager J. Elzinga reported back to the Commission with an architectural rendering and conceptual design of the approximate 6000 square feet of unused space included in an Aquannis Centre Design Charette Summary and Report.

A historical overview was given and discussion ensued regarding ownership of the space known previously as the Aquannis Centre. The potential for income and shared services were discussed as generated through a teaching/learning centre partnership with Vancouver Island University that would provide for a child care centre in the unused space.

Further investigation of the benefits and costs of this partnership were recommended.

**11-51**

**It was moved and seconded that the Island Savings Centre Commission approve further investigation of the benefits and costs of a 'teaching / learning centre' partnership with Vancouver Island University.**

**MOTION CARRIED**

Although the City of Duncan and Municipality of North Cowichan are responsible for the Aquannis Centre, portions of the facility are being maintained without a management contract in place. It was requested that in order to further investigate redevelopment of the space, the subject of ownership of the Aquannis Centre facility be determined in a timely manner.

J. Lefebure, Mayor, Municipality of North Cowichan, arrived at 3:35 pm.

A Staff Report of November 30, 2011 submitted by J. Elzinga, requested that the Commission provide direction on the next steps in the creation of a lease, or transfer of ownership, with the Aquannis Centre.

**11-52**

**It was moved and seconded that the Island Savings Centre Commission pursue a complete transfer of ownership of the Aquannis Centre from the current owners of North Cowichan and Duncan, to the Cowichan Valley Regional District.**

- a. The funding partners become the Municipality of North Cowichan, the City of Duncan, Electoral Area D (Cowichan Bay), the Electoral Area E (Cowichan Station, Sahtlam, Glenora).
- b. The funding partners would become the Municipality of North Cowichan, the City of Duncan, and Electoral area E.
- c. Other

**MOTION CARRIED**

A November 30, 2011 Staff Report by J. Elzinga was submitted regarding Redevelopment of the Aquannis Centre. Taking into account recent discussions regarding the redevelopment of the south and west sides of the Aquannis Centre, it was suggested that pursuit of this action be tabled until 2012 Budget discussions.

11-53

**It was moved and seconded that the Island Savings Centre Commission table the staff recommendation to discuss the south and west sides of the Aquannis Centre until discussion takes place on the 2012 Island Savings Centre budget.**

**MOTION CARRIED**

UB2

Welcome Signage

November 30, 2011 Staff Report by J. Elzinga requested direction regarding the replacement of the existing concrete entrance to the facility. As the existing sign is not a functional design, it was suggested that the sign be replaced with a public art project incorporating welcome signage.

11-54

**It was moved and seconded that the Island Savings Centre Commission direct staff to research the cost of replacing the existing arch over the west entrance of the Island Savings Centre with a public art project incorporating welcome language.**

**MOTION CARRIED**

J. Woike left the meeting at 3:47 pm.

**NEW BUSINESS  
NB1**

Confirmation of Dates and Times for ISC Commission Meetings  
The January Commission meeting will not take place to accommodate schedules as well as discussions on the 2012 budget. The next Commission meetings will be February 2 and February 9, 2012 at 2:30 pm. It was mutually agreed to resume monthly meetings at the pre-set times of the second Thursday monthly, at 2:30 pm.

**NB2** Recognition of Service of Commission members.

A discussion took place regarding recognition of long serving members of the Commission. George Seymour and Dave Haywood have served on the Commission for many years, and, along with Jesse Winfrey are no longer Commission members.

**11-55** **It was moved and seconded that the Island Savings Centre Commission direct staff to present the non returning Commission members with a show of recognition.**

**MOTION CARRIED**

It was suggested that the Friends of the Cowichan Theatre Society might be interested in providing a plaque of recognition.

**RESOLVE INTO  
CLOSED SESSION  
11-56  
4:05 pm**

**It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Section Part 4, Division 3, Section 90, Subsection (1) (c) Labour Relations.**

**MOTION CARRIED**

**RISE FROM CLOSED  
SESSION  
11-57  
4:17 pm**

**It was moved and seconded that the Commission rise without Report.**

**MOTION CARRIED**

**QUESTION PERIOD:**

**ADJOURNMENT**

The meeting adjourned at 4:18 pm.

The next regular Island Savings Centre Commission Meeting will be held February 2, 2012, or at the call of the Chair.

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Dated: